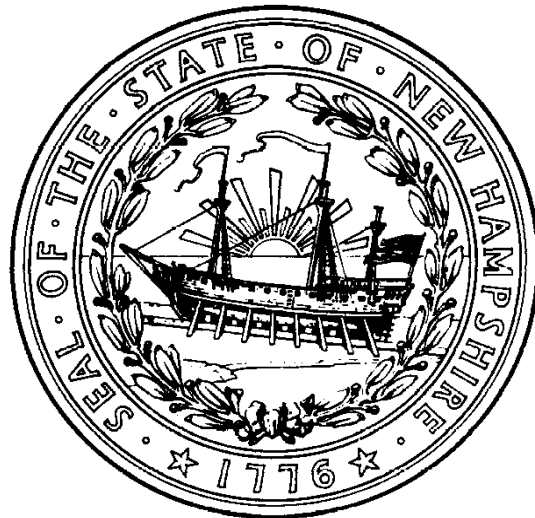
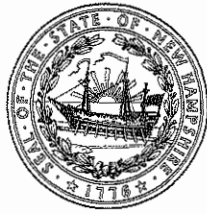


FISCAL COMMITTEE



**Meeting of July 25, 2014
10:00 a.m.
Room 210-211, LOB**



JEFFRY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

July 17, 2014

To the Members of the Fiscal Committee
of the General Court

The Chairman of the Fiscal Committee of the General Court, as established by RSA 14:30-a, of which you are a member, has requested that you be notified that the Fiscal Committee will hold a regular business meeting on **Friday, July 25, 2014**, at 10:00 a.m. in Room 210-211 of the Legislative Office Building.

Please find attached information to be discussed at that meeting.

Sincerely,

A handwritten signature in cursive script that reads "Jeffry A. Pattison".

Jeffry A. Pattison
Legislative Budget Assistant

JAP/pe
Attachments

FISCAL COMMITTEE
AGENDA

Friday, July 25, 2014 in Room 210-211 of the Legislative Office Building

10:00 a.m.

- (1) Acceptance of Minutes of the June 9, 2014 meeting

NOTE: ALL ITEMS LISTED ON THE AGENDA UNDER CONSENT CALENDAR ARE IN BOLD.

- (2) Old Business:

FIS 13-081 Additional Information – request from the Members of the Joint Legislative Performance Audit and Oversight Committee, dated December 6, 2013, requesting that the proposed Police Standards and Training Council audit be removed from the table and voted on. (FIS 13-081 Letter from Representative Lucy McVitty Weber, Chairman of the Legislative Performance Audit and Oversight Committee relative to the recommendation of the performance audit topics for 5) Police Standards and Training Council, The Council in Performance of its Charter. Tabled 03/08/13)

CONSENT CALENDAR

- (3) **RSA 14:30-a, VI Fiscal Committee Approval Required for Acceptance and Expenditure of Funds Over \$100,000 from any Non-State Source:**

FIS 14-119 Department of Administrative Services – accept and expend \$105,670

FIS 14-126 Department of Environmental Services – authorization to amend FIS 13-246, approved November 22, 2013, by reallocating \$80,900 in MTBE Settlement funds through June 30, 2015

- (4) **RSA 124:15 Positions Restricted:**

FIS 14-120 Department of Education – authorization to establish one (1) full-time temporary Program Assistant II position for the period of August 8, 2014 through June 30, 2015

- (5) RSA 21-I:56, II, Reclassification of Positions or Increases:

FIS 14-121 Department of Health and Human Services – authorization to reclassify Position #40399 from Data Processing Project Manager, labor grade 31, to Executive Project Manager, labor grade 35

- (6) RSA 162-H:21, III, Fund Established; Funding Plan:

FIS 14-128 Public Utilities Commission – Pursuant to RSA 162-H:21, III, as amended by and contingent upon passage of SB 245-FN, Laws of 2014, request approval on behalf of the Site Evaluation Committee (SEC) of the expenditure of \$373,534 by the SEC to be used to fund the operating costs of the SEC through June 30, 2015

(7) Miscellaneous:

(8) Informational Materials:

LBAO Report on Additional Revenues for the Biennium Ending June 30, 2015 – Fiscal Committee Approvals through June 9, 2014 (RSA 14:30-a, VI and Chapter 224:14, II, Laws of 2011)

LBAO Report on American Recovery and Reinvestment Act (ARRA) Stimulus Funding – Fiscal Committee Approvals through June 9, 2014 (RSA 14:30-a, VI and Chapter 224:14, II, Laws of 2011)

Letter from Jeffry A. Pattison, Legislative Budget Assistant relative to a hiring, promotion or step increases granted to LBAO employees

Joint Legislative Facilities Committee
Legislative Branch
Detail of Balance of Funds Available
Fiscal Year 2014
As of 05/31/14

Joint Legislative Facilities Committee
Legislative Branch
Detail of Balance of Funds Available
Fiscal Year 2014
As of 06/30/14

FIS 14-115 Department of Transportation – follow-up response, dated June 11, 2014, to Committee inquiry regarding commuter coach buses owned by the Department

FIS 14-116 Department of Health and Human Services – update, dated May 29, 2014, of New Hampshire Hospital Corrective Actions as identified in the Financial Audit Report for the nine months ended March 31, 2011

FIS 14-117 Department of Revenue Administration – RSA 21-J:45 – Refund report for May 2014

FIS 14-118 Department of Administrative Services – Chapter 319:32, Laws of 2003 – State Employee Health Insurance - report regarding the self-funded health benefits program from July 1, 2013 through March 31, 2014

FIS 14-122 Department of Health and Human Services – May 2014 Operating Statistics Dashboard report for the fiscal year ending June 30, 2014

FIS 14-123 Department of Health and Human Services – In accordance with the Fiscal Committee approval granted May 28, 2014 for the Section 1115 Medicaid Demonstration Waiver the Department submits the following additional information; 1) List of final changes to the Waiver Application, and 2) Addendum to the Waiver Application relative to Proposed Outcome Measurements

FIS 14-124 Department of Revenue Administration – report outlining Department's actions to-date in response to the July 2013 Performance Audit Report, "Department of Revenue Administration: Collection of Delinquent Taxes"

FIS 14-125 Department of Revenue Administration – RSA 21-J:45 – Refund report for June 2014

FIS 14-127 Department of Health and Human Services – report of expenditures for the Child and Family Services account and Child Development (child care) Program for July 2013 through June 2014

FIS 14-129 Department of Resources and Economic Development - follow-up responses, dated July 16, 2014, to Committee inquiries from the June 9, 2014 meeting relating to the Fee Package Cannon Mountain (FIS 14-096) and the Division of Economic Development Performance Audit

10:30 a.m.

Audits:

State of New Hampshire
Department of Education
Chartered Public School
Approval Process
Performance Audit
July 2014

(9) Date of Next Meeting and Adjournment

FISCAL COMMITTEE OF THE GENERAL COURT

MINUTES

June 9, 2014

The Fiscal Committee of the General Court met on Monday, June 9, 2014 at 10:00 a.m. in Room 210-211 of the Legislative Office Building.

Members in attendance were as follows:

Representative Mary Jane Wallner, Chair
Representative Ken Weyler, Clerk
Representative Cindy Rosenwald
Representative Peter Leishman
Representative Daniel Eaton
Senator Jeanie Forrester, Vice Chair
Senate President Chuck Morse
Senator David Boutin (Alternate)
Senator Lou D'Allesandro (Alternate)
Senator Andy Sanborn

Chairman Wallner opened the meeting at 10:12 a.m.

ACCEPTANCE OF MINUTES:

On a motion by Representative Eaton, seconded by Representative Rosenwald, that the minutes of the April 25, 2014, May 22, 2014, and May 28, 2014 meetings be accepted as written. MOTION ADOPTED. (9-Yes, 1-Abstain)

OLD BUSINESS:

FIS 13-081 Additional Information – request from the Members of the Joint Legislative Performance Audit and Oversight Committee, dated December 6, 2013, requesting that the proposed Police Standards and Training Council audit be removed from the table and voted on. (FIS 13-081 Letter from Representative Lucy McVitty Weber, Chairman of the Legislative Performance Audit and Oversight Committee relative to the recommendation of the performance audit topics for 5) Police Standards and Training Council, The Council in Performance of its Charter. Tabled 03/08/13) No Action Taken.

RSA 9:16-a TRANSFERS AUTHORIZED:

CONSENT CALENDAR

On a motion by Senator D'Allesandro, seconded by Representative Eaton, that the Committee approve the request under this section as submitted. MOTION ADOPTED. [FIS 14-086 Department of Revenue Administration – transfer \$160,000]

RSA 9:16-c, I, TRANSFER OF FEDERAL GRANT FUNDS:

CONSENT CALENDAR

On a motion by Representative Eaton, seconded by Senator D'Allesandro, that the Committee approve the request under this section as submitted. MOTION ADOPTED. [FIS 14-101 Council on Developmental Disabilities – transfer \$500]

RSA 14:30-a, VI FISCAL COMMITTEE APPROVAL REQUIRED FOR ACCEPTANCE AND EXPENDITURE OF FUNDS OVER \$100,000 FROM ANY NON-STATE SOURCE:

CONSENT CALENDAR

At the request of Representative Rosenwald, FIS 14-088 Department of Health and Human Services was removed from the Consent Calendar, and at the request of Senator Sanborn, FIS 14-087 Department of Environmental Services, FIS 14-103, FIS 14-104, and FIS 14-105 Department of Transportation were also removed.

On a motion by Representative Eaton, seconded by Senator D'Allesandro, that the Committee approve the remaining requests under this section as submitted. MOTION ADOPTED. [FIS 14-080 Department of Information Technology – accept and expend \$700,000, FIS 14-081 Replacement Department of Resources and Economic Development – authorization to accept up to \$2,563,000 in federal grant funds to be assigned directly to Green Acres Woodlands, Inc. to pay the purchase price for acquisition of a 3,342 +/- acres Conservation Easement in the Towns of Groton, Hebron and Plymouth, known as the “Groton Hollow Forest Legacy Project”, and FIS 14-102 Department of Health and Human Services – accept and expend \$1,100,000]

FIS 14-087 Department of Environmental Services – Susan Carlson, Chief Operations Officer, Department of Environmental Services presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator D'Allesandro, that the Committee approve the request of the Department of Environmental Services to budget and expend \$10,000,000 in prior year carry forward funds through June 30, 2015. MOTION ADOPTED.

FIS 14-088 Department of Health and Human Services – Nicholas Toumpas, Commissioner, and Stephen Mosher, Chief Financial Officer, Department of Health and Human Services presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator D'Allesandro, that the Committee approve the request of the Department of Health and Human Services to accept and expend \$5,005,000 in federal funds and \$5,000,000 in other funds, for a total of \$10,005,000 through June 30, 2014. MOTION ADOPTED.

On a motion by Representative Rosenwald, seconded by Representative Eaton, that the Committee approve the following requests as submitted. MOTION ADOPTED. [FIS 14-103 Department of Transportation – accept and expend \$2,950,000, and FIS 14-104 Department of Transportation – accept and expend \$5,200,000]

FIS 14-105 Department of Transportation – Patrick McKenna, Deputy Commissioner and Maureen Mullen, Director of Finance, Department of Transportation presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator D’Allesandro, that the Committee approve the request of the Department of Transportation to accept and expend \$6,030,440. MOTION ADOPTED.

RSA 14:30-a, VI FISCAL COMMITTEE APPROVAL REQUIRED FOR ACCEPTANCE AND EXPENDITURE OF FUNDS OVER \$100,000 FROM ANY NON-STATE SOURCE AND RSA 124:15 POSITIONS RESTRICTED:

CONSENT CALENDAR

On a motion by Representative Eaton, seconded by Senator Forrester, that the Committee approve the request under this section as submitted. MOTION ADOPTED. [FIS 14-089 Department of Safety – authorization to 1) accept and expend \$149,080 in other funds through September 30, 2014, and further authorization to 2) establish temporary consultant positions through September 30, 2014]

RSA 124:15 POSITIONS RESTRICTED:

CONSENT CALENDAR

At the request of Senator Sanborn, FIS 14-097 Department of Administrative Services, was removed from the consent calendar.

FIS 14-097 Department of Administrative Services – Linda Hodgdon, Commissioner, and Kimberly France, Deputy Director of Personnel, Department of Administrative Services presented the request and responded to questions of the Committee.

On a motion by Representative Leishman, seconded by Representative Eaton, that the Committee approve the request of the Department of Administrative Services to establish two (2) part-time classified human resources positions through June 30, 2015. MOTION ADOPTED.

RSA 206:33-b TRANSFERS FROM FISH AND GAME FUND:

FIS 14-083 and Late Item FIS 14-114 New Hampshire Fish and Game Department – On a motion by Representative Eaton, seconded by Representative Rosenwald, that the Committee approve the requests of the New Hampshire Fish and Game Department to transfer \$70,000 from the NH Fish and Game Fund Reserve to the Fish and Game FY 2014 Operating Budget through

June 30, 2014 (FIS 14-083) and transfer \$20,000 from the NH Fish and Game Fund Reserve to the Fish and Game FY 2014 Operating Budget through June 30, 2014 (FIS 14-114). MOTION ADOPTED.

RSA 216-A:3-G, FEES FOR PARK SYSTEM:

FIS 14-096 Department of Resources and Economic Development – Jeffrey Rose, Commissioner, and John Devivo, General Manager, Franconia Notch State Park and Cannon Mountain, Department of Resources and Economic Development, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator D’Allesandro, that the Committee approve the request of the Department of Resources and Economic Development for approval of rate changes to the primary summer 2014 and winter 2014/2015 products at Cannon Mountain Aerial Tramway and Ski Area in Franconia Notch State Park and further approval of the 2014/2015 Cannon Mountain Winter Special Use Policy. MOTION ADOPTED.

SENATE BILL 222, SECTION 74, ADJUTANT GENERAL’S DEPARTMENT; TRANSFERS AUTHORIZED:

FIS 14-085 The Adjutant General’s Department – On a motion by Representative Leishman, seconded by Representative Eaton, that the Committee approve the request of The Adjutant General’s Department for provisional authorization, contingent upon the passage of SB 222, Section 74, to transfer appropriated funds in the amounts of \$152,000 within Air Guard Maintenance and \$60,000 within Administration and Armories through June 30, 2014. MOTION ADOPTED.

CHAPTER 3:7, II, LAWS OF 2014, DEPARTMENT OF HEALTH AND HUMAN SERVICES; CONTRACTING; TRANSFER AMONG ACCOUNTS:

FIS 14-109 Department of Health and Human Services – Nicholas Toumpas, Commissioner, and Stephen Mosher, Chief Financial Officer, Department of Health and Human Services presented the request and responded to questions of the Committee.

On a motion by Senator D’Allesandro, seconded by Senator Morse, that the Committee approve the request of the Department of Health and Human Services to transfer \$21,000,000 in general funds and \$21,021,000 in federal funds, for a total of \$42,021,000 through June 30, 2015. MOTION ADOPTED.

CHAPTER 3:7, II, LAWS OF 2014, DEPARTMENT OF HEALTH AND HUMAN SERVICES; CONTRACTING; TRANSFER AMONG ACCOUNTS, AND RSA 14:30-a, VI FISCAL COMMITTEE APPROVAL REQUIRED FOR ACCEPTANCE AND EXPENDITURE OF FUNDS OVER \$100,000 FROM ANY NON-STATE SOURCE:

FIS 14-110 Department of Health and Human Services – On a motion by Representative Eaton, seconded by Senator D’Allesandro, that the Committee approve the request of the Department of Health and Human Services to transfer \$139,362 in general funds and decrease related federal revenues by (\$121,658) and decrease related other revenues by (\$24,124) through June 30, 2014. MOTION ADOPTED.

FIS 14-111 Department of Health and Human Services – On a motion by Representative Eaton, seconded by Senator Forrester, that the Committee approve the request of the Department of Health and Human Services to transfer \$911,396 in general funds and decrease related federal revenues by (\$582,416) and decrease related other revenues by (\$228,463) through June 30, 2014. MOTION ADOPTED.

FIS 14-112 Department of Health and Human Services – On a motion by Representative Eaton, seconded by Senator Forrester, that the Committee approve the request of the Department of Health and Human Services to transfer \$15,256,776 in general funds and decrease related federal revenues by (\$420,716) and increase related other revenues by \$5,727,990 through June 30, 2014. MOTION ADOPTED.

CHAPTER 143:4, LAWS OF 2013, LOTTERY COMMISSION; AUTHORITY GRANTED:

FIS 14-082 New Hampshire Lottery Commission – On a motion by Representative Eaton, seconded by Representative Rosenwald, that the Committee approve the request of the New Hampshire Lottery Commission to purchase \$2,300,000 of instant gaming tickets and related services for the period of July 1, 2014 through June 30, 2015. MOTION ADOPTED.

CHAPTER 144:31, LAWS OF 2013, DEPARTMENT OF ADMINISTRATIVE SERVICES; TRANSFER AMONG ACCOUNTS AND CLASSES:

FIS 14-090 Department of Administrative Services – On a motion by Representative Leishman, seconded by Representative Eaton, that the Committee approve the request of the Department of Administrative Services to transfer \$767,293 within and among accounting units and create two (2) new expenditure classes through June 30, 2014. MOTION ADOPTED.

CHAPTER 144:56, LAWS OF 2013, DEPARTMENT OF CORRECTIONS; TRANSFERS:

FIS 14-091 Department of Corrections – On a motion by Representative Leishman, seconded by Representative Eaton, that the Committee approve the request of the Department of Corrections to transfer \$264,000 in general funds within and among accounting units through June 30, 2014. MOTION ADOPTED.

FIS 14-092 Department of Corrections – On a motion by Representative Leishman, seconded by Representative Eaton, that the Committee approve the request of the Department of Corrections to transfer \$3,172,164 in general funds within and among accounting units through June 30, 2014. MOTION ADOPTED.

CHAPTER 144:95, LAWS OF 2013, DEPARTMENT OF TRANSPORTATION; TRANSFER OF FUNDS:

FIS 14-093 Department of Transportation – Patrick McKenna, Deputy Commissioner, and Maureen Mullen, Director of Finance, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator D’Allesandro, that the Committee approve the request of the Department of Transportation to transfer \$9,500 between Turnpike Fund accounting units and classes through June 30, 2014. MOTION ADOPTED.

FIS 14-098 Department of Transportation – Patrick McKenna, Deputy Commissioner, and Maureen Mullen, Director of Finance, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator D’Allesandro, that the Committee approve the request of the Department of Transportation to 1) establish various non-budgeted classes in various accounting units and transfer \$2,016,355 through June 30, 2015, and 2) establish various non-budgeted classes in various accounting units and transfer \$1,679,299 through June 30, 2014. MOTION ADOPTED.

FIS 14-106 Department of Transportation – Patrick McKenna, Deputy Commissioner, and Maureen Mullen, Director of Finance, Department of Transportation, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Representative Rosenwald, that the Committee approve the request of the Department of Transportation to 1) transfer \$600 between mixed funding accounts and classes through June 30, 2014, and 2) establish various non-budgeted classes in various accounting units and transfer \$433,000 between mixed funding accounts and classes through June 30, 2015. MOTION ADOPTED.

CHAPTER 144:97, LAWS OF 2013, JUDICIAL BRANCH; TRANSFERS:

FIS 14-100 Administrative Office of the Courts – On a motion by Representative Leishman, seconded by Representative Eaton, that the Committee approve the request of the Administrative Office of the Courts to transfer \$670,170 in general funds through June 30, 2014. MOTION ADOPTED.

MISCELLANEOUS:

Office of Legislative Budget Assistant – Jeffry Pattison, Legislative Budget Assistant, requested approval of the Committee to fill two positions; one (1) vacant audit manager position and requested the authority to move forward in finding a replacement for the Director of Audits in the Office of Legislative Budget Assistant, Audit Division.

On a motion by Representative Eaton, seconded by Senator D'Allesandro, that the Committee approve the request of the Office of Legislative Budget Assistant, Audit Division, to fill two positions; one (1) vacant audit manager position and the authority to move forward in finding a replacement for the Director of Audits position. MOTION ADOPTED.

INFORMATIONAL MATERIALS:

FIS 14-072 New Hampshire Lottery Commission – Chapter 144:15, Laws of 2013 – Charles McIntyre, Executive Director, New Hampshire Lottery Commission, responded to questions of the Committee regarding the Quarterly report on the status of the incentive employee recognition program for the sale of instant tickets for the quarter ending March 31, 2014.

FIS 14-107 Department of Health and Human Services – Nicholas Toumpas, Commissioner, Department of Health and Human Services, presented an update on April 2014 Operating Statistics Dashboard report for the fiscal year ending June 30, 2014.

The informational items were accepted and placed on file.

10:30 A.M.
AUDITS:

State of New Hampshire, Department of Resources and Economic Development, Division of Economic Development, Performance Audit Report, June 2014 – Richard Mahoney, Director of Audits, and Vilay Sihabouth, Senior Audit Manager, Office of Legislative Budget Assistant presented the report and responded to questions of the Committee. Jeffrey Rose, Commissioner, and Carmen Lorentz, Director, Division of Economic Development, Department of Resources and Economic Development were present to respond to questions of the Committee.

On a motion by Representative Weyler, seconded by Senator D'Allesandro, that the report be accepted, placed on file, and released in the usual manner. MOTION ADOPTED.

State of New Hampshire, Department of Health and Human Services, Health Facility Licensing Unit, Performance Audit Report, June 2014 – Richard Mahoney, Director of Audits, and Jay Henry, Senior Audit Manager, Office of Legislative Budget Assistant presented the report and responded to questions of the Committee. John Martin, Manager, Bureau of Licensing and Certification, Department of Health and Human Services was present to respond to questions of the Committee.

On a motion by Representative Weyler, seconded by Senator D'Allesandro, that the report be accepted, placed on file, and released in the usual manner. MOTION ADOPTED.

State of New Hampshire, Compliance with Certain Sections of RSA 9 Related To The Use Of Highway Funds, June 2014 – Richard Mahoney, Director of Audits, and Jean Mitchell, Senior Audit Manager, Office of Legislative Budget Assistant presented the report and responded to questions of the Committee.

On a motion by Representative Weyler, seconded by Senator D’Allesandro, that the report be accepted, placed on file, and released in the usual manner. MOTION ADOPTED.

DATE OF NEXT MEETING AND ADJOURNMENT

The next regular meeting of the Fiscal Committee was set for Friday, July 25, 2014 at 10:00 a.m.

On a motion by Representative Eaton, seconded by Senator D’Allesandro, that the meeting adjourn. (Whereupon the meeting adjourned at 12:13 p.m.)

Representative Ken Weyler, Clerk



State of New Hampshire

FIS 13 081

HOUSE OF REPRESENTATIVES

CONCORD

February 27, 2013

Fiscal Committee of the General Court
The Honorable Mary Jane Wallner, Chairman
State House
Concord, NH 03301

Dear Representative Wallner and Members of the Committee,

RSA 14:30-a, III requires the Fiscal Committee to consider recommendations proposed to it by the Legislative Performance Audit and Oversight Committee.

At its February 22, 2013 meeting, the Legislative Performance Audit and Oversight Committee voted to recommend six new performance audit topics for the Office of Legislative Budget Assistant, Audit Division. The new topics are:

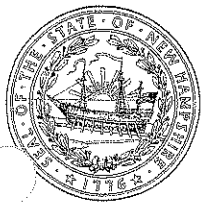
1. Department of Corrections, Division of Community Corrections.
2. Department of Health and Human Services, Health Facilities Administration, Assisted Living and Nursing Facility Inspections.
3. Department of Health and Human Services, Electronic Benefit Transfer Cards.
4. Department of Resources and Economic Development, Economic Development Programs.
5. Police Standards and Training Council, The Council in Performance of its Charter.
6. Community Development Finance Authority, Program Results.

I respectfully request the Fiscal Committee's approval of these topics at its next meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Weber".

Representative Lucy McVitty Weber, Chairman
Joint Legislative Performance Audit
and Oversight Committee



State of New Hampshire

FIS 13-081
Additional Information

HOUSE OF REPRESENTATIVES

CONCORD

December 6, 2013

Fiscal Committee of the General Court
The Honorable Mary Jane Wallner, Chairman
State House
Concord, NH 03301

Dear Representative Wallner and Members of the Committee,

I am writing to you at the request of the members of the Joint Legislative Performance Audit and Oversight Committee. As you know, the committee authorized the proposal of a performance audit of the Police Standards and Training Council at its meeting on February 22, 2013. The proposal was forwarded to the Fiscal Committee for approval, where it was tabled pending the resolution of concerns about who should pay the costs of the audit. Those concerns were resolved by the passage of Chapter 144:125, Laws of 2013.

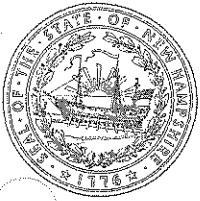
RSA 14:30-a provides in pertinent part that "[t]he fiscal committee shall consider recommendations proposed to it by the legislative performance audit and oversight committee established under RSA 17-N:1. The fiscal committee shall adopt all recommendations proposed to it as provided in RSA 17-N:1, III by the performance audit and oversight committee *unless the fiscal committee refuses by unanimous vote to adopt such recommendations.*" (Emphasis added.)

We would respectfully request that the proposed audit be removed from the table and voted on so that the issue can be finally resolved for all concerned.

With best regards,

A handwritten signature in cursive script that reads "Lucy Weber".

Lucy Weber, Chair
Joint Legislative Performance Audit and Oversight Committee



State of New Hampshire

FIS 14 119

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

L. A. M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

June 20, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Administrative Services, Bureau of Purchase and Property, Surplus Distribution Section to accept and expend FFY2014 reallocation of State Administrative Expense (SAE) funds in the amount of \$105,670 approved by the Department of Agriculture (USDA) on June 19, 2014. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. **100% Federal Funds.**

Funds will be budgeted in accounting unit 01-14-14-141510-81850000

Class	Description	SFY 15 Adjusted Authorized	Requested Action	Revised SFY 15 Adjusted Authorized
009-404354	Agency Income	(67,328.00)	(105,670.00)	(172,998.00)
	Total Revenue	(\$67,328.00)	(\$105,670.00)	(\$172,998.00)
020-500200	Current Expenses	\$64,250.00		\$64,250.00
	Equipment New/ Replacement	\$0.00	\$102,978.00	\$102,978.00
039-500188	Telecommunications	\$725.00		\$725.00
041-500801	Audit Fund Set Aside	\$200.00		\$200.00
037-500174	Technology – Hardware	\$0.00	\$2,692.00	\$2,692.00
050-500109	Personal Service Temp	\$2,000.00		\$2,000.00
060-500601	Benefits	\$153.00		\$153.00
	Total Expenditures	\$67,328.00	\$105,670.00	\$172,998.00

EXPLANATION

The Federal Government through the Department of Agriculture (USDA) provides funding annually to states through State Administrative Expense fund (SAE) to provide food

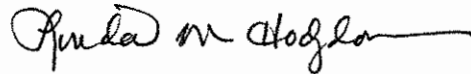
commodities to eligible schools, child and adult care facilities, and summer feeding programs. The program is administered, warehoused, and distributed by the Department of Administrative Services, Surplus Foods section.

The USDA has authorized a reallocation grant in the amount \$105,670. Of these funds, \$9,650 will be used to reimburse the SAE account for the purchase of a floor washing machine, \$24,345 will be used to upgrade the lift-gates on the three (3) trucks used to make USDA Food deliveries, \$68,983 will be used to replace a Freightliner truck used to make USDA Food deliveries, and \$2,692 to upgrade computers.

The funds are to be budgeted as follows:

The funds in class 030 Equipment New Replacement will be used to replace a high mileage truck and upgrade lift-gates that have been broken due to the weight of the pallets, and for the purchase of a floor washing machine. The funds in classes 037 will be used to upgrade office computers and software.

Respectfully submitted,



Linda M. Hodgdon
Commissioner



United States
Department of
Agriculture

JUN 12 2014

Food and
Nutrition
Service

SUBJECT: Results of the Fiscal Year (FY) 2014 Reallocation of State Administrative Expense (SAE) Funds

3101 Park
Center Drive

TO: Candice Stoiber
Regional Director
Special Nutrition Programs
Northeast Region

Alexandria, VA
22302-1500

This memorandum communicates the results of the FY 2014 reallocation of SAE funds. Requests from the following State agencies in your region are approved and will be funded at the following levels:

- Maine Department of Education (ME DOE) - \$62,270
- Massachusetts Department of Education (MA DOE) - \$417,300
- New Hampshire Department of Administrative Services (NH DAS) - \$105,670
- New Hampshire Department of Education (NH DOE) - \$23,699
- New York Office of General Services (NY OGS) - \$17,852
- Rhode Island Department of Corrections (RI DOC) - \$10,000
- Rhode Island Department of Education (RI DOE) - \$207,194
- Vermont Agency of Education (VT AOE) - \$417,077

A description of the approved use of funds is provided below.

ME DOE. The ME DOE's request is approved and will be fully funded at \$62,270. The breakout of funds is as follows:

- Summer Food Service Program (SFSP) Outreach Coordinator - \$25,035
- School Breakfast Outreach Coordinator - \$28,035
- State Exchange activities - \$2,000
- Travel and registration costs to attend conferences and training - \$5,600
- Costs associated with Farm to School conference - \$1,600

MA DOE. The MA DOE's request is approved and will be fully funded at \$417,300 to hire a contractor to upgrade the legacy nutrition system software to CNP Web system and to provide training and support for the system upgrade.

NH DAS. The NH DAS's request is approved and will be fully funded at \$105,670 to purchase needed warehouse equipment associated with the storage and delivery of USDA Foods. The breakdown of funds is as follows:

- Upgrade liftgates on three trucks - \$24,345
- Freightliner delivery truck - \$68,983
- Commercial floor washer - \$12,342

Candice Stoiber

Page 2

NH DOE. The NH DOE's request is approved and will be fully funded at \$23,699 for costs associated with inter-agency Healthy US Schools Challenge (HUSSC) regional trainings.

NY OGS. The NY OGS's request is approved and will be fully funded at \$17,852 to offset travel and registration costs associated with attending conferences, meetings, and trainings.

RI DOC. The RI DOC's request is approved and will be fully funded at \$10,000 to purchase two pallet jacks needed for handling USDA Foods in the State-owned warehouse.

RI DOE. The RI DOE's request is approved and will be fully funded at \$207,194 to increase SFSP participation and technological improvements. The breakout is as follows:

- SFSP Outreach Coordinator - \$10,630
- Develop CNP Connect reports to increase SFSP participation - \$9,613
- Add edit checks to on-line SFSP Sponsor annual application - \$35,665
- CNP Connect; integrate legacy secure system to communication functions - \$7,145
- CNP Connect Help Desk development consultant - \$74,480
- Administrative Review Support Program consultants - \$54,376
- Upgrade desktop computers - \$4,113
- Automate annual 2 cent differential eligibility determination process - \$11,172

VT AOE. The VT AOE's request is approved and will be fully funded at \$417,077 for computer system upgrades, and State Exchange and trainings activities. The breakout is as follows:

- CNP Web online applications and claiming system upgrade - \$280,074
- NSLP procurement trainings for schools - \$33,870
- Smart Snacks training and technical assistance consultant - \$94,332
- USDA Foods State Exchange activities and conference costs - \$5,938
- Plan Regional training: Becoming an Approved USDA Foods Vendor - \$2,863

Please note that any funds received during this and future reallocations are contingent on the State agencies performing the project activities and expending the funds for these specific project activities by the end of the second year. September 30, 2014 is the end of the first year of FY 2014 SAE funds grant period. State agencies must ensure that the *total* amount of SAE funds (initial allocation plus reallocation) carried over into FY 2015 does not exceed 20 percent of the FY 2014 SAE initial funds allocation. September 30, 2015 is the end of the second year of FY 2014 SAE grant period by which time all FY 2014 SAE funds must be obligated and expended. Additionally, if these funds are to be used to obtain contracted goods or services, proper procurement procedures must be followed. **Any funds that are not spent on the approved activity must be returned to the Food and Nutrition Service (FNS).**

GRANT AWARD DOCUMENT

1. GRANTOR AGENCY: USDA - Food and Nutrition Service	2. APPROPRIATION: See below under Appropriation column.
3. NH SURPLUS DISTRIBUTION S DEPT OF ADMINISTRATIVE SERVICES 12 HILLS AVE CONCORD NH 03301 VENDOR NO: S3393901	4. TITLE OF GRANT: Child Nutrition
5. PROGRAM YEAR: 2013 GRANT AWARD REF NO: 4NH300317 Amendment: 4	6. ESTIMATED ANNUAL GRANT AWARD:
7. GRANT PERIOD : FROM 10/01/2012 TO 09/30/2014	

APPROPRIATION	FAIN	ACCOUNT CODE	PCA TITLE	CFDA NO	PREVIOUS LEVEL	INCREASE/DECREASE	CURRENT LEVEL	
12 2/3 3539	13124NH317N2535	2013CN253544	CNP SAE- FD (O)	10.550	\$0.00	\$0.00	\$0.00	
12 3/4 3539	13134NH317N2535	2013IN253544	CNP SAE- FD (O)	10.560	\$101,424.00	\$27,075.00	\$128,499.00	
TOTAL:						\$101,424.00	\$27,075.00	\$128,499.00

9. SPECIAL INSTRUCTIONS/COMMENTS
 Please note that the Financial Official (FO) assigned by the above grantee organization is responsible for maintaining valid banking information for this grant. This includes certifying that correct routing and transit numbers (ABA/RTN) and bank account numbers have been entered into the ASAP.gov payment system. The Food and Nutrition Service and the United States Treasury are not responsible for a misdirected payment in the event that the FO entered incorrect ABA/RTN or bank account number information.

10. AUTHORIZATION ALLOWANCE HOLDER (DESIGNEE) FNS Northeast Regional Office Food and Nutrition Service 10 Causeway Street Room 501 Boston MA 022221069 Telephone: (617) 565-6446	SIGNATURE: Electronically signed by - Kirk Hassel
	Date : 8/16/2013 TELEPHONE NO: (617) 565-6457

**Department of Administrative Services
Surplus Distribution Section State Administrative Expense**

Fiscal Situation: Account 01-14-14-141510-8185

Federal Funds Awarded:

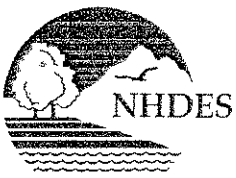
FFY 2013 Grant 10/1/12-9/30/14	\$128,499.00
FFY 2014 Grant 10/1/13-9/30/15	\$191,153.00
Total Grant Funds Awarded	\$319,652.00

Less State expenses on FFY 2014 Grant 7/1/13-9/30/13	\$60,158.82
Less State expenses on FFY 2014 Grant 10/1/13-6/30/14	\$69,684.88
Total Prior Fiscal Year Actual Expenditures	\$129,843.70

Net Grant Funds Remaining as of 6/30/14	\$189,808.30
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Less: SFY 15 State Appropriation including prior year encumbrances:	-\$67,328.00
Balance of Federal Funds Available	\$122,480.30

This Request	\$105,670.00
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The State of New Hampshire **FIS 14 126**
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

July 2, 2014

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (DES) to amend Fiscal Committee item# FIS 13-246 and G&C item# 22 (approved on December 4, 2013) MTBE Settlement by reallocating \$80,900 for better utilization of funds; effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. 100% MTBE Settlement funds.

Funding is to be rebudgeted as follows:

MTBE Settlement
 03-44-44-444010-88930000
 FY 2015

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
009-407624	MtBE Funds	(22,316,661)	-0-	(22,316,661)
Expenditures				
18-500106	Overtime	12,000	-0-	12,000
20-500200	Current Expense	32,773	-0-	32,773
22-500255	Rents/Leases	4,301	-0-	4,301
24-500227	Contract Repairs	420	-0-	420
27-502799	Transfers to OIT	74,146	-0-	74,146
28-500292	Transfers to General Services	67,906	-0-	67,906
30-500320	Equipment	52,500	63,000	115,500
37-500173	PC Desktop Hardware	25,736	-0-	25,736
38-500175	PC Desktop Software	3,237	15,400	18,637
39-500188	Telecommunications	9,750	2,500	12,250
40-500800	Indirect Costs	186,605	-0-	186,605
42-500620	Additional Fringe Benefits	40,658	-0-	40,658
50-500109	Temporary Personnel	755,201	-0-	755,201
59-500117	Full Time Temporary	599,394	-0-	599,394

60-500601	Benefits	702001	-0-	702001
66-500543	Employee Training	3,750	-0-	3,750
70-500705	In-State Travel	4,533	-0-	4,533
101-500729	Medical Providers	6,750	-0-	6,750
102-500731	Contracts for Program Services	4,825,000	(80,900)	4,744,100
300-500830	Reimbursements	14,910,000	-0-	14,910,000
	Total	22,316,661	-0-	22,316,661

EXPLANATION

The purpose of this request is to rebudget funds to allow DES to efficiently implement the new MtBE Remediation Fund and Bureau. When the FY14-15 budget for the MtBE Remediation Fund was established, many of the details and needs of the program were not yet established. After the completion of extensive public outreach and initial program development efforts, the program is more defined and it is possible to more accurately estimate implementation costs and program resource requirements. As a result, certain adjustments to the budget are necessary for DES to effectively administer the program. The proposed changes have been discussed with the Department of Justice (DOJ) and DOJ approves of the changes to the budget.

DES is requesting to budget these funds as shown below:

Class 030 Equipment – An increase is requested to pay for modular furniture necessary to fit the additional staff into existing office space. More efficient modular furniture is in use in two thirds of the existing Waste Management Division office space. Conversion of the remaining space in the wing to similar modular furniture will create enough new work stations to accommodate the expansion of staff. Additionally, the automobile purchase cost estimate for the sampling crew was for the 2014 model year and there was insufficient time to place the order prior to the expiration of the 2014 model year contract. Further, the initial estimated vehicle cost was insufficient to purchase appropriately configured vehicles for sampling activities. The estimate has been adjusted to allow for a potential increase in the 2015 model year contract prices and to facilitate consideration of a wider variety of energy efficient vehicles conducive to sampling activities.

Class 038 PC Desktop Software – An increase is requested to allow the purchase of GIS software licenses. GIS software will facilitate the identification of at risk private drinking water wells, determination of the proximity of municipal water lines to areas with MtBE contaminated groundwater, and provide more capability for graphic depiction and evaluation of data. Additional funds are also required to provide Microsoft Access software for use in the management of bureau data.

Class 039 Telecommunications – An increase is requested to assign cell phones to the sampling program staff. The cell phones are necessary to ensure that samplers can be contacted if sampling appointments are cancelled and can also serve the function of GPS locators and cameras. DES also believes the cell phones would help address sampler safety issues by allowing the samplers to

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
page 3

check in before and after entering properties for sampling activities and after completion of their sampling day.

Class 102 Contract for Program Services – A reduction is requested to facilitate the above requested budget revisions without increasing the total program appropriation. The reduction in this class will not adversely affect the ability of the program to complete its work.

We respectfully request your approval.


Thomas S. Burack, Commissioner



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

November 22, 2013

APPROVED
 FISCAL COMMITTEE

DATE 11-22-13

ITEM # FIS 13-239

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 and

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

APPROVED G & C

DATE 12/4/2013

ITEM # 58

REQUESTED ACTIONS

1. Pursuant to RSA 14:30-a VI, authorize the Department of Environmental Services (DES) to accept and expend \$22,316,661 in "MTBE" settlement funds from the Department of Justice (DOJ) to implement an MTBE corrective action plan, effective upon Fiscal Committee and Governor and Council approval through June 30, 2015.

Funding to be appropriated as follows:

100% MTBE settlement funds.

MTBE Settlement
03-44-44-444010-88930000

Class	Title	FY 14 Current Budget	Requested Action	Revised Budget
	Revenue			
009-407624	MtBE Funds	\$0	(\$22,316,661)	(\$22,316,661)
	Expenditures			
18-500106	Overtime	\$0	\$12,000	\$12,000
20-500200	Current Expense	\$0	\$32,773	\$32,773
22-500255	Rents/Leases	\$0	\$4,301	\$4,301
24-500227	Contract Repairs	\$0	\$420	\$420
27-502799	Transfers to OIT	\$0	\$74,146	\$74,146
28-500292	Transfers to General Services	\$0	\$67,906	\$67,906
30-500320	Equipment	\$0	\$52,500	\$52,500
37-500173	PC Desktop Hardware	\$0	\$25,736	\$25,736
38-500175	PC Desktop Software	\$0	\$3,237	\$3,237
39-500188	Telecommunications	\$0	\$9,750	\$9,750
40-500800	Indirect Costs	\$0	\$186,605	\$186,605
42-500620	Additional Fringe Benefits	\$0	\$40,658	\$40,658
50-500109	Temporary Personnel	\$0	\$755,201	\$755,201
59-500117	Full Time Temporary	\$0	\$599,394	\$599,394
60-500601	Benefits	\$0	\$702,001	\$702,001

66-500543	Employee Training	\$0	\$3,750	\$3,750
70-500705	In-State Travel	\$0	\$4,533	\$4,533
101-500729	Medical Providers	\$0	\$6,750	\$6,750
102-500731	Contracts for Program Services	\$0	\$4,825,000	\$4,825,000
300-500830	Reimbursements	\$0	\$14,910,000	\$14,910,000
	Total:	\$0	\$22,316,661	\$22,316,661

2. Pursuant to the provisions of RSA 124:15,I, authorize DES to establish five (5) full-time, temporary positions effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. The positions were approved by the Division of Personnel on October 23, 2013. A copy of the approval documentation is attached.

Classification:	Administrator IV	Administrator III	Civil Engineer VI	Environmentalist IV (2 positions)
Position #:	9T2655	9T2666	9T2669	9T2667 / 9T2668
Labor Grade:	33	31	32	27
Salary Range:	\$67,343 - \$92,209	\$61,411 - \$84,561	\$64,325 - \$88,386	\$51,696 - \$69,968

EXPLANATION

In 2003, the Department of Justice (DOJ) sued gasoline manufacturers and marketers to obtain damages for the statewide problem of MTBE contamination. DOJ has since settled with every defendant other than ExxonMobil.¹ After deductions from the settlement payments for legal fees, costs, and administrative expenses, \$81,630,000 in settlement money is available for remediation of MTBE contamination in groundwater and drinking water. The purpose of this request is to authorize DES to accept and expend \$22,316,661 in settlement funds from DOJ, to establish and begin implementation of a comprehensive MTBE corrective action plan. This includes the use of state cleanup/remediation contractors, reimbursements to affected parties for approved remedial costs, and DES personnel. Activity will be reported annually to the Fiscal Committee, Governor and Council, and House and Senate leadership.

In consultation with DOJ, DES is developing a detailed plan for use of the settlement funds that will be presented in early 2014, after public input. The estimated time period for implementing the entire plan is 6 years. The plan will include funds allocated for: (1) installation and improvement of public water supply infrastructure in areas having significant MTBE contamination, (2) investigation and remediation of existing contamination sites where private water wells are impacted, (3) testing at-risk private water wells within a location radius of contamination source sites, and (4) implementation of measures to prevent further MTBE contamination. In the near term, work will begin on plan elements that involve the most significant public health risk concerns. This includes private water well testing and work at highly contaminated sites. Due to the significant technical complexity and expertise needed for the development and implementation of the plan, as well as annual reporting, high-level professional personnel are necessary.

The five requested full-time temporary positions will be combined with eight (8) temporarily reassigned existing vacant DES positions to form an MTBE remediation bureau that will implement the workplan. The

¹ The State also obtained a jury verdict of approximately \$236M against ExxonMobil. The verdict is currently under appeal. This request applies only to the settlement funds.

bureau's efforts will be divided between MTBE site cleanup and drinking water quality assessment. Three staff will work on the investigation and cleanup of priority MTBE-contaminated sites. Three staff will work on establishing and implementing comprehensive plans to sample at-risk private and transient public water supply wells to identify areas impacted by MTBE contamination. An additional five staff will support the field sampling efforts, and will only be hired after comprehensive sampling plans and lab analysis contracts are in place. The bureau will be led by an administrator and supported by an executive secretary. Staff in the bureau will also utilize existing DES staff in related programs on an as-needed basis to provide support to this important work.

Expenditures itemized by Class included in this request are budgeted for a partial year in FY 2014 and a full year in FY 2015, and described as follows:

- Class 018 To cover the cost of overtime for full-time temporary personnel.
- Class 020 To cover costs for public outreach, postage, office supplies, and vehicle expenses.
- Class 022 To cover costs for rented office equipment.
- Class 024 To cover costs for equipment repairs and maintenance.
- Class 027 To cover costs for Information Technology services.
- Class 028 To cover costs for building rent and related services.
- Class 030 To cover start up costs including vehicles, scientific instrumentation, and office equipment.
- Class 037 To cover the costs for desktop computers for the new staff
- Class 038 To cover the costs for desktop software for the new staff
- Class 039 To cover the costs for telecommunications.
- Class 040 To cover the program share of statewide indirect costs.
- Class 042 To cover the program share of additional fringe benefit costs.
- Class 050 To cover the costs for 8 full-time, permanent positions currently funded in other programs. These vacant positions will be filled and temporarily reassigned to the MTBE program. To cover the costs for 9 part-time equivalent personnel that work in related programs and will perform support services and charge those costs to the MTBE program. MTBE funds will be used to supplant funding of the positions, which are currently budgeted as follows:

Vacant Positions to be Temporarily Reassigned to MTBE Program

Position #	Title	Budget	Funding Mix	\$ Amount
40492	Hydrogeologist V	03-44-44-444010-25140000	100% Federal	118,191
12030	Hydrogeologist III	03-44-44-444010-53920000	100% Other	93,754
19746	Environmentalist III	03-44-44-443010-91030000	100% Other	93,754
19736	Environmentalist II	03-44-44-442010-38550000	100% Other	58,715
43355	Environmentalist II	03-44-44-442010-36730000	100% Other	58,715
43359	Environmentalist II	03-44-44-442010-36730000	100% Other	58,715
12105	Environmentalist II	03-44-44-442010-12000000	100% Other	66,082
42224	Executive Secretary	03-44-44-443010-90030000	100% Other	47,672
Total:				\$595,598

Existing Positions That Will Charge Limited Time to the MTBE Program

Position #	Title	Budget	Funding Mix	\$ Amount
12127	Administrator IV	03-44-44-444010-14000000	100% Other	12,756
16792	Civil Engineer VI	03-44-44-444010-14090000	100% Other	25,892
42135	Civil Engineer V	03-44-44-444010-14210000	100% Other	17,673

42140	Civil Engineer V	03-44-44-444010-14210000	100% Other	23,144
19883	Hydrogeologist III	03-44-44-444010-20750000	100% Federal	21,154
18330	Hydrogeologist IV	03-44-44-444010-14210000	100% Other	19,619
41644	Administrator IV	03-44-44-442010-47900000	100% Other	7,029
19124	Hydrogeologist V	03-44-44-442010-47900000	100% Other	32,336
				Total: \$159,603
				Total for Class 50: \$755,201

Funding that is budgeted in the accounts for the current positions referenced above will either be lapsed or closed-to-control.

- Class 059 To cover the costs for the 5 full-time, newly-established temporary positions for management, administration, and technical support that are listed on page 2.
- Class 060 To cover benefits for full-time and part-time personnel.
- Class 066 To cover costs for employee training.
- Class 070 To cover travel to various contaminated sites, and to perform outreach and education.
- Class 101 To cover costs for personnel medical monitoring.
- Class 102 To cover costs for DES contractors performing work at MTBE contaminated sites, work to prevent further contamination, and work to provide safe drinking water.
- Class 300 To cover costs for reimbursement of approved remedial project costs, including site investigation and remediation, and provision of safe drinking water.

The following is intended to address the seven questions required by the Fiscal Committee with respect to the acceptance of federal and other funds in which new positions are established or extended:

Q-1. List All Personnel by Classification, Labor Grade, and Salary:

See tables above for new temporary full-time personnel and temporary personnel reassignments.

Q-2. Explain the Nature, Need, and Duration of the Program:

The positions subject to this request will be funded until June 30, 2015. Additional FY funding requests are anticipated to fully utilize the MTBE settlement funding. The primary responsibility of the new and reassigned positions is to develop, administer, and manage a statewide MTBE corrective action plan, including work by DES contractors and distribution of financial assistance to affected parties. This requires a level of technical knowledge and skill that is consistent with the position classifications.

Q-3. What is the Relationship to Existing Programs?

The new positions are needed to provide DES with specific and dedicated expertise to implement a complex and comprehensive plan to address statewide MTBE contamination. Although current DES personnel perform MTBE contamination work in existing programs using existing funding, and are expert in that regard, their workload is too great to absorb all the new work planned for the settlement funds.

Q-4. Has a Substantially Similar Program been Requested of the Legislature and Denied?

No. This situation is unique and unprecedented.

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
And the Honorable Council
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Q-5 Why was this Program and Its Funding Not Included in the Operating Budget?

At the time that the State Operating Budget was being prepared the case was still in litigation, and settlements with settling parties had not been completed.


Q-6 Can any Portion of the Funds Be Utilized if Either, None, or Only Part of the Positions are Authorized?

Yes. However, due to existing workload, significant limitations would be placed on timely implementation of the full settlement funding plan. A much longer timeframe than 6 years would be necessary.

Q-7 What is the Estimate of the Amount of Funding Required to Continue the Positions in Future Years?

The positions created with settlement funds will not be converted to permanent when the settlement funds are expended. At this time, potential future funding needs are too difficult to predict, but in no case would they involve any General Funds.

We respectfully request your approval.


Thomas S. Burack, Commissioner

Attachment: Division of Personnel Approval

SUPPLEMENTAL JOB DESCRIPTION

Classification: Administrator IV

Function Code: 0072-044

Position Title: MTBE Remediation Bureau Administrator

Date Established: 10/23/13

Position Number: 9T2655

Date of Last Amendment:

SCOPE OF WORK: Develops and administers programs for the investigation and cleanup of methyl-t-butyl ether (MTBE) contaminated properties/sites, including public and private water supplies and contamination source properties, and provides related technical and financial assistance to affected parties.

ACCOUNTABILITIES:

- Develops and recommends strategies to the Waste Management Division Director and Assistant Director, Commissioner, and Department of Justice for the management and allocation of special purpose funds to achieve statewide investigation and cleanup goals and objectives related to "MTBE" and other colocated contamination.
- Develops and implements investigation and cleanup projects to accomplish the annual and strategic goals of the MTBE Remediation Bureau.
- Provides technical support to the Department of Justice in all matters related to MTBE special purpose funds, including settlement negotiations and litigation support. Develops and presents testimony and annual reports to the Legislature and Governor & Council on Bureau activities, and acts as liaison to the Legislature and Department of Justice in all matters related to the management, allocation, and distribution of funds.
- Coordinates activities and develops procedures to assist the in development and implementation of budgets, service contracts and various reports to meet goals and objectives and ensure effective financial management of funds. Works in collaboration with the WMD Director and Assistant Director, other Department Bureaus and the Department Accounting Unit .
- Develops and maintains one or more detailed spreadsheets to monitor program expenditures and budgets including expenditures associated with transfer of staff costs from other supporting programs within the Department, reimbursements to eligible parties, encumbrances for approved work being completed by responsible parties, encumbrances for approved work being completed by Department contractors, reimbursements to eligible parties, and assistance grants to monitor bureau/program status relative to the current balance of the MTBE funding provided to the Department.
- Develops, organizes and coordinates outreach and education programs for local officials, property owners, and residents concerning fund allocation strategies. Conducts public meetings as necessary on such strategies and implementation plans.
- Communicates with senior federal, state, and local officials, attorneys, legislators, engineering consultants and other state agencies as necessary.
- Manages bureau staff to implement MTBE contamination investigation and cleanup strategies, goals, and objectives.
- Continuously seeks to improve practices to add quality and value in support of the Department's mission while identifying and eliminating unnecessary or redundant actions.

MINIMUM QUALIFICATIONS:

Education: Master's degree from a recognized college or university with a major concentration in civil, mechanical, environmental, sanitary or chemical engineering, geology, or hydrogeology.

Experience: Eight years' experience in the practice of civil, mechanical, environmental, sanitary, or chemical engineering, geology, or hydrogeology post Professional Engineer or Professional Geologist licensure, five years of which must have been in a management level position involving administrative or supervisory duties concerned with program administration, program planning and evaluation, business management or related management experience.

OR

Education: A Bachelor's degree from a recognized college or university with a major concentration in civil, mechanical, environmental, sanitary or chemical engineering, geology or hydrogeology.

Experience: Nine years' work experience in the practice of civil, mechanical, environmental, sanitary, or chemical engineering, geology or hydrogeology post Professional Engineer or Professional Geologist licensure, five years of which must have been in a management level position involving administrative or supervisory duties concerned with program administration, program planning and evaluation, business management or related management experience.

License/Certification: Required to be a Licensed Professional Engineer or Professional Geologist in the State of New Hampshire or in another state and obtain registration in NH within one year of employment.

SPECIAL REQUIREMENTS: The ideal candidate will have specific experience in management of petroleum contamination investigation and cleanup projects and related funds in New Hampshire, or similar programs in another state. A working knowledge and experience with EXCEL spreadsheets and graphing functions and POWERPOINT is required. For appointment consideration, applicants must successfully participate in a structured interview measuring possession of knowledge, skills and abilities identified as necessary for satisfactory job performance by this class specification.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Employee's Name and Signature

Date Reviewed

Supervisor's Name and Title: H. Keith DuBois, P.G., Assistant Director, Position # 16785

The above job description accurately measures this employee's job description.

Supervisor's Signature

Date Reviewed

Jennifer J. Elberfeld
MR

10-23-13

Division of Personnel

Date Approved

SUPPLEMENTAL JOB DESCRIPTION

CLASSIFICATION: Administrator III

FUNCTION CODE: 0071-044

POSTION TITLE: Drinking Water Quality Administrator

DATE ESTABLISHED: 10/23/13

POSITION NUMBER: 9T2666

DATE OF LAST AMENDMENT:

SCOPE OF WORK: Administers the drinking water well sampling program related to the contamination of groundwater with methyl-t-butyl ether (MTBE) including program planning and strategy development as well as interpreting data to draw conclusions and identify appropriate responses.

ACCOUNTABILITIES:

- Develops, authorizes and monitors statewide drinking water well sampling program related to MTBE contamination.
- Provides testimony to elected officials for the purpose of explaining the private well sampling plan and addressing inquiries relative to the agency's objectives and goals for the program.
- Formulates and implements drinking water well sampling program budgets.
- Evaluates drinking water sampling program operations for effectiveness and proper allocation of program resources and implements required fiscal and programmatic changes.
- Plans, develops and evaluates training programs for staff and contractors associated with developing and implementing the drinking water well sampling program.
- Develops scope of work and associated contractor solicitation documents and manages contracts associated with implementing the drinking water well sampling program.
- Oversees the development, design and operation of a database for the drinking water well sampling program with the Water Division – Water Supply Engineering Bureau (WSEB) to: (a) assure database compatibility with existing WSEB databases; (b) data collected is of appropriate quality for future use by WSEB; and (c) assist in facilitating field work WSEB may wish to complete concurrently with the MTBE Remediation Bureau's drinking water well sampling program activities
- Formulates and implements a public communication plan to promote and support the drinking water well sampling program.
- Oversees the development of appropriate spreadsheets and POWERPOINT presentations for tracking the MTBE water supply sampling program and presentation of data at internal and external meetings.
- Continuously seeks to improve practices to add quality and value in support of the Department's mission while identifying and eliminating unnecessary or redundant actions.

MINIMUM QUALIFICATIONS

Administrator III (Drinking Water Quality Administrator)

Position: 9T2666

Page 2

Education: Master's degree from a recognized college or university with major study in a science discipline.

Experience: Seven years' experience in a science field, four years of which must have been in a management level position involving administrative or supervisory duties concerned with program administration, program planning and evaluation or related management experience.

OR

Education: Bachelor's degree from a recognized college or university with major study in a science field.

Experience: Eight years' experience in a science field or occupation relevant to program area in which position is assigned, four years of which must have been in a management level position involving administrative or supervisory duties concerned with program administration, program planning and evaluation or related management experience.

SPECIAL REQUIREMENTS: Five years experience in an environmental resource conservation position with substantial involvement with the development or implementation of GIS, database, and spreadsheet programs to track and manage data collection, data analysis and reporting and proficiency in the use of GIS, database and spreadsheet programs. Must have excellent oral and written communication skills. Must have working knowledge of POWERPOINT. For appointment consideration, applicants must successfully participate in a structured interview measuring possession of knowledge, skills and abilities identified as necessary for satisfactory job performance by this class specification.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Employee's Signature

Date Reviewed

Supervisor's Name and Title: Administrator IV, Position # 9T2655

The above job description accurately measures this employee's job duties.

Supervisor's Signature

Date Reviewed

Jennifer J. Elberfeld MR

10/23/13

Division of Personnel

Date Approved

SUPPLEMENTAL JOB DESCRIPTION

CLASSIFICATION: Environmentalist IV

FUNCTION CODE: 4098-044

POSTION TITLE: Environmentalist IV

DATE ESTABLISHED: 10-23-13

POSITION NUMBER: 9T2667

DATE OF LAST AMENDMENT:

SCOPE OF WORK: To supervise environmental program activities associated with the drinking water well sampling program related to the contamination of groundwater with methyl-t-butyl ether (MTBE).

ACCOUNTABILITIES:

- Supervises the drinking water sampling program for wells related to the contamination of groundwater with MTBE, planning, developing and implementing the program statewide.
- Plans and coordinates the drinking water well sampling program using databases and geographical information systems software to organize, coordinate, monitor and analyze data to conduct sampling and assess environmental conditions.
- Reviews the results of the drinking water testing program, provides well owners with information explaining the results and coordinates with applicable program staff to recommend appropriate remedial action.
- Consults with state officials, local officials, contractors and owners of drinking water wells to ensure coordination and implementation of the drinking water well sampling program.
- Provides technical and logistical support for internal and external meetings.
- Continuously seeks to improve practices to add quality and value in support of the Department's mission while identifying and eliminating unnecessary or redundant actions.

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree from a recognized college or university with major study in a related environmental science. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Six years' experience as an Environmental Engineer, Hydrogeologist, Geologist or Environmentalists in a public or private organization with responsibility for program management, research, planning, soil and water sampling for laboratory analysis, and evaluation and presentation of analytical data, two years of which shall have involved supervisory duties as well as the preparation of various environmental documents, legal briefs or related research.

License/Certification: Eligibility for N.H. driver's license.

SPECIAL REQUIREMENTS: Experience in GIS, database and spreadsheet programs for the purposes of implementing the drinking water well sampling program. Experience in collecting environmental samples and processing data. Must have excellent oral and written communication. For appointment consideration, applicants must successfully participate in a structured interview measuring possession of knowledge, skills and abilities identified as necessary for satisfactory job performance by this class specification. skills.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Employee's Signature

Date Reviewed

Supervisor's Name and Title: Administrator III, Position # 9T2666

The above job description accurately measures this employee's job duties.

Supervisor's Signature

Date Reviewed

Jennifer J. Elberfeld MR

10-23-13

Division of Personnel

Date Approved

SUPPLEMENTAL JOB DESCRIPTION

Classification: Environmentalist IV

Function Code: 4098 -044

Position Title: Hazardous Waste Site Risk Assessor

Date Established: 10/23/13

Position Number: 9T2668

Date of Last Amendment:

SCOPE OF WORK: Supports the Department of Environmental Services, MTBE Remediation Bureau, by assessing potential and existing human health risks associated with exposure to hazardous substances in water supply wells, formulates recommendations and guidance for reduction of those health risks, engages in risk communication with impacted supply well users, and assists in the development and maintenance of a groundwater quality sampling program and related data base.

ACCOUNTABILITIES:

- Reviews and evaluates compiled environmental sampling data and reports to identify actual and potential human health risks associated with chemical contaminants at methyl-t-butyl ether (MTBE) sites and other MTBE-impacted properties and water supplies.
- Reviews, analyzes and evaluates technical data from the sampling of drinking water wells to evaluate the human health risk of exposure to detected contaminants.
- Explains and clarifies technical information regarding well water testing results in response to inquiries from well owners and other interested parties.
- Consults with state officials, local officials, contractors and drinking water well owners/users to convey and explain drinking water analytical results in the context of potential health impacts.
- Prepares highly technical, comprehensive multi-media assessments of the effects of environmental contamination on human populations to develop risk reduction strategies.
- Researches and analyzes scientific literature to develop fact sheets and pamphlets to educate the public regarding the presence of MTBE and other hazardous substances in water supplies, and actions that can be taken to limit exposure and reduce risk.
- Provides technical logistical support for the preparation of reports and presentations for use at internal and external meetings.
- Presents technical information at public meetings to educate the public regarding potential and actual health risks associated with contaminants in drinking water, and actions that can be taken to reduce risk.
- Assists in the development and maintenance of a groundwater quality sampling program and its related data base.
- Continually seeks to improve practices and to add quality and value in support of the Department's mission while identifying and eliminating unnecessary or redundant actions.

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree from a recognized college or university with major study in environmental health, public health, toxicology, chemistry, biology, or a closely related biological or chemical sciences field. Each additional year of approved formal education may be substituted for one year of required work experience.

Environmentalist IV (Hazardous Waste Site Risk Assessor)
Position #9T2668
Page 2

Experience: Six year's experience as an Environmentalist in a public or private organization with responsibility for program management, research, planning, soil and water sampling for laboratory analysis, and evaluation and presentation of analytical data, two years of which shall have involved supervisory duties as well as the preparation of various environmental documents, legal briefs or related research.

LICENSE/CERTIFICATION: Eligibility for a NH driver's license.

SPECIAL REQUIREMENTS: For appointment consideration, applicants must successfully participate in a structured interview measuring possession of knowledge, skills and abilities identified as necessary for satisfactory job performance by this class specification. The structured interview is developed and administered, according to Division of Personnel guidelines, by representatives of the state agency in which the vacancy exists. The incumbent must satisfactorily complete a baseline medical examination and the personal protection training required by the National Institute of Occupational Safety and Health or other federal and state agencies. Must have a working knowledge of EXCEL and POWERPOINT.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Employee's Signature

Date Reviewed

Supervisor's Name and Title: Administrator III, Position # 9T2666

The above job description accurately measures this employee's job duties.

Supervisor's Signature

Date Reviewed

Jennifer J. Elberfeld MR

10/23/13

Division of Personnel

Date Approved

SUPPLEMENTAL JOB DESCRIPTION

CLASSIFICATION: Civil Engineer VI

FUNCTION CODE: 2026 - 044

POSITION TITLE: Civil Engineer VI

DATE ESTABLISHED: 10-23-13

POSITION NUMBER: 9T2669

DATE OF LAST AMENDMENT:

SCOPE OF WORK: Manages and oversees engineering-related activity for the investigation and cleanup of methyl-t-butyl ether (MTBE) contaminated properties/sites, including public and private water supplies and contamination source properties, and provides related technical assistance to affected parties.

ACCOUNTABILITIES:

- Manages and oversees the implementation of engineering activities for achieving annual and strategic statewide goals for the investigation and cleanup of "MTBE" and other gasoline contamination.
- Directs and supervises the MTBE remediation-related work of project managers (hydrogeologists and engineers) within the Site Remediation Programs of the Waste Management Division as planned and budgeted
- Provides engineering technical expertise for design, installation, operation, and maintenance of remediation systems to remedy MTBE and other gasoline contamination, and ensure compliance with technical specifications and regulatory requirements for such systems.
- Provides engineering technical expertise for design and installation of public and private water supply systems to remedy MTBE and other gasoline contamination, and ensure compliance with technical specifications and regulatory requirements for such systems.
- Provides engineering technical expertise for design, installation, operation, and maintenance of point-of-entry treatment or other temporary systems for public and private water supplies to remedy MTBE and other gasoline ether contamination, and ensure compliance with technical specifications and regulatory requirements for such systems.
- Oversees development of plans, specifications, and bid documents, and performs bid administration and other work as necessary to implement various engineered cleanup projects. Oversees cleanup work performed by state and contaminated site-owner contractors, and supervises major engineering projects in the field to assure cleanup is completed in accordance with plans, specifications, regulations, and approved budgets.
- Communicates with local and state agency representatives, property owners, residents, federal agencies and other Department staff to coordinate various engineered cleanup work. Coordinates all public water supply work with the Drinking Water & Groundwater Bureau.
- Negotiates with industry officials, attorneys, engineers, and consultants to achieve cleanup project goals and objectives, and assure compliance with state and federal technical and regulatory requirements.
- Continuously seeks to improve practices to add quality and value in support of the Department's mission while identifying and eliminating unnecessary or redundant actions.
- Provides technical support for the development of presentation material for internal and external meetings. Participates in meetings as required.

MINIMUM QUALIFICATIONS:

Education: Master's degree from a recognized college or university with a major concentration in civil engineering, or possession of a Bachelor of Science degree from a recognized college or university with a major in civil engineering and possession of a Master of Business Administration degree from a recognized college or university.

Experience: Three years' work experience in the practice of civil engineering post Professional Engineer licensure; or seven years' post baccalaureate experience in the practice of civil engineering.

OR

Education: Possession of a Bachelor of Science degree from a recognized college or university with a major concentration in civil engineering.

Experience: Five years' work experience in the practice of civil engineering post Professional Engineer licensure, or nine years' post baccalaureate experience in the practice of civil engineering.

OR

Education: Possession of an Associate degree from a recognized college or university, with a major study in civil technology.

Experience: Seven years' work experience in the practice of civil engineering post Professional Engineer registration, or nine years' experience in the practice of civil engineering at a level equivalent to Civil Engineer I (or higher), plus two additional years' experience in a position comparable to an Engineering Technician.

LICENSE/CERTIFICATION: Must be, or within one year of employment, registration as a Professional Engineer in the State of New Hampshire. Eligibility for N.H. driver's license required for performing professional field work.

SPECIAL REQUIREMENTS: The ideal candidate will have specific experience in petroleum contamination cleanup projects in New Hampshire or other states with similar geologic conditions and experience working with EXCEL spreadsheets and POWERPOINT. For appointment consideration, applicants must successfully participate in a structured interview measuring possession of knowledge, skills and abilities identified as necessary for satisfactory job performance by this class specification.. The incumbent must satisfactorily complete a baseline medical examination and the personal protection training requirements of the Occupational Safety and Health Agency or other federal and state agencies.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

Employee's Name and Signature

Date Reviewed

Supervisor's Name and Title: Administrator IV, Position #9T2655

The above job description accurately measures this employee's job duties.

Supervisor's Signature

Date Reviewed

Jennifer J. Elberfeld
MR

10/23/13

Division of Personnel

Date Approved



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul K. Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
Division of Higher Education – Higher Education Commission
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 20, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1. Pursuant to RSA 124:15, authorize the Department of Education to establish one Program Assistant II position, Labor Grade 15, within class 059 (Full Time Temporary) for the purpose of administrative support, effective upon Fiscal Committee and Governor and Council approval for the period of August 8, 2014 through June 30, 2015.
2. Pursuant to RSA 21-N:8-a, authorize the Department of Education to budget and expend \$49,804 of revenue in excess of estimate in Higher Education Funds, effective upon Governor and Council approval through June 30, 2015. 100% Agency Income.

Funds will budget as follows:

**Administration Fees
06-56-56-566510-6777
403180**

<u>Class</u>	<u>Description</u>	<u>FY15 Current Budget</u>	<u>Requested Action</u>	<u>New Budget</u>
020	Current Expenses	\$4,150	-0-	\$4,150
021	Food Institutions	\$500	-0-	\$500
022	Rents-Leases Other Than State	\$1	-0-	\$1
026	Organizational Dues	\$1,838	-0-	\$1,838
027	Transfers to OIT	\$1	\$2,099	\$2,100
028	Rent	-0-	\$2,400	\$2,400

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH

Her Excellency, Governor Margaret Wood Hassan
 and The Honorable Council
 State House
 Concord, NH 03301
 Page 2

029	Intra-Agency Transfers	\$200	-0-	\$200
030	Equipment New/Replacement	\$1,000	-0-	\$1,000
039	Telecommunications	-0-	\$420	\$420
040	Indirect Costs 7.7%	-0-	\$4,200	\$4,200
042	Post Retirement 7.5%	-0-	\$2,314	\$2,314
057	Books, Periodicals, Subscriptions	\$150	-0-	\$150
059	Salary Temporary Employees	-0-	\$26,103	\$26,103
060	Benefits	-0-	\$12,268	\$12,268
070	In State Travel	\$1,000	-0-	\$1,000
080	Out of State Travel	\$7,000	-0-	\$7,000
102	Contracts for Program Services	\$5,000	-0-	\$5,000
235	Transcription Services	\$500	-0-	\$500
TOTAL		\$21,340	\$49,804	\$71,144
<u>Revenue Source</u>	<u>Description</u>	<u>Revenue Appropriation</u>	<u>Requested Action</u>	<u>New Revenue</u>
Class 007	Administration Fees	(\$21,340)	(\$49,804)	(\$71,144)

EXPLANATION

The passage of HB 2, Chaptered Law 224 during the 2011 Legislative Session, abolished seven (7) positions, including two positions responsible for accounting duties and two positions responsible for financial aid programs. This position will provide administrative and program support for programs administered by the Division of Higher Education. This includes responsibility for the maintenance and availability of student transcripts of closed career schools and colleges, support for financial aid and grant programs, assistance with reviewing and compiling reports to comply with state and federal regulations, and assisting staff with budgeting and accounting responsibilities.

The following appropriation authorities are being requested:

- Class 028 – Rent
- Class 039 - Telecommunications
- Class 040 – Indirect Costs
- Class 042 – Post Retirement Benefits/Additional Fringe Benefits
- Class 059 - Salary Temporary Employees
- Class 060 – Benefits

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, NH 03301
Page 3

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List All Personnel involved :

One Program Assistant II, Labor Grade 15, Annual Salary of \$26,103

2. Nature, Need, and Duration:

This position is administrative in nature. Due to the loss of seven (7) positions in 2011, administrative support has been lacking for functions of the Division since July 1, 2011. A request for this position will be budgeted in the 2016-2017 budget cycle.

3. Relationship to Existing Agency Programs:

The Division of Higher Education consists of the College & University Regulation, Office of Career School Licensing, Closed School Transcript Requests, Financial Aid, College Access Challenge Grant, and the Veterans Education Services. Each function has been responsible for accounting practices. This position would dramatically help with staff workloads.

4. Has a Similar Program been Requested of the Legislature and Denied?

No.

5. Why wasn't this Funding Included in the Agency's Budget Request?

We did not have adequate funds to support this position.

6. Can any Portion of the Grant Funds Be Utilized?

N/A

7. Estimate the Fund Required to Continue the Position(s):

Source of Funds – 67770000, Class 007 (Other Funds) from 8-8-14 to 6-30-15
Annual fees collected for college and university activity = \$60,000
Annual fees collected for closed school transcripts = \$15,000
Estimated funds required to support position annually = \$49,804

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, NH 03301
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FISCAL SITUATION

Higher Education Fund, Non-Lapsing Balance Forward	\$106,219.98
FY14 Revenue through 5/31/14	\$73,440.00
Total Revenue	\$179,659.98
FY14 Expenses through 5/31/14	-\$4,308.53
Net Revenue	\$175,351.45
Revenue being requested to appropriate	\$49,804.00

Respectfully submitted,



Virginia M. Barry, Ph.D.
Commissioner of Education

Enclosures (2): Department of Personnel Approval
SJD for Position



LINDA M. HODGDON
Commissioner
(603) 271-3201

State Of New Hampshire
DIVISION OF PERSONNEL
Department of Administrative Services
State House Annex – 28 Capitol Street
Concord, New Hampshire 03301

SARA J. WILLINGHAM
Director of Personnel
(603) 271-3261

June 5, 2014

Sheila Miller
Human Resources Coordinator
Department of Education
101 Pleasant St.
Concord, NH 03301

Regarding: Request to establish one (1) full-time temporary Program Assistant II, labor grade 15

Dear Ms. Miller:

This letter is to confirm that the Division of Personnel supports the creation of a full-time temporary Program Assistant to be located in the Division of Higher Education – Higher Education Commission.

This is preliminary support for funding purposes only. Further action is contingent upon Fiscal and Governor and Council approval of funding. Upon receiving such approval, it will be necessary for you to submit a request to create the position via the NH FIRST system. At that time, a formal review to confirm/determine proper classification will be completed.

Thank you.

Very truly yours,

Classification & Compensation Administrator

Cc: Sara J. Willingham, Director of Personnel

SUPPLEMENTAL JOB DESCRIPTION

Classification: Program Assistant II

Function Code:

Position Title: Program Assistant II

Date Established:

Position Number:

Date of Last Amendment:

SCOPE OF WORK: To provide administrative and program support for programs administered by the Division of Higher Education.

ACCOUNTABILITIES:

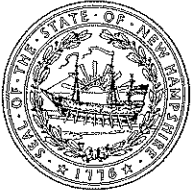
- Supports supervisor with functions relating to all Division programs.
- Responsible for the maintenance and availability of student transcripts of closed schools.
- Assists with financial aid programs.
- Responds to oral and written inquiries from the public regarding higher education functions.
- Assists in compiling and reviewing documents, reports, forms and data for accuracy, compliance, and conformity to state law and agency regulations, including statutes and administrative rules.
- Assists supervisor in the preparation of materials for internal and external meetings.
- Assists staff with program budgets and accounting responsibilities.
- Assists supervisor with administrative duties, as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION: Associate's degree from a recognized college or technical institute with major study in a field relevant to program area in which position is assigned. Each additional year of approved formal education may be substituted for one year of required work experience.

EXPERIENCE: Three years of experience in a field or occupation relevant to program area in which position is assigned, with responsibility for providing program

SM



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Nicholas A. Toumpas
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

June 24, 2014

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Re: Reclassification Position 40399

REQUESTED ACTION

Pursuant to the provisions of RSA 21-I:56, II Reclassification of Positions or Increases, authorize the Department of Health and Human Services to increase the salary position 40399 to labor grade 35 as provided in RSA 99:8

EXPLANATION

This is a request to reclassify vacant position #40399, Data Processing Project Manager, Salary Grade 31, Office of Business Operations, to the level of Executive Project Manager, Salary Grade 35, Office of Business Operations for purposes of reclassifying the position of Director of Finance from an unclassified position to a permanent position within the State's classified position structure.

The Director of Finance position has for several years been an unclassified position (9U404) at a labor grade of GG. The Data Processing Project Manager position (LG 31) became vacant when the incumbent accepted a position in another State agency and at the same time, the incumbent Director of Finance announced plans to retire. In response to these two high level losses, the Office of Business Operations was reorganized to transfer the duties of the classified position to existing positions and a decision was made to request reclassification of the Director of Finance position from an unclassified position to a classified position. The unclassified position would be eliminated from the finance organization.

Pursuant to administrative rule Per 303.02, the Division of Personnel was asked to review the appropriate classification for the position of Director of Finance and determined that the appropriate classification is a labor grade 35. The position is the lead manager for Department develops, authorizes, and implements Department-wide financial procedures and controls, and related system compliance required to ensure the accuracy and integrity of the centralized financial operations and business support services performed by the DHHS Bureau of Finance. These responsibilities include developing financial policies and procedures; overseeing fiscal/business operational units; federal cost claiming and cash management; and auditing, financial reporting and budgeting. The position manages an organization of 120 positions.

The estimated salary cost of this reclassification between the current salary grade 31 and the proposed salary Grade 35, is specified as follows:

Position #40399:

SFY 2015 – 22 Pay Periods from 8/22/14 to 6/11/15

Federal: \$ 9,296.33

General: \$ 5,819.65

Other: \$ 00.00

Total: \$ 15,115.98

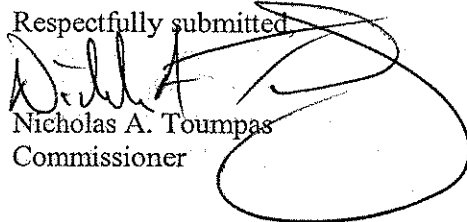
The salary cost of the unclassified GG position for the same 22 pay periods would have been \$79,567.

RSA 21-I:56 Reclassification of Positions or Increases. –

I. Any request for reclassification of a position to a different class series as provided in RSA 21-I:54 shall require the approval of governor and council.

II. Any request to increase the salary of a classified position beyond grade 34 as provided in RSA 99:8 shall require the approval of the fiscal committee of the general court before it is submitted to the governor and council for its approval.

Respectfully submitted


Nicholas A. Toumpas
Commissioner



State Of New Hampshire
DIVISION OF PERSONNEL
Department of Administrative Services
State House Annex – 28 School Street
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

SARA J. WILLINGHAM
Director of Personnel
(603) 271-3261

June 25, 2014

Marilyn Doe, Administrator II
Human Resources
Department of Health and Human Services
Concord, NH 03301

Regarding: Request to reclassify position #40399 from Administrator II, labor grade 29 to Executive Project Manager, labor grade 35.

Dear Ms. Doe:

On April 16, 2014, we received a work unit request from you to review and reclassify this position to the title of Executive Project Manager, labor grade 35. In your letter, you stated that this position would serve in the capacity of your agency's Finance Director. These responsibilities were previously assigned to an unclassified position which is now being retained by the Commissioner's Office to meet the needs of the NH Health Protection Plan and other critical initiatives.

We agreed with your request to reclassify position #40399, and on June 18, 2014, your agency received Governor and Council approval of this request under RSA 21-I:56 (I); however, this decision is not final until the approval of the Fiscal Committee as well, per RSA 21-I:56 (II), because this is a request to increase the salary of a classified position beyond labor grade 34.

It will be your responsibility to bring the request for reclassification to Executive Project Manager, labor grade 35 before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify me with documentation. After receiving approval, you may proceed with requesting a waiver to recruit for this position. Thank you.

Very truly yours,

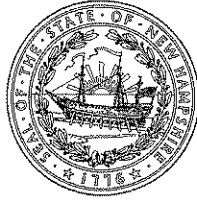
Jennifer J. Elberfeld,
Classification and Compensation Administrator

Cc: Sara J. Willingham, Director of Personnel

CHAIRMAN
Amy L. Ignatius

COMMISSIONERS
Robert R. Scott
Martin P. Honigberg

EXECUTIVE DIRECTOR
Debra A. Howland



PUBLIC UTILITIES COMMISSION

21 S. Fruit Street, Suite 10
Concord, N.H. 03301-2429

TDD Access: Relay NH
1-800-735-2964

Tel. (603) 271-2431

FAX (603) 271-3878

Website:
www.puc.nh.gov

June 30, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Chairman Wallner and Members of the Fiscal Committee:

REQUESTED ACTION

Pursuant to RSA 162-H:21, III Fund Established, Funding Plan (as amended and contingent upon passage of SB 245-FN Laws of 2014), the Public Utilities Commission submits on behalf of the Site Evaluation Committee (SEC) a request for Fiscal Committee approval of the expenditure of \$373,534.00 by the SEC to be used to fund the operating costs of the SEC upon approval of the Fiscal Committee through June 30, 2015.

Funding is 100% Other Funds (Renewable Portfolio Standard 362-F:10) and is available as follows:

Fiscal Year Summary			
02-81-81-813510-30740000 Site Evaluation Committee			
Class	Description	FY 2015	Total
11-500126	Salary Unclassified	101,642	101,642
20-500200	Current Expenses	15,925	15,925
22-500255	Rental/Lease Office Equipment	2,750	2,750
28-582814	Transfer to General Services	13,650	13,650
30-500310	Equipment	11,450	11,450
39-500180	Telecommunications	1,397	1,397
46-500464	Consultants	141,750	141,750
50-500109	Part Time Salaries	44,928	44,928
60-500601	Benefits	37,542	37,542
70-500704	In-State Travel	2,500	2,500
Total:		373,534	373,534

Source of Funds			
Class	Description	FY 2015	Total
000-403292	Agency Income	373,534	373,534
Total:		373,534	373,534

EXPLANATION

In the 2014 legislative session, SB 245-FN amended RSA 162-H and established, among other things, a nonlapsing fund to pay for the operating costs of the SEC prior to the establishment of a permanent funding plan. RSA 162-H:21, Fund Established, Funding Plan authorizes funding for the SEC for Fiscal Year 2015 by a one-time grant from the Renewable Energy Fund (REF) created by RSA 362-F:10 in an amount not to exceed \$500,000. The newly enacted statute also requires that a budget for the SEC be submitted by July 1, 2014, to the Fiscal Committee for approval. It also requires submission by December 1, 2014 to the Governor, Speaker of the House of Representatives and Senate President for legislative consideration of a permanent funding plan for the SEC. SB 245-FN awaits action by Governor Hassan; this request is submitted in anticipation of SB 245 becoming law.

RSA 162-H:3, VII administratively attaches the SEC to the Public Utilities Commission pursuant to RSA 21-G:10 and as such the Commission has established a designated appropriation for the "Site Evaluation Committee." Accordingly, the Commission on behalf of the SEC requests authorization to budget the funds for FY 2015 as follows:

- Class 011 Salary Unclassified will be used for the "per diem" compensation of the two Governor-appointed public members of the SEC, set by statute at Class FF, and the full-time salary of the SEC Administrator established by SB 245-FN.
- Class 020 Current Expenses will be used for the expenses associated with consumable supplies, postage, printing and shipping.
- Class 022 Rental/Lease Office Equipment will be used to lease a copier.
- Class 028 Transfer to General Services will be used secure office space for the SEC staff and work space for the public members.
- Class 030 Equipment will be used to purchase office furniture and computers for the SEC staff.
- Class 039 Telecommunications will be used for the expenses associated with data, voice and network telecommunications.
- Class 046 Consultants will be used for part-time technical services, as may be needed and as provided by SB 245-FN. In addition, Class 046 may be used for the full-time compensation of the Administrator, as an alternative to funding through Class 011. To the extent Class 011 is used to fund the SEC Administrator position, the funding in Class 046 would be decreased by \$63,750 (an estimated cost based on a GG-Step 4 unclassified position full-time for 9 months (October 2014 through June 2015), in accordance with the preliminary budget anticipated by SB 245-FN). This alternate funding is necessary due to the potential that the SEC is not able to hire a full time unclassified Administrator during the period of uncertainty prior to approval of the permanent funding plan.
- Class 050 Part Time Salaries will be used for part-time legal support and/or administrative support services, as may be needed and as provided by SB 245-FN (RSA 162-H:3-a; and RSA 162-H:10, VI, requiring rulemaking).
- Class 060 Benefits will be used to cover the fringe benefits costs associated with the SEC staff.
- Class 070 In-State Travel will be used to cover and transportation costs associated with public hearings, meetings and site visits by SEC staff.

In the event that REF funds are not available, General Funds will not be requested to support these expenditures.

Sincerely,



Amy L. Ignatius
Chairman, Public Utilities Commission
Vice Chairman, Site Evaluation Committee

SB 245-FN - VERSION ADOPTED BY BOTH BODIES

03/13/14 0921s
03/27/14 1125s
23Apr2014... 1442h
14May2014... 1795h
06/04/14 2006EBA

2014 SESSION

14-2666
06/03

SENATE BILL **245-FN**

AN ACT relative to the siting of energy facilities.

SPONSORS: Sen. Forrester, Dist 2; Sen. Bradley, Dist 3; Sen. Woodburn, Dist 1;
Sen. Fuller Clark, Dist 21; Rep. Vadney, Belk 2; Rep. Ladd, Graf 4;
Rep. Suzanne Smith, Graf 8; Rep. Ford, Graf 3; Rep. G. Chandler, Carr 1

COMMITTEE: Energy and Natural Resources

AMENDED ANALYSIS

This bill:

- I. Modifies the membership and duties of the site evaluation committee.
- II. Modifies requirements for energy facility certificates.

Explanation: Matter added to current law appears in **bold italics**.
Matter removed from current law appears [~~in brackets and struckthrough~~]
Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

SB 245-FN – VERSION ADOPTED BY BOTH BODIES

03/13/14 0921s
03/27/14 1125s
23Apr2014... 1442h
14May2014... 1795h
06/04/14 2006EBA

14-2666
06/03

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Fourteen

AN ACT relative to the siting of energy facilities.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 1 Energy Evaluation and Siting. RSA 162-H:1 is repealed and reenacted to read as follows:
2 162-H:1 Declaration of Purpose. The legislature recognizes that the selection of sites for energy
3 facilities may have significant impacts on and benefits to the following: the welfare of the population,
4 private property, the location and growth of industry, the overall economic growth of the state, the
5 environment of the state, historic sites, aesthetics, air and water quality, the use of natural
6 resources, and public health and safety. Accordingly, the legislature finds that it is in the public
7 interest to maintain a balance among those potential significant impacts and benefits in decisions
8 about the siting, construction, and operation of energy facilities in New Hampshire; that undue delay
9 in the construction of new energy facilities be avoided; that full and timely consideration of
10 environmental consequences be provided; that all entities planning to construct facilities in the state
11 be required to provide full and complete disclosure to the public of such plans; and that the state
12 ensure that the construction and operation of energy facilities is treated as a significant aspect of
13 land-use planning in which all environmental, economic, and technical issues are resolved in an
14 integrated fashion. In furtherance of these objectives, the legislature hereby establishes a procedure
15 for the review, approval, monitoring, and enforcement of compliance in the planning, siting,
16 construction, and operation of energy facilities.

17 2 New Paragraph; Energy Facility Evaluation and Siting, Construction and Operation;
18 Definitions; Administrator. Amend RSA 162-H:2 by inserting after paragraph I the following new
19 paragraph:

20 I-a. "Administrator" means the administrator of the committee established by this chapter.

21 3 Energy Facility Evaluation and Siting, Construction and Operation; Definitions; Energy.
22 Amend RSA 162-H:2, VI to read as follows:

23 VI. "Energy" means power, including mechanical power [øf], useful heat, *or electricity*
24 derived from any resource, including, but not limited to, oil, coal, and gas.

25 4 Energy Facility Evaluation and Siting, Construction and Operation; Definitions; Petitioner.
26 Amend RSA 162-H:2, XI(c) to read as follows:

27 (c) A petition endorsed by the governing body of [the] a host community or 2 or more

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1 governing bodies of abutting communities.

2 5 Energy Facility Evaluation and Siting, Construction and Operation; Definitions; Renewable
3 Energy Facility. Amend RSA 162-H:2, XII to read as follows:

4 XII. "Renewable energy facility" means electric generating station equipment and associated
5 facilities designed for, or capable of, operation at a nameplate capacity of greater than 30 megawatts
6 [~~but less than 120 megawatts~~] and powered by wind energy, geothermal energy, hydrogen derived
7 from biomass fuels or methane gas, ocean thermal, wave, current, or tidal energy, methane gas,
8 biomass technologies, solar technologies, or hydroelectric energy. "Renewable energy facility" shall
9 also include electric generating station equipment and associated facilities of 30 megawatts or less
10 nameplate capacity but at least 5 megawatts which the committee determines requires a certificate,
11 consistent with the findings and purposes set forth in RSA 162-H:1, either on its own motion or by
12 petition of the applicant or 2 or more petitioners as defined in RSA 162-H:2, XI.

13 6 Site Evaluation Committee. RSA 162-H:3 is repealed and reenacted to read as follows:

14 162-H:3 Site Evaluation Committee Established.

15 I. There is hereby established a committee to be known as the New Hampshire site
16 evaluation committee consisting of 9 members, as follows:

17 (a) The commissioners of the public utilities commission, the chairperson of which shall
18 be the chairperson of the committee;

19 (b) The commissioner of the department of environmental services, who shall be the vice-
20 chairperson of the committee;

21 (c) The commissioner of the department of resources and economic development;

22 (d) The commissioner of the department of transportation;

23 (e) The commissioner of the department of cultural resources or the director of the
24 division of historical resources as designee; and

25 (f) Two members of the public, appointed by the governor, with the consent of the
26 council, at least one of whom shall be a member in good standing of the New Hampshire Bar
27 Association, and both of whom shall be residents of the state of New Hampshire with expertise or
28 experience in one or more of the following areas: public deliberative or adjudicative proceedings;
29 business management; environmental protection; natural resource protection; energy facility design,
30 construction, operation, or management; or community and regional planning or economic
31 development.

32 II. The public members shall serve 4-year terms and until their successors are appointed
33 and qualified. The initial term of one member shall be 2 years. Any public member chosen to fill a
34 vacancy occurring other than by expiration of term shall be appointed for the unexpired term of the
35 member who is to be succeeded.

36 III. No public member nor any member of his or her family shall receive income from energy
37 facilities within the jurisdiction of the committee. The public members shall comply with RSA 15-A

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1 and RSA 15-B.

2 IV. All members shall refrain from ex parte communications regarding any matter pending
3 before the committee.

4 V. Seven members of the committee shall constitute a quorum for the purpose of conducting
5 the committee's business.

6 VI. Any public member of the committee may be removed by the governor and council for
7 inefficiency, neglect of duty, or misconduct or malfeasance in office, after being given a written
8 statement of the charges and an opportunity to be heard.

9 VII. The committee shall be administratively attached to the public utilities commission
10 pursuant to RSA 21-G:10.

11 VIII. Public members of the committee shall be compensated on a pro rata basis, based upon
12 the daily salary rate of an unclassified position at the initial step in grade FF as determined in
13 RSA 94:1-a, I(a). Such members shall keep detailed time records which shall be submitted to the
14 committee and used to determine the amount of compensation. Said compensation shall be a charge
15 against the site evaluation committee fund.

16 IX. The chairperson shall serve as the chief executive of the committee and may:

17 (a) Delegate to other members the duties of presiding officer, as appropriate.

18 (b) Perform administrative actions for the committee, as may a presiding officer.

19 (c) Establish, with the consent of the committee, the budgetary requirements of the
20 committee.

21 (d) Engage personnel in accordance with this chapter.

22 (e) Form subcommittees pursuant to RSA 162-H:4-a.

23 X. An alternate public member who satisfies the qualification requirements of subparagraph
24 I(f), excluding the New Hampshire Bar membership requirement, shall be appointed by the
25 governor, with consent of the council. The alternate public member shall only sit on the committee
26 or a subcommittee as provided for in paragraph XI.

27 XI. If at any time a member must recuse himself or herself on a matter or is not otherwise
28 available for good reason, such person, if a state employee, may designate a senior administrative
29 employee or a staff attorney from his or her agency to sit on the committee. In the case of a public
30 member, the chairperson shall appoint the alternate public member, or if such member is not
31 available, the governor and council shall appoint a replacement upon petition of the chairperson.
32 The replacement process under this paragraph shall also be applicable to subcommittee members
33 under RSA 162-H:4-a.

34 7 New Section; Site Evaluation Committee; Administrator. Amend RSA 162-H by inserting
35 after section 3 the following new section:

36 162-H:3-a Administrator and Other Committee Support. There is hereby established within the
37 site evaluation committee the position of administrator who shall be an unclassified state employee.

1 In the alternative, the position may be filled by an independent contractor. The administrator shall
2 be hired by and under the supervision of the chairperson. The administrator, or chairperson in the
3 absence of an administrator, with committee approval, may engage additional technical, legal, or
4 administrative support to fulfill the functions of the committee as necessary. Any person to be hired
5 by the administrator shall be approved by the chairperson. All costs incurred under this section
6 shall be paid from the site evaluation committee fund established in RSA 162-H:21.

7 8 Section Heading. Amend the section heading of RSA 162-H:4 to read as follows:

8 162-H:4 Powers *and Duties* of the Committee.

9 9 Powers and Duties of the Committee. Amend RSA 162-H:4, I through IV to read as follows:

10 I. The committee shall:

11 (a) *Evaluate and* issue any certificate under this chapter for an energy facility.

12 (b) Determine the terms and conditions of any certificate issued under this chapter.

13 (c) Monitor the construction and operation of any energy facility granted a certificate

14 under this chapter *to ensure compliance with such certificate.*

15 (d) Enforce the terms and conditions of any certificate issued under this chapter.

16 (e) *Assist the public in understanding the requirements of this chapter.*

17 II. The committee shall hold hearings as required by this chapter and such additional
18 hearings as it deems necessary and appropriate.

19 III. The committee may delegate the authority to monitor the construction or operation of
20 any energy facility granted a certificate under this chapter to *the administrator or* such state
21 agency or official [~~represented on the committee~~] as it deems appropriate, but [~~subject to RSA 162-~~
22 ~~H:10, it may not delegate authority to hold hearings, issue certificates, determine the terms and~~
23 ~~conditions of a certificate, or enforce a certificate~~] *shall ensure that the terms and conditions of*
24 *the certificate are met.* Any authorized representative or delegate of the committee shall have a
25 right of entry onto the premises of any part of the energy facility to ascertain if the facility is being
26 constructed or operated in continuing compliance with the terms and conditions of the certificate.
27 During normal hours of business administration and on the premises of the facility, such a
28 representative or delegate shall also have a right to inspect such records of the certificate-holder as
29 are relevant to the terms or conditions of the certificate.

30 III-a. The committee may delegate to [~~an~~] *the administrator or such state* agency or
31 official [~~represented on the committee~~] *as it deems appropriate* the authority to specify the use of
32 any technique, methodology, practice, or procedure approved by the committee within a certificate
33 issued under this chapter, or the authority to specify minor changes in the route alignment to the
34 extent that such changes are authorized by the certificate for those portions of a proposed electric
35 transmission line or energy transmission pipeline for which information was unavailable due to
36 conditions which could not have been reasonably anticipated prior to the issuance of the certificate.

37 III-b. *The committee may not delegate its authority or duties, except as provided*

1 *under this chapter.*

2 IV. In cases where the committee determines that other existing statutes provide adequate
3 protection of the objectives of RSA 162-H:1, the committee may, within 60 days of acceptance of the
4 application, or filing of a request for exemption with sufficient information to enable the committee
5 to determine whether the proposal meets the requirements set forth below, and after holding a
6 public [informational] hearing in a county where the energy facility is proposed, exempt the
7 applicant from the approval and certificate provisions of this chapter, provided that the following
8 requirements are met:

9 (a) Existing state or federal statutes, state or federal agency rules or municipal
10 ordinances provide adequate protection of the objectives of RSA 162-H:1;

11 (b) A review of the application or request for exemption reveals that consideration of the
12 proposal by only selected agencies represented on the committee is required and that the objectives
13 of RSA 162-H:1 can be met by those agencies without exercising the provisions of RSA 162-H;

14 (c) Response to the application or request for exemption from the general public
15 indicates that the objectives of RSA 162-H:1 are met through the individual review processes of the
16 participating agencies; and

17 (d) All environmental impacts or effects are adequately regulated by other federal, state,
18 or local statutes, rules, or ordinances.

19 10 Powers of Committee. RSA 162-H:4, V is repealed and reenacted to read as follows:

20 V. In any matter before the committee, the presiding officer, or a hearing officer designated
21 by the presiding officer, may hear and decide procedural matters that are before the committee,
22 including procedural schedules, consolidation of parties with substantially similar interests,
23 discovery schedules and motions, and identification of significant disputed issues for hearing and
24 decision by the committee. Undisputed petitions for intervention may be decided by the hearing
25 officer and disputed petitions shall be decided by the presiding officer. Any party aggrieved by a
26 decision on a petition to intervene may within 10 calendar days request that the committee review
27 such decision. Other procedural decisions may be reviewed by the committee at its discretion.

28 11 New Section; Subcommittees. Amend RSA 162-H by inserting after section 4 the following
29 new section:

30 162-H:4-a Subcommittees.

31 I. The chairperson may establish subcommittees to consider and make decisions on
32 applications, including the issuance of certificates, or to exercise any other authority or perform any
33 other duty of the committee under this chapter, except that no subcommittee may approve the
34 budgetary requirements of the committee, or any support staff positions paid for through the site
35 evaluation committee fund, propose the funding plan under RSA 162-H:21, or adopt initial or final
36 rulemaking proposals. For purposes of statutory interpretation and executing the regulatory
37 functions of this chapter, the subcommittee shall assume the role of and be considered the

1 committee, with all of its associated powers and duties in order to execute the charge given it by the
2 chairperson.

3 II. When considering the issuance of a certificate or a petition of jurisdiction, a
4 subcommittee shall have no fewer than 7 members. The 2 public members shall serve on each
5 subcommittee with the remaining 5 or more members selected by the chairperson from among the
6 state agency members of the committee. Each selected member may designate a senior
7 administrative employee or staff attorney from his or her respective agency to sit in his or her place
8 on the subcommittee. The chairperson shall designate one member or designee to be the presiding
9 officer who shall be an attorney whenever possible. Five members of the subcommittee shall
10 constitute a quorum for the purpose of conducting the subcommittee's business.

11 III. In any matter not covered under paragraph II, the chairperson may establish
12 subcommittees of 3 members, consisting of 2 state agency members and one public member. Each
13 state agency member may designate a senior administrative employee or staff attorney from his or
14 her agency to sit in his or her place on the subcommittee. The chairperson shall designate one
15 member or designee to be the presiding officer who shall be an attorney whenever possible. Two
16 members of the subcommittee shall constitute a quorum. Any party whose interests may be affected
17 may object to the matter being assigned to a 3-person subcommittee no less than 14 days before the
18 first hearing. If objection is received, the chairperson shall remove the matter from the 3-person
19 subcommittee and either assign it to a subcommittee formed under paragraph II or have the full
20 committee decide the matter.

21 12 Application for Certificate. Amend RSA 162-H:7, II to read as follows:

22 II. All applications for a certificate for an energy facility shall be filed with the ~~[chairman]~~
23 *chairperson* of the site evaluation committee.

24 13 Application for Certificate. Amend RSA 162-H:7, IV and V to read as follows:

25 IV. Each application shall contain sufficient information to satisfy the application
26 requirements of each state agency having jurisdiction, under state or federal law, to regulate any
27 aspect of the construction or operation of the proposed facility, and shall include each agency's
28 completed application forms. Upon the filing of an application, the committee shall expeditiously
29 forward a copy to the state agencies having ~~[jurisdiction]~~ *permitting or other regulatory*
30 *authority and to other state agencies identified in administrative rules*. Upon receipt of a
31 copy, each agency shall conduct a preliminary review to ascertain if the application contains
32 sufficient information for its purposes. If the application does not contain sufficient information for
33 the purposes of any of the state agencies having ~~[jurisdiction]~~ *permitting or other regulatory*
34 *authority*, that agency shall, in writing, notify the committee of that fact and specify what
35 information the applicant must supply; thereupon the committee shall provide the applicant with a
36 copy of such notification and specification. Notwithstanding any other provision of law, for purposes
37 of the time limitations imposed by this section, any application made under this section shall be

1 deemed not accepted either by the committee or by any of the state agencies having [jurisdiction]
2 *permitting or other regulatory authority* if the applicant is [seasonably] *reasonably*
3 notified that it has not supplied sufficient information for any of the state agencies having
4 [jurisdiction] *permitting or other regulatory authority* in accordance with this paragraph.

5 V. Each application shall also:

6 (a) Describe in reasonable detail the type and size of each major part of the proposed
7 facility.

8 (b) Identify both the *applicant's* preferred choice and [any] other [choices] *alternatives*
9 *it considers available* for the site *and configuration* of each major part of the proposed facility
10 *and the reasons for the applicant's preferred choice.*

11 (c) Describe in reasonable detail the impact of each major part of the proposed facility on
12 the environment for each site proposed.

13 (d) Describe in reasonable detail the applicant's proposals for studying and solving
14 environmental problems.

15 (e) Describe in reasonable detail the applicant's financial, technical, and managerial
16 capability for construction and operation of the proposed facility.

17 (f) Document that written notification of the proposed project, including appropriate
18 copies of the application, has been given to the appropriate governing body of each community in
19 which the facility is proposed to be located.

20 (g) *Describe in reasonable detail the elements of and financial assurances for a*
21 *facility decommissioning plan.*

22 (h) Provide such additional information as the committee may require to carry out the
23 purposes of this chapter.

24 14 Application for Certificate. Amend RSA 162-H:7, VI-a through VI-d to read as follows:

25 VI-a. [~~Within 30 days after acceptance of the application, the committee shall hold at least~~
26 ~~one public hearing in each county in which the proposed facility is to be located,~~] *Public*
27 *information sessions shall be held* in accordance with RSA 162-H:10.

28 VI-b. All [~~participating~~] state agencies *having permitting or other regulatory authority*
29 shall report their progress to the committee within [~~6 months~~] *150 days* of the acceptance of the
30 application, outlining draft permit conditions and specifying additional data requirements necessary
31 to make a final decision *on the parts of the application that relate to its permitting or other*
32 *regulatory authority.*

33 VI-c. All [~~participating~~] state agencies *having permitting or other regulatory authority*
34 shall make and submit to the committee a final decision on the parts of the application that relate to
35 its [~~jurisdiction~~] *permitting and other regulatory authority*, no later than [~~8 months~~] *240 days*
36 after the application has been accepted.

37 VI-d. Within [~~9 months~~] *365 days* of the acceptance of an application, the committee shall

1 issue or deny a certificate for an energy facility.

2 15 New Section; Role of State Agencies. Amend RSA 162-H by inserting after section 7 the
3 following new section:

4 162-H:7-a Role of State Agencies.

5 I. State agencies having permitting or other regulatory authority may participate in
6 committee proceedings as follows:

7 (a) Receive proposals or permit requests within the agency's permitting or other
8 regulatory authority, expertise, or both; determine completeness of elements required for such
9 agency's permitting or other programs; and report on such issues to the committee;

10 (b) Review proposals or permit requests and submit recommended draft permit terms
11 and conditions to the committee;

12 (c) Identify issues of concern on the proposal or permit request or notify the committee
13 that the application raises no issues of concern;

14 (d) When issues of concern are identified by the agency or committee, designate one or
15 more witnesses to appear before the committee at a hearing to provide input and answer questions of
16 parties and committee members; and

17 (e) If the committee intends to impose certificate conditions that are different than those
18 proposed by state agencies having permitting or other regulatory authority, the committee shall
19 promptly notify the agency or agencies in writing to seek confirmation that such conditions or
20 rulings are in conformity with the laws and regulations applicable to the project and state whether
21 the conditions or rulings are appropriate in light of the agency's statutory responsibilities. The
22 notified state agencies shall respond to the committee's request for confirmation as soon as possible,
23 but no later than 10 calendar days from the date the agency or agencies receive the notification
24 described above.

25 II. When initiating a proceeding for a committee matter, the committee shall expeditiously
26 notify state agencies having permitting or other regulatory authority or that are identified in
27 administrative rules.

28 III. Within 30 days of receipt of a notification of proceeding, a state agency not having
29 permitting or other regulatory authority but wishing to participate in the proceeding shall advise the
30 presiding officer of the committee in writing of such desire and be allowed to do so provided that the
31 presiding officer determines that a material interest in the proceeding is demonstrated and such
32 participation conforms with the normal procedural rules of the committee.

33 IV. The commissioner or director of each state agency that intends to participate in a
34 committee proceeding shall advise the presiding officer of the name of the individual on the agency's
35 staff designated to be the agency liaison for the proceeding. The presiding officer may request the
36 attendance of an agency's designated liaison at a session of the committee if that person could
37 materially assist the committee in its examination or consideration of a matter.

1 V. All communications between the committee and agencies regarding a pending committee
2 matter shall be included in the official record and be publicly available.

3 VI. A state agency may intervene as a party in any committee proceeding in the same
4 manner as other persons under RSA 541-A. An intervening agency shall have the right to rehearing
5 and appeal of a certificate or other decision of the committee.

6 16 Public Hearing; Studies; Rules. Amend RSA 162-H:10 to read as follows:

7 162-H:10 Public Hearing; Studies; Rules.

8 I. *At least 30 days prior to filing an application for a certificate, an applicant shall*
9 *hold at least one public information session in each county where the proposed facility is to*
10 *be located and shall, at a minimum, publish a public notice not less than 14 days before*
11 *such session in one or more newspapers having a regular circulation in the county in*
12 *which the session is to be held, describing the nature and location of the proposed facility.*
13 *At such session, the applicant shall present information regarding the project and receive*
14 *comments from the public. Not less than 10 days before such session, the applicant shall*
15 *provide a copy of the public notice to the chairperson of the committee. The applicant*
16 *shall arrange for a transcript of such session to be prepared and shall include the*
17 *transcript in its application for a certificate.*

18 *I-a. Within [30] 45 days after acceptance of an application for a certificate [of site and*
19 *facility], pursuant to RSA 162-H:7, the [site evaluation committee] applicant shall hold at least one*
20 *[joint] public [hearing] information session in each county in which the proposed facility is to be*
21 *located and shall, at a minimum, publish a public notice not less than 14 days before said [hearing]*
22 *session in one or more newspapers having a regular circulation in the county in which the [hearing]*
23 *session is to be held, describing the nature and location of the proposed [facilities] facility. Not*
24 *less than 10 days before such session, the applicant shall provide a copy of the public*
25 *notice to the presiding officer of the committee. The administrator, or a designee of the*
26 *presiding officer of the committee, shall act as presiding officer of the information session.*
27 *The session shall be for public information on the proposed facility with the applicant*
28 *presenting the information to the public. The presiding officer shall also explain to the*
29 *public the process the committee will use to review the application for the proposed*
30 *facility.*

31 *I-b. Upon request of the governing body of a municipality or unincorporated place*
32 *in which the proposed facility is to be located, or on the committee's own motion, the*
33 *committee may order the applicant to provide such additional information sessions as are*
34 *reasonable to inform the public of the proposed project.*

35 *I-c. Within 90 days after acceptance of an application for a certificate, pursuant to*
36 *RSA 162-H:7, the site evaluation committee shall hold at least one public hearing in each*
37 *county in which the proposed facility is to be located and shall publish a public notice not*

1 *less than 14 days before such session in one or more newspapers having a regular*
2 *circulation in the county in which the hearing is to be held, describing the nature and*
3 *location of the proposed facilities.* The public hearings shall be joint hearings, with
4 representatives of the ~~[other]~~ agencies that have ~~[jurisdiction]~~ *permitting or other regulatory*
5 *authority* over the subject matter and shall be deemed to satisfy all initial requirements for public
6 hearings under statutes requiring permits relative to environmental impact. ~~[The hearings shall be~~
7 ~~for public information on the proposed facilities with the applicant presenting the information to the~~
8 ~~site evaluation committee and to the public.]~~ Notwithstanding any other provision of law, the
9 hearing shall be a joint hearing with the other state agencies and shall be in lieu of all hearings
10 otherwise required by any of the other state agencies; provided, however, if any of such other state
11 agencies does not otherwise have authority to conduct hearings, it may not join in the hearing under
12 this chapter; provided further, however, the ability or inability of any of the other state agencies to
13 join shall not affect the composition of the committee under RSA 162-H:3 nor the ability of any
14 member of the committee to act in accordance with this chapter.

15 II. ~~[Except for informational hearings,]~~ Subsequent hearings shall be in the nature of
16 adjudicative proceedings under RSA 541-A and may be held in the county or one of the counties in
17 which the proposed facility is to be located or in Concord, New Hampshire, as determined by the site
18 evaluation committee. The committee shall give adequate public notice of the time and place of each
19 subsequent ~~[session]~~ *hearing*.

20 III. The site evaluation committee shall consider and weigh all evidence presented at public
21 hearings and shall consider and weigh written information and reports submitted to it by members
22 of the public before, during, and subsequent to public hearings *but prior to the closing of the*
23 *record of the proceeding.* ~~[The committee shall grant free access to records and reports in its files~~
24 ~~to members of the public during normal working hours and shall permit copies of such records and~~
25 ~~reports to be made by interested members of the public at their expense.]~~ *The committee shall*
26 *consider, as appropriate, prior committee findings and rulings on the same or similar*
27 *subject matters, but shall not be bound thereby.*

28 IV. The site evaluation committee shall require from the applicant whatever information it
29 deems necessary to assist in the conduct of the hearings, and any investigation or studies it may
30 undertake, and in the determination of the terms and conditions of any certificate under
31 consideration.

32 V. The site evaluation committee and counsel for the public shall ~~[jointly]~~ conduct such
33 reasonable studies and investigations as they deem necessary or appropriate to carry out the
34 purposes of this chapter and may employ a consultant or consultants, legal counsel and other staff in
35 furtherance of the duties imposed by this chapter, the cost of which shall be borne by the applicant in
36 such amount as may be approved by the committee. The site evaluation committee and counsel for
37 the public are further authorized to assess the applicant for all travel and related expenses

1 associated with the processing of an application under this chapter.

2 VI. The site evaluation committee shall issue such rules to administer this chapter,
3 pursuant to RSA 541-A, after public notice and hearing, as may from time to time be required.

4 VII. *As soon as practicable but* no later than ~~[January]~~ July 1, 2015, the committee shall
5 adopt rules, pursuant to RSA 541-A, relative to *the organization, practices, and procedures of*
6 *the committee and* criteria for the siting of energy facilities, including specific criteria to be applied
7 in determining if the requirements of RSA 162-H:16, IV~~[(b) and (e)]~~ have been met by the applicant
8 for a certificate of site and facility. Prior to the adoption of such rules, the office of energy and
9 planning shall hire and manage one or more consultants to conduct a public stakeholder process to
10 develop recommended regulatory criteria, which may include consideration of issues identified in
11 attachment C of the 2008 final report of the state energy policy commission, as well as others that
12 may be identified during the stakeholder process. ~~[The office of energy and planning shall submit a~~
13 ~~report based on the findings of the public stakeholder process to the committee by January 1, 2014.]~~

14 17 Enforcement. Amend RSA 162-H:12, I to read as follows:

15 I. Whenever the committee, *or the administrator as designee*, determines that any term
16 or condition of any certificate issued under this chapter is being violated, it shall, in writing, notify
17 the person holding the certificate of the specific violation and order the person to immediately
18 terminate the violation. If, 15 days after receipt of the order, the person has failed or neglected to
19 terminate the violation, the committee may suspend the person's certificate. Except for emergencies,
20 prior to any suspension, the committee shall give written notice of its consideration of suspension
21 and of its reasons therefor and shall provide opportunity for a prompt hearing.

22 18 Enforcement. Amend RSA 162-H:12, IV to read as follows:

23 IV. Notwithstanding any other provision of this chapter, each of the other state agencies
24 having ~~[jurisdiction]~~ *permitting or other regulatory authority* shall retain all of its powers and
25 duties of enforcement.

26 19 Records; Temporary Suspension of Deliberations. Amend RSA 162-H:13 and RSA 162-H:14
27 to read as follows:

28 162-H:13 Records. Complete verbatim records shall be kept by the committee of all hearings,
29 and records of all other actions, proceedings, and correspondence of the committee, *including*
30 *submittals of information and reports by members of the public*, shall be maintained, all of
31 which records shall be open to the public inspection *and copying* as provided for under RSA 91-A.
32 *Records regarding pending applications for a certificate shall also be made available on a*
33 *website.*

34 162-H:14 Temporary Suspension of Deliberations.

35 I. If the site evaluation committee, at any time ~~[during its deliberations relative to]~~ *while* an
36 application for a certificate *is before it*, deems it to be in the public interest, it may temporarily
37 suspend its deliberations and time frame established under RSA 162-H:7.

1 II. [Repealed.]

2 20 Findings and Certificate Issuance. Amend RSA 162-H:16, I to read as follows:

3 I. The committee shall incorporate in any certificate such terms and conditions as may be
4 specified to the committee by any of the ~~[other]~~ state agencies having ~~[jurisdiction]~~ *permitting or*
5 *other regulatory authority*, under state or federal law, to regulate any aspect of the construction
6 or operation of the proposed facility; provided, however, the committee shall not issue any certificate
7 under this chapter if any of the ~~[other]~~ state agencies denies authorization for the proposed activity
8 over which it has ~~[jurisdiction]~~ *permitting or other regulatory authority*. The denial of any such
9 authorization shall be based on the record and explained in reasonable detail by the denying agency.

10 21 Findings and Certificate Issuance. Amend RSA 162-H:16, IV to read as follows:

11 IV. ~~[The site evaluation committee, after having considered available alternatives and fully~~
12 ~~reviewed the environmental impact of the site or route, and other relevant factors bearing on~~
13 ~~whether the objectives of this chapter would be best served by the issuance of the certificate, must~~
14 ~~find that the site and facility]~~ *After due consideration of all relevant information regarding*
15 *the potential siting or routes of a proposed energy facility, including potential significant*
16 *impacts and benefits, the site evaluation committee shall determine if issuance of a*
17 *certificate will serve the objectives of this chapter. In order to issue a certificate, the*
18 *committee shall find that:*

19 (a) *The applicant has adequate financial, technical, and managerial capability to assure*
20 *construction and operation of the facility in continuing compliance with the terms and conditions of*
21 *the certificate.*

22 (b) *The site and facility will not unduly interfere with the orderly development of the*
23 *region with due consideration having been given to the views of municipal and regional planning*
24 *commissions and municipal governing bodies.*

25 (c) *The site and facility will not have an unreasonable adverse effect on aesthetics,*
26 *historic sites, air and water quality, the natural environment, and public health and safety.*

27 (d) [Repealed.]

28 22 New Subparagraph; Findings and Certificate Issuance. Amend RSA 162-H:16, IV by
29 inserting after subparagraph (d) the following new subparagraph:

30 (e) *Issuance of a certificate will serve the public interest.*

31 23 New Section; Fund Established; Funding Plan. Amend RSA 162-H by inserting after section
32 20 the following new section:

33 162-H:21 Fund Established; Funding Plan.

34 I. There is hereby established in the office of the state treasurer a nonlapsing fund to be
35 known as the site evaluation committee fund. All moneys in the fund shall be continually
36 appropriated to the site evaluation committee and shall only be used to pay for operating costs of the
37 committee, including costs incurred under RSA 162-H:3-a and the compensation paid to the public

1 members of the committee under RSA 162-H:3, VIII.

2 II. The site evaluation committee fund shall be funded upon request of the committee by a
3 one-time grant, not to exceed \$500,000, which may be received in installments, from the renewable
4 energy fund established in RSA 362-F:10. The initial transfer to the fund shall occur following
5 approval by the fiscal committee of the general court of a proposed budget plan for fiscal year 2015
6 as provided in paragraph III. Any subsequent transfer requests of the one-time grant from the
7 renewable energy fund shall require prior approval of the fiscal committee.

8 III. Prior to July 1, 2014, the site evaluation committee shall submit a proposed budget plan
9 for fiscal year 2015 to the fiscal committee of the general court for approval. The site evaluation
10 committee shall be entitled to reimbursement from each applicant for reasonable administrative
11 expenses directly associated with processing the applicant's application during fiscal year 2015.
12 Such expenses shall include the compensation paid to the public members of the committee, the
13 administrator's time processing the application, and any other reasonable administrative cost
14 directly associated with the application, but shall exclude state agency review and hearing time. All
15 reimbursements paid by applicants to the site evaluation committee under this paragraph shall be
16 deposited in the fund.

17 IV. Prior to December 1, 2014, the site evaluation committee shall submit a permanent
18 funding plan, including recommendations for legislative action, to the governor, speaker of the house
19 of representatives, and senate president covering the long-term operations of the committee. When
20 developing the permanent funding plan, the site evaluation committee shall consider potential
21 funding sources, including but not limited to the imposition of reasonable application fees and the
22 use of general funds. The site evaluation committee shall consider whether a dedicated fund is
23 necessary as part of a permanent funding plan. The plan shall describe the costs of the ongoing
24 administration of the site evaluation committee's duties, including state agency expenses associated
25 with processing an application under this chapter. The plan shall include recommendations for the
26 ongoing funding of the site evaluation committee's operations, including reimbursement for the
27 hearing and review time of members of the committee and state agency staff. The plan shall make
28 recommendations for funding sources to meet those needs, except that such funding sources shall not
29 include annual operating fees imposed on energy facilities or further use of the renewable energy
30 fund. The plan shall provide an estimate of revenues from application fees and additional funding
31 sources.

32 24 Applicability.

33 I. The provisions of this act shall apply to any application received by the site evaluation
34 committee on or after July 1, 2014 and to any matter for which an adjudicative hearing has not
35 commenced before July 1, 2014. The parties in any pending matter for which an adjudicative
36 hearing has not commenced before July 1, 2014 shall have a reasonable opportunity to supplement
37 filings under provisions of this chapter.

1 II. Any method of collecting fees or other assessments from applicants for the ongoing
 2 operations of the site evaluation committee established by the legislature during the 2015 legislative
 3 session shall apply to all matters subject to the provisions of RSA 162-H as amended by this act. An
 4 applicant in a matter subject to the provisions of RSA 162-H as amended by this act shall be entitled,
 5 as applicable, to an appropriate credit or adjustment for expenses paid by the applicant under
 6 RSA 162-H:10, V or RSA 162-H:21, III prior to when the method of collecting fees or other
 7 assessments goes into effect. The purpose of this provision is to ensure that all matters subject to
 8 this act, whenever filed, are subject to such enactment, while also preventing the over collection of
 9 fees and payments from the applicant.

10 III. Pending matters before the site evaluation committee for which an adjudicative hearing
 11 was commenced prior to July 1, 2014 shall be governed by the law in effect prior to the effective date
 12 of this act.

13 25 Transitional Responsibilities; Site Evaluation Committee.

14 I. The site evaluation committee as amended by section 6 of this act may act when the
 15 second public member is appointed by the governor with the consent of the council under RSA 162-
 16 H:3, I(f). Such appointment shall occur no later than October 1, 2014. The committee as amended
 17 under this act shall be responsible for all matters under RSA 162-H, except as provided in paragraph
 18 II.

19 II. The site evaluation committee in existence prior to the effective date of this act shall
 20 continue to have authority to act on matters before it until all such matters for which it is
 21 responsible have been resolved, through rulings on requests for rehearing or reconsideration. The
 22 committee in existence prior to the effective date of this act shall be responsible for any matter for
 23 which an adjudicative hearing was commenced prior to the date on which the committee as amended
 24 under this act is authorized to act pursuant to paragraph I.

25 III. Notwithstanding any other provision of RSA 162-H, until such time as the site
 26 evaluation committee as amended by section 6 of this act is authorized to act, the committee in
 27 existence prior to the effective date this act shall continue to process all matters before the
 28 committee; shall seek to hire the administrator and other support as needed as provided in RSA 162-
 29 H:3-a; and shall continue the rulemaking process pursuant to RSA 162-H:10, VII. The actions of the
 30 committee in existence prior to this act shall be deemed the actions of the site evaluation committee,
 31 as amended, for all such purposes. The administrator shall be empowered to act in all matters under
 32 the supervision of the chairperson of the committee in existence prior to this act. Supervision shall
 33 transfer to the chairperson of the committee as amended under this act when the second public
 34 member is appointed pursuant to paragraph I.

35 26 Site Evaluation Committee; Reimbursement for Agency Time. If subsequent legislation
 36 provides for reimbursement for the hearing or review time of members of the site evaluation
 37 committee or state agency staff, then reimbursement shall also be made in the same manner for such

SB 245-FN - VERSION ADOPTED BY BOTH BODIES

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1 time spent prior to the effective date of such subsequent legislation on matters that are subject to
2 this act.

3 27 New Subparagraph; Application of Receipts. Amend RSA 6:12, I(b) by inserting after
4 subparagraph (316) the following new subparagraph:

5 (317) Moneys deposited in the site evaluation committee fund established in
6 RSA 162-H:21.

7 28 Repeal. The following are repealed:

8 I. RSA 4-C:6, II(e), relative to energy facility evaluation committee.

9 II. RSA 162-H:6-a, relative to time frames for review of renewable energy facilities.

10 III. RSA 162-H:7, VI-e, relative to time frames for applications for certificates.

11 IV. RSA 162-H:15, relative to informational meetings.

12 29 Effective Date.

13 I. Sections 24, 25 and RSA 162-H:21, III as inserted by section 23 of this act shall take effect
14 upon its passage.

15 II. The remainder of this act shall take effect July 1, 2014.

SB 245-FN - FISCAL NOTE

AN ACT relative to the siting of energy facilities.

FISCAL IMPACT:

The Department of Environmental Services and Public Utilities Commission state this bill, as amended by the House (Amendment #2014-1442h), will have an indeterminable impact on state expenditures, and will increase state restricted revenue by an indeterminable amount in FY 2015 and each year thereafter. There is no impact on county and local revenue or expenditures.

METHODOLOGY:

The Department of Environmental Services and Public Utilities Commission state this bill establishes a nine member site evaluation committee, with seven members from state agencies and two members appointed by the Governor and Council. This bill allows for the two public members to be compensated on a pro rata basis, based upon a rate equal to the daily salary rate for a commissioner of the Public Utilities Commission at the initial step. The bill establishes an unclassified administrator position or if desired the option to contract out for an administrator. It is assumed the unclassified position will be established at a GG salary level and hired effective for October 2014. The bill also contains language to allow for the hiring of additional technical, legal or administrative support. Lastly, the bill establishes a dedicated fund which is initially funded by a \$1,000,000 loan from the renewable energy fund to be repaid within ten years. The Department and Commission assume the following:

- the committee will have seven proceedings totaling 70 days each year.
- the two public commissioners would be paid a per diem of \$364 in FY 2015, increasing by 3% each year.
- the seven agency commissioners will be reimbursed for their time which totals approximately \$598 per day, increasing by 3% each year.
- the administrator position will be filled by October 2014.
- there will be other staffing needs each year.
- the loan from the renewable energy fund will start to be repaid in FY 2016 at \$100,000 each year until paid in full.

Based on the above assumptions, the table provides the estimated expenditures from the newly established site evaluation committee fund.

	FY 2015	FY 2016	FY 2017	FY 2018
Public Commission members	\$50,960	\$52,500	\$54,040	\$55,720
Agency Commission Members	293,020	301,811	310,865	320,191
Staff Administrator Position (LG GG)	53,823	77,155	81,904	86,652
Benefits	23,692	33,785	35,928	38,147
Other position costs (current expense, travel, equipment)	24,314	26,402	26,402	26,402
Other staff as needed costs	100,000	103,000	106,090	109,273
Debt repayment	0	100,000	100,000	100,000
Total	\$545,809	\$694,653	\$715,229	\$736,385

If the agency commission members are reimbursed for time devoted to the site evaluation committee, the home agency for each agency commission member may experience a reduction in the various sources of funds funding the agency member.

The committee is charged with developing a funding plan that considers application fees as well as other funding sources. It is anticipated this will increase state restricted revenue by an indeterminable amount.

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established		Comments
								Full-Time	Part-Time	
Note: This summary does not include additional federal American Recovery and Reinvestment Act (ARRA) revenues.										
FISCAL YEAR 2014										
13-165	July'13	Adjutant General's Department	RSA 14:30-a, VI	-	585,000	-	585,000			
		Adjutant General's Department Total		-	585,000	-	585,000	-	-	
13-163	July'13	Agriculture, Markets and Food, Department of	RSA 14:30-a, VI	-	156,342	-	156,342			
13-269	Jan'14	Agriculture, Markets and Food, Department of	RSA 14:30-a, VI	-	224,025	-	224,025			
		Agriculture, Markets and Food, Department of Total		-	380,367	-	380,367	-	-	
14-015	Feb'14	Board of Pharmacy	RSA 14:30-a, VI	-	-	368,871	368,871	1		Establishes a temporary full-time position in class 59
		Board of Pharmacy Total		-	-	368,871	368,871	1	-	
14-028	March'13	Cultural Resources, Department of	RSA 14:30-a, VI	-	-	114,625	114,625			Provides approval for establishing consultant
14-029	March'13	Cultural Resources, Department of	RSA 14:30-a, VI	-	697,919	-	697,919		3	Establishes 3 temporary part-time positions in class 50
		Cultural Resources, Department of Total		-	697,919	114,625	812,544	-	3	
14-026	March'13	Education, Department of	RSA 14:30-a, VI	-	4,222,476	-	4,222,476	3	1	Establishes 3 temporary full time positions in class 59 and 1 temporary part-time position in class 50
14-026	Apr'13	Education, Department of	RSA 14:30-a, VI	-	-	150,000	150,000			
		Education, Department of Total		-	4,222,476	150,000	4,372,476	3	1	
13-192	July'13	Energy and Planning	RSA 14:30-a, VI	-	-	200,000	200,000			
13-223	Oct'13	Energy and Planning	RSA 14:30-a, VI	-	-	200,000	200,000			
13-286	Jan'14	Energy and Planning	RSA 14:30-a, VI	-	-	99,501	99,501			
		Energy and Planning Total		-	-	499,501	499,501	-	-	
13-239	Nov'13	Environmental Services, Department of	RSA 14:30-a, VI	-	182,262	-	182,262			
13-245	Nov'13	Environmental Services, Department of	RSA 14:30-a, VI	-	-	1,250,000	1,250,000			
13-246	Nov'13	Environmental Services, Department of	RSA 14:30-a, VI	-	-	22,316,661	22,316,661	5		Funds are from account held by Justice. See FIS 13-257 for Justice portion of this transaction.
14-087	June'14	Environmental Services, Department of	RSA 14:30-a, VI	-	-	10,000,000	10,000,000			
		Environmental Services, Department of Total		-	182,262	33,566,661	33,748,923	5	-	
14-022	March'13	DHHS - Division of Children, Youth and Families	RSA 14:30-a, VI	-	422,249	-	422,249			
		DHHS - Division of Children, Youth and Families Total		-	422,249	-	422,249	-	-	
14-102	June'14	DHHS - Division of Child Support Services	RSA 14:30-a, VI	-	1,100,000	-	1,100,000			
		DHHS - Division of Child Support Services Total		-	1,100,000	-	1,100,000	-	-	
13-295	Jan'14	DHHS - Division of Client Services	RSA 14:30-a, VI	-	9,544,393	-	9,544,393			
		DHHS - Division of Client Services Total		-	9,544,393	-	9,544,393	-	-	
13-224	Oct'13	DHHS - Division of Community Based Care	RSA 14:30-a, VI	-	353,203	-	353,203			
13-256	Nov'13	DHHS - Division of Community Based Care	RSA 14:30-a, VI	-	414,964	-	414,964			
13-290	Jan'14	DHHS - Division of Community Based Care	RSA 14:30-a, VI	-	198,000	-	198,000			
14-088	June'14	DHHS - Division of Community Based Care	RSA 14:30-a, VI	-	5,005,000	5,000,000	10,005,000			
		DHHS - Division of Community Based Care Total		-	5,971,167	5,000,000	10,971,167	-	-	

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
13-232	Oct'13	DHHS - Division of Public Health Services	RSA 14:30-a, VI	-	168,941	-	168,941		
13-233	Oct'13	DHHS - Division of Public Health Services	RSA 14:30-a, VI	-	219,533	-	219,533		
14-019	Feb'14	DHHS - Division of Public Health Services	RSA 14:30-a, VI	-	313,717	-	313,717		Provides approval for establishing consultant
		DHHS - Division of Public Health Services Total		-	702,191	-	702,191	-	-
13-296	Jan'14	DHHS - Office of the Commissioner	RSA 14:30-a, VI	-	-	36,211	36,211		
13-297	Jan'14	DHHS - Office of the Commissioner	RSA 14:30-a, VI	-	-	22,046	22,046		
13-298	Jan'14	DHHS - Office of the Commissioner	RSA 14:30-a, VI	-	421,538	259,945	681,483		
14-013	Feb'14	DHHS - Office of the Commissioner	RSA 14:30-a, VI	-	70,952	-	70,952		
14-110	June'14	DHHS - Office of the Commissioner	Ch 3:7, II, Laws of 2014	-	(121,658)	(24,124)	(145,782)		
14-111	June'14	DHHS - Office of the Commissioner	Ch 3:7, II, Laws of 2014	-	(582,416)	(228,463)	(810,879)		
14-112	June'14	DHHS - Office of the Commissioner	Ch 3:7, II, Laws of 2014	-	(420,716)	5,727,990	5,307,274		
		DHHS - Office of the Commissioner Total		-	(632,300)	5,793,605	5,161,305	-	-
13-294	Jan'14	DHHS - Office of Human Services	RSA 14:30-a, VI	-	722,837	-	722,837		
		DHHS - Office of Human Services Total		-	722,837	-	722,837	-	-
13-247	Nov'13	Insurance, Department of	RSA 14:30-a, VI	-	2,318,181	-	2,318,181		Provides approval for establishing consultant
		Insurance, Department of Total		-	2,318,181	-	2,318,181	-	-
13-291	Jan'14	Information Technology, Department of	RSA 14:30-a, VI	-	254,995	-	254,995		Provides approval for establishing consultant
14-080	June'14	Information Technology, Department of	RSA 14:30-a, VI	-	-	700,000	700,000		
		Information Technology, Department of Total		-	254,995	700,000	954,995	-	-
13-186	July'13	Justice, Department of	RSA 14:30-a, VI	-	91,014	-	91,014		
14-035	March'13	Justice, Department of	RSA 14:30-a, VI	-	-	300,000	300,000		
14-057	Apr'13	Justice, Department of	RSA 14:30-a, VI	-	119,820	-	119,820	1	Establishes an attorney position
		Justice, Department of Total		-	210,834	300,000	510,834	1	-
14-009	Feb'14	Police Standards and Training Council	RSA 14:30-a, VI	-	323,284	-	323,284		
		Police Standards and Training Council Total		-	323,284	-	323,284	-	-
14-056	Apr'13	Public Utilities Commission	RSA 14:30-a, VI	-	-	7,500,000	7,500,000		
		Public Utilities Commission Total		-	-	7,500,000	7,500,000	-	-
13-167	July'13	Resources & Economic Development	RSA 14:30-a, VI	-	84,772	-	84,772		
13-170	Sept'13	Resources & Economic Development	RSA 14:30-a, VI	-	3,009,272	-	3,009,272		
13-200	Sept'13	Resources & Economic Development	RSA 14:30-a, VI	-	205,800	-	205,800		
13-254	Nov'13	Resources & Economic Development	RSA 14:30-a, VI	-	-	9,100,000	9,100,000		DES accepted federal grant and assigned it directly to entity acquiring the conservation easement.
14-081	June'14	Resources & Economic Development	RSA 14:30-a, VI	-	-	2,563,000	2,563,000		DES accepted federal grant and assigned it directly to entity acquiring the conservation easement.
		Resources & Economic Development Total		-	3,299,844	11,663,000	14,962,844	-	-

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
13-177	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	9,543,746	-	9,543,746		
13-178	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	3,271,590	-	3,271,590		
13-179	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	532,223	-	532,223		
13-180	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	811,162	-	811,162		
13-181	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	5,636,571	-	5,636,571		
13-188	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	982,455	-	982,455		
13-189	Sept'13	Safety, Department of	RSA 14:30-a, VI	-	284,000	-	284,000		
13-217	Oct'13	Safety, Department of	RSA 14:30-a, VI	-	7,500,000	-	7,500,000		
13-225	Oct'13	Safety, Department of	RSA 14:30-a, VI	-	360,599	-	360,599		Provides approval for establishing consultant
13-236	Oct'13	Safety, Department of	RSA 14:30-a, VI	-	202,241	-	202,241		
13-280	Jan'14	Safety, Department of	RSA 14:30-a, VI	-	879,887	-	879,887		Provides approval for establishing consultant
13-287	Jan'14	Safety, Department of	RSA 14:30-a, VI	-	706,724	-	706,724		
14-001	Feb'14	Safety, Department of	RSA 14:30-a, VI	-	-	149,081	149,081		Provides approval for establishing consultant
14-034	March'13	Safety, Department of	RSA 14:30-a, VI	-	-	955,095	955,095		Provides approval for establishing consultant
14-089	June'14	Safety, Department of	RSA 14:30-a, VI	-	-	149,080	149,080		Provides approval for establishing consultant
		Safety, Department of Total		-	30,711,198	1,253,256	31,964,454	-	-
13-194	Sept'13	Transportation, Department of	RSA 14:30-a, VI	-	-	887,233	887,233		
14-036	March'13	Transportation, Department of	RSA 14:30-a, VI	-	-	624,755	624,755		Provides approval for establishing consultant
14-045	Apr'13	Transportation, Department of	RSA 14:30-a, VI	-	-	110,000	110,000		
14-103	June'14	Transportation, Department of	RSA 14:30-a, VI	-	2,950,000	-	2,950,000		
14-104	June'14	Transportation, Department of	RSA 14:30-a, VI	-	-	5,200,000	5,200,000		
14-105	June'14	Transportation, Department of	RSA 14:30-a, VI	-	-	6,030,440	6,030,440		
		Transportation, Department of Total		-	2,950,000	12,852,428	15,802,428	-	-
		FY 2014 Total		-	63,966,897	79,761,947	143,728,844	10	4

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 06/09/14

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
FISCAL YEAR 2009											
09-124	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-130	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-131	April'09	Education, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-135	April'09	Education, Department of	RSA 14:30-a, VI	1,001,406	-	1,001,406		-	-	12/31/2011	1,001
09-187	May'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	224,945	224,945	funds received from Labor-Workforce Opportunity Council	1	1	6/30/2011	-
		Education, Department of Total		2,151,406	224,945	2,376,351		1	2		1,001
09-230	Jun'09	Employment Security, Office of	RSA 14:30-a, VI	2,242,944	-	2,242,944	FIS 11-088 reallocates funds; FIS 10-159 extended position end dates from 6/30/10 to 6/30/11	6	-	6/30/2011	2,243
09-231	Jun'09	Employment Security, Office of	RSA 14:30-a, VI	1,617,171	-	1,617,171	FIS 10-160 extended position end dates from 6/30/10 to 9/30/10	14	9	9/30/2010	1,617
		Employment Security, Office of Total		3,860,115	-	3,860,115		20	9		3,860
09-095	April'09	Environmental Services, Department of	RSA 14:30-a, VI	1,730,000	-	1,730,000		-	-		1,730
09-162	May'09	Environmental Services, Department of	RSA 14:30-a, VI	1,286,000	-	1,286,000	FIS 11-120 reallocates funds	-	-		1,286
09-184	May'09	Environmental Services, Department of	RSA 14:30-a, VI	395,600	-	395,600		-	-		395
09-198	Jun'09	Environmental Services, Department of	RSA 14:30-a, VI	39,163,900	-	39,163,900	reallocates funds	-	3	12/31/2013	39,164
09-199	Jun'09	Environmental Services, Department of	RSA 14:30-a, VI	19,500,000	-	19,500,000	FIS 11-009 reallocates \$136,786 for better utilization of funds, FIS 12-100 reallocates \$14,700 for better utilization of funds	-	2	10/1/2015	19,500
		Environmental Services, Department of Total		62,075,500	-	62,075,500		-	5		62,075
09-148	May'09	DHHS-Division for Children, Youth & Families	Ch 263:28, II, L'07	1,201,200	-	1,201,200		-	-		1,200
09-185	May'09	DHHS-Division for Children, Youth & Families	Ch 263:28, II, L'07	2,236,379	-	2,236,379		-	-		2,234
		DHHS-Division for Children, Youth & Families Total		3,437,579	-	3,437,579		-	-		3,434
09-139	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	634,394	-	634,394		-	-		634
09-140	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	452,034	-	452,034		-	-		452
09-145	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	282,159	-	282,159		-	-		282
09-146	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	6,584,636	-	6,584,636		-	-		6,585
09-147	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	433,645	-	433,645		-	-		434
09-186	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	4,270,736	-	4,270,736		-	-		4,271
09-193	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	20,613,070	-	20,613,070		-	-		19,540
		DHHS-Division of Community-Based Care Total		33,270,674	-	33,270,674		-	-		32,197
09-189	May'09	DHHS-Medicaid and Business Policy	Ch 263:28, II, L'07	16,068,204	-	16,068,204		-	-		16,054
09-190	May'09	DHHS-Medicaid and Business Policy	Ch 263:28, II, L'07	4,308,123	-	4,308,123		-	-		4,304

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AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-191	May'09	DHHS-Medicaid and Business Policy	Ch 263:28, II, L'07	111,277	-	111,277		-	-		111
		DHHS-Medicaid and Business Policy Total		20,487,604	-	20,487,604		-	-		20,469
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	925,806	-	925,806		-	-		926
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	1,876,488	-	1,876,488		-	-		1,876
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	2,188,517	-	2,188,517		-	-		2,188
09-114	April'09	Labor, Department of	RSA 14:30-a, VI	101,044	-	101,044		-	-		101
		Labor, Department of Total		5,091,855	-	5,091,855		-	-		5,091
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	15,700,000	-	15,700,000		5	-	9/30/2011	15,700
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	18,366,514	-	18,366,514		-	-		-
		Office of Economic Stimulus Total		34,066,514	-	34,066,514		5	-		15,700
09-088	March'09	Office of Energy & Planning	RSA 14:30-a, VI	23,218,594	-	23,218,594	FIS 12-254 reallocates \$431,550 between class lines; FIS 13-141 reallocates 41,885 for period ending 9/30/2013	-	-		23,219
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	47,232	-	47,232		2	-	4/30/2012	47
10-204	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	(18,022,101)	-	(18,022,101)		-	-		(21,260)
		Office of Energy & Planning Total		5,243,725	-	5,243,725		2	-		2,006
09-089 & 09-277	March'09 & Aug'09	Transportation, Department of	RSA 14:30-a, VI	135,740,556	-	135,740,556	FIS 12-195 extends end date of FIS 09-089 from 2/17/12 to 9/30/15; FIS 12-238 moves \$150 from class 72 to class 60	-	-		135,744
09-151	May'09	Transportation, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-163	May'09	Transportation, Department of	RSA 14:30-a, VI	4,600,000	-	4,600,000		-	-		-
		Transportation, Department of Total		141,340,556	-	141,340,556		-	-		135,744
		FY 2009 Total		\$ 311,025,528	\$ 224,945	\$ 311,250,473		28	16		\$ 281,578
FISCAL YEAR 2010											
09-229	Jun'09	Adjutant General	RSA 14:30-a, VI	5,081,000	-	5,081,000		-	-		5,076
		Adjutant General Total		5,081,000	-	5,081,000		-	-		5,076
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	215,264	215,264	funds received from Office of Energy & Planning	3	-	4/30/2012	-
09-261	Aug'09	Administrative Services, Department of	RSA 14:30-a, VI	68,405	-	68,405		-	-		-
10-003	Jan'10	Administrative Services, Department of	RSA 14:30-a, VI	67,766	-	67,766		-	-		68

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Item #	Meeting	Department	Chapter / RSA	Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
									Full-Time	Part-Time		
10-046	Feb'10	Administrative Services, Department of	RSA 14:30-a, VI		-	5,387	5,387	funds received from Office of Energy & Planning	-	1	6/30/2011	-
		Administrative Services, Department of Total			136,171	220,651	356,822					68
09-223	Jun'09	Cultural Resources, Department of	RSA 14:30-a, VI		255,108	-	255,108		-	-		255
		Cultural Resources, Department of Total			255,108	-	255,108					255
09-124	April'09	Education, Department of	RSA 14:30-a, VI		165,765	-	165,765		-	-		-
09-130	April'09	Education, Department of	RSA 14:30-a, VI		708,156	-	708,156		-	-		-
09-131	April'09	Education, Department of	RSA 14:30-a, VI		21,730,633	-	21,730,633		-	-		-
09-135	April'09	Education, Department of	RSA 14:30-a, VI		14,472,421	-	14,472,421		-	-		14,472
09-187	May'09	Education, Department of	RSA 14:30-a, VI		125,000	-	125,000		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI		-	1,153,958	1,153,958	funds received from Labor-Workforce Opportunity Council	-	-		-
09-266	Aug'09	Education, Department of	RSA 14:30-a, VI		37,382	-	37,382		-	-		37
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI		85,020	-	85,020		-	-		85
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI		673,359	-	673,359		-	-		673
10-004	Jan'10	Education, Department of	RSA 14:30-a, VI		2,124,026	-	2,124,026	FIS 12-068 transfers funds between class lines, extends end date for fund use and positions, also decreases audit setaside by \$400. FIS 12-296 moves \$361	1	1	12/31/2011, FIS 12-068 changed end date to 6/30/12	1,724
		Education, Department of Total			40,121,762	1,153,958	41,275,720					16,992
10-154	May'10	Employment Security, Office of	RSA 14:30-a, VI		217,500	-	217,500	funds received through State of Vermont (accepted as Federal Funds); funds will support portion of two existing positions in addition to two new positions. FIS 11-316 extends positions, accepts additional funds for FY 2012 (see below) and transfers between classes.	2	-	12/31/2011	218
		Employment Security, Office of Total			217,500	-	217,500					218
09-245	Jul'09	Environmental Services, Department of	RSA 14:30-a, VI		500,000	-	500,000		-	-		500

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-312	Sept'09	Environmental Services, Department of	RSA 14:30-a, VI	1,800,000	-	1,800,000	FIS 12-055 transfers \$38,000 between class lines	-	-		-
09-313	Sept'09	Environmental Services, Department of	RSA 14:30-a, VI	2,523,000	-	2,523,000		-	-		-
10-111	April'10	Environmental Services, Department of	RSA 14:30-a, VI	-	400,000	400,000	funds received from Office of Energy & Planning	-	-		-
10-114	April'10	Environmental Services, Department of	RSA 14:30-a, VI	-	-	-	reallocation of ARRA funds accepted in FY 2009 (09-184)	-	-		214
10-196	Jun'10	Environmental Services, Department of	RSA 14:30-a, VI	127,394	-	127,394		-	-		127
		Environmental Services, Department of Total		4,950,394	400,000	5,350,394		-	-		841
10-164	May'10	DHHS-Division of Behavioral Health	Ch 144:39,II, L'09	120,696	-	120,696	item also includes additional \$521,338 of other federal funds, and increases audit fund set-aside by \$642.	-	-		-
		DHHS-Division of Behavioral Health Total		120,696	-	120,696		-	-		-
09-243	Aug'09	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	3,624,621	-	3,624,621		-	-		1,623
10-099	April'10	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	110,165	-	110,165	item also includes additional \$110 of federal funds for audit fund set-aside	-	-		-
		DHHS-Division for Children, Youth & Families Total		3,734,786	-	3,734,786		-	-		1,623
09-241	Jul'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,306,161	-	2,306,161		-	-		2,306
09-251	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	9,203,266	-	9,203,266	item also includes additional \$9,212 of federal funds for audit fund set-aside	-	-		-
09-252	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	430,735	-	430,735		-	-		431
09-253	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	21,357,094	-	21,357,094		-	-		18,473
09-253	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	28,070,516	-	28,070,516		-	-		28,042
09-254	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	17,073,509	-	17,073,509	item also includes additional \$17,074 of federal funds for audit fund set-aside	-	-		-
09-255	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,719,042	-	1,719,042	item also includes additional \$1,721 of federal funds for audit fund set-aside	-	-		-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-256	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	546,892	-	546,892	item also includes additional \$547 of federal funds for audit fund set-aside	-	-		-
09-257	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	948,874	-	948,874	item also includes additional \$959 of federal funds for audit fund set-aside	-	-		-
09-297	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	4,687,400	-	4,687,400	item also includes additional \$4,692 of federal funds for audit fund set-aside	-	-		-
09-298	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,946,832	-	1,946,832	item also includes additional \$1,949 of federal funds for audit fund set-aside	-	-		-
09-326	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	700,700	-	700,700		-	-		700
09-394	Dec'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,001,000	-	1,001,000		-	-		1,000
10-093	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	197,460	-	197,460	item also includes additional \$198 of federal funds for audit fund set-aside	-	-		-
10-094	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	498,521	-	498,521	item also includes additional \$499 of federal funds for audit fund set-aside	-	-		-
10-102	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	5,861,751	-	5,861,751	item also includes additional \$707,868 of other federal funds, and increases audit fund set-aside by \$6,196.	-	-		-
10-103	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	3,427,217	-	3,427,217	item also includes additional \$3,427,217 of other federal funds, and increases audit fund set-aside by \$3,539.	-	-		-

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									Full-Time	Part-Time		
10-104	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II,	L'09	1,363,092	-	1,363,092	item also includes additional \$1,365,819 of other federal funds, and increases audit fund set-aside by \$2,727.	-	-		-
		DHHS-Division of Community-Based Care Total			101,340,062	-	101,340,062					50,952
09-244	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II,	L'09	3,762,500	-	3,762,500		-	-		3,763
09-294	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II,	L'09	588,478	-	588,478		-	-		-
10-127	May'10	DHHS-Division of Family Assistance	Ch 144:39,II,	L'09	3,654	-	3,654		-	-		2
		DHHS-Division of Family Assistance Total			4,354,632	-	4,354,632					3,765
09-258	Aug'09	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	40,058,742	-	40,058,742		-	-		40,019
10-058	Feb'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	282,368	-	282,368		-	-		-
10-115	April'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	6,259,499	-	6,259,499	item also includes additional \$6,262,405 of other federal funds, and increases audit fund set-aside by \$7,711.	-	-		4,805
10-165	May'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	110,891	-	110,891	item also includes \$479,039 of other federal funds, and increases audit fund set-aside by \$648.	-	-		-
		DHHS-Medicaid Business and Policy Total			46,711,499	-	46,711,499					44,824
10-090	Mar'10	DHHS-Office of Improvement, Integrity, & Info.	Ch 144:39,II,	L'09	182,379	-	182,379		-	-		182
		DHHS-Office of Improvement, Integrity, & Info. Total			182,379	-	182,379					182
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	320,414	-	320,414		-	1	12/31/2011	320
09-325	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	257,785	-	257,785		-	-		258
10-092	April'10	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	121,778	-	121,778		-	-		123
10-128	May'10	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	1,125	-	1,125		-	-		1
		DHHS-Division of Public Health Services Total			701,102	-	701,102					702
09-262	Aug'09	Information Technology, Department of	RSA 14:30-a,	VI	-	50,800	50,800	funds received from Office of Economic Stimulus; FIS 11-028 extends effective date from 6/30/11 to 9/30/11	-	-		-
		Information Technology, Department of Total			-	50,800	50,800					-
09-225	Jun'09	Justice, Department of	RSA 14:30-a,	VI	366,780	-	366,780		-	-		366
09-226	Jun'09	Justice, Department of	RSA 14:30-a,	VI	60,301	-	60,301		-	-		60

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	2,396,463	-	2,396,463	FIS 12-215 extends end date from 2/28/13 to 6/30/13; FIS 13-154 reallocates funds between accounts	3	-	6/30/2012	2,395
09-228	Jun'09	Justice, Department of	RSA 14:30-a, VI	704,906	-	704,906		-	-		704
10-038	Feb'10	Justice, Department of	RSA 14:30-a, VI	98,000	-	98,000	FIS 11-111 extends end date to April 30, 2012	-	1	4/30/2012	-
		Justice, Department of Total		3,626,450	-	3,626,450					3,525
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	154,300	-	154,300		-	-		154
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	312,748	-	312,748		-	-		313
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	364,754	-	364,754		-	-		365
09-114	April'09	Labor, Department of	RSA 14:30-a, VI	25,262	-	25,262		-	-		25
09-308	Sept'09	Labor, Department of	RSA 14:30-a, VI	558,591	-	558,591		-	-		559
		Labor, Department of Total		1,415,655	-	1,415,655					1,416
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	10,422,000	-	10,422,000		-	-		10,422
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	(8,855,523)	-	(8,855,523)	reallocation of ARRA funds in this item includes an increase of \$500,000 in class 102 for auditing services in addition to audit fund set-aside amounts.	-	-		9,510
10-062	Feb'10	Office of Economic Stimulus	RSA 14:30-a, VI	(68,890)	-	(68,890)		2	-	9/30/2011	
		Office of Economic Stimulus Total		1,497,587	-	1,497,587					19,932
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	24,764,937	-	24,764,937		-	-		24,765
09-345	Oct'09	Office of Energy & Planning	RSA 14:30-a, VI	9,238,636	-	9,238,636	FIS 11-308 transfers \$4,865 between class lines	-	-		9,239
09-346	Oct'09	Office of Energy & Planning	RSA 14:30-a, VI	71,066	-	71,066		1	-	8/14/2012	71
09-384	Dec'09	Office of Energy & Planning	RSA 14:30-a, VI	1,251,817	-	1,251,817		-	-		1,252
10-203	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	6,459	-	6,459	FIS 14-048 transfers \$34,204 between class lines	1	-	5/31/2013	6
10-204	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	11,696,202	-	11,696,202		-	-		14,114
		Office of Energy & Planning Total		47,029,117	-	47,029,117					49,447
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	195,487	-	195,487		3	-	12/31/2012	195
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	280,000	280,000	funds received from Office of Energy & Planning, FIS 12-057 transfers funds between class lines	-	-		280

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								Full-Time	Part-Time		
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	30,000	30,000	funds received from Office of Energy & Planning	-	-		30
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	(77,401)	-	(77,401)		-	-		(77)
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(7,227)	-	(7,227)		-	-		
		Public Utilities Commission Total		110,859	310,000	420,859					428
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus; FIS 12-123 reallocates \$26,000 for best utilization of funds	1	-	6/30/2012	-
09-354	Oct'09	Resources & Economic Development	RSA 14:30-a, VI	-	70,874	70,874	funds received from the Office of Economic Stimulus	1	-	9/30/2010	-
		Resources & Economic Development Total		-	320,874	320,874					-
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	69,755	69,755	funds received	1	-	6/30/2012	-
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	244,033	244,033	funds received from the Department of Justice; FIS 12-167 extends end date for grant and the 2 positions approved in original item	2	-	6/30/2012	-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	87,362	87,362	funds received from the Office of Economic Stimulus; extends the end date for grant and for position approved in original item.	1	-	6/30/2012	-
		Safety, Department of Total		-	401,150	401,150					-
09-371	Dec'09	Transportation, Department of	RSA 14:30-a, VI	310,070	-	310,070		-	-		-
10-121	April'10	Transportation, Department of	RSA 14:30-a, VI	1,304,433	-	1,304,433		-	-		-
		Transportation, Department of Total		1,614,503	-	1,614,503					-
10-010	Jan'10	Treasury Department	RSA 14:30-a, VI	400,000	-	400,000		-	-		-
		Treasury Department Total		400,000	-	400,000					-
		FY 2010 Total		\$ 263,601,262	\$ 2,857,433	\$ 266,458,695		22	4		\$ 200,246
FISCAL YEAR 2011											

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Item #	Meeting	Department	Chapter / RSA	Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
									Full-Time	Part-Time		
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI		-	220,205	220,205	funds received from Office of Energy & Planning	-	-		-
10-046	Feb'10	Administrative Services, Department of	RSA 14:30-a, VI		-	4,786	4,786	funds received from Office of Energy & Planning	-	-		-
10-300	Oct'10	Administrative Services, Department of	RSA 14:30-a, VI		82,124	-	82,124		-	-		-
		Administrative Services, Department of Total			82,124	224,991	307,115		-	-		-
09-223	Jun'09	Cultural Resources, Department of	RSA 14:30-a, VI		37,992	-	37,992		-	-		38
		Cultural Resources, Department of Total			37,992	-	37,992		-	-		38
09-241	Jul'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		2,306,161	-	2,306,161		-	-		2,306
09-252	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		54,265	-	54,265		-	-		54
09-326	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		1,697,594	-	1,697,594		-	-		1,698
09-394	Dec'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		(1,001,000)	-	(1,001,000)		-	-		(1,000)
11-092	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		2,890,497	-	2,890,497	the non-arr federal	-	-		-
11-100	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		8,761,984	-	8,761,984		-	-		8,762
11-101	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		17,439,803	-	17,439,803		-	-		17,440
11-125	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09		1,901,509	-	1,901,509	Item included non ARRA federal funds that are accounted for on additional revenues	-	-		-
		DHHS-Division of Community-Based Care Total			34,050,813	-	34,050,813		-	-		29,260
11-036	Jan'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II, L'09		17,241,609	-	17,241,609		-	-		17,224
11-036	Jan'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II, L'09		26,398,707	-	26,398,707		-	-		26,372
11-191	June'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II, L'09		696,933	-	696,933		-	-		697
		DHHS-Bureau of Elderly and Adult Services Total			44,337,248	-	44,337,248		-	-		44,293
09-244	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09		1,237,500	-	1,237,500		-	-		1,238
09-294	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09		115,404	-	115,404		-	-		-
10-247	Sept'10	DHHS-Division of Family Assistance	Ch 144:39,II, L'09		3,763	-	3,763		-	-		-
		DHHS-Division of Family Assistance Total			1,356,667	-	1,356,667		-	-		1,238
		DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09		664,277	-	664,277		-	-		-
11-035	Jan'11	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09		2,542,054	-	2,542,054		-	-		2,543
11-171	June'11	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09		2,472,621	-	2,472,621		-	-		2,543
		DHHS-Division for Children, Youth & Families Total			5,678,952	-	5,678,952		-	-		5,086
10-090	Mar'10	DHHS-Office of Improvement, Integrity, & Info.	Ch 144:39,II, L'09		2,423,494	-	2,423,494		-	-		2,423
		DHHS-Office of Improvement, Integrity, & Info. Total			2,423,494	-	2,423,494		-	-		2,423
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09		341,595	-	341,595		-	-		341
09-325	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09		345,818	-	345,818		-	-		346
10-092	April'10	DHHS-Division of Public Health Services	Ch 144:39,II, L'09		536,704	-	536,704		-	-		536
10-128	May'10	DHHS-Division of Public Health Services	Ch 144:39,II, L'09		98,038	-	98,038		-	-		98
		DHHS-Division of Public Health Services Total			1,322,155	-	1,322,155		-	-		1,321
10-287	Oct'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09		212,493	-	212,493		-	-		212
10-345	Nov'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09 Ch 144:212, L'09		10,395,814	-	10,395,814	Uncompensated Care Fund "DSH"	-	-		10,396
11-074	Feb'11	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09		36,614,605	-	36,614,605		-	-		36,578
		DHHS-Medicaid Business and Policy Total			47,222,912	-	47,222,912		-	-		47,186
09-130	April'09	Education, Department of	RSA 14:30-a, VI		50,000	-	50,000		-	-		-

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								Full-Time	Part-Time		
09-131	April'09	Education, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-187	May'09	Education, Department of	RSA 14:30-a, VI	15,310	-	15,310		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	1,016,418	1,016,418	funds received from Labor-Workforce Opportunity Council	-	-		-
09-266	Aug'09	Education, Department of	RSA 14:30-a, VI	42,713	-	42,713		-	-		43
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	121,457	-	121,457		-	-		122
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	977,008	-	977,008		-	-		976
10-004	Jan'10	Education, Department of	RSA 14:30-a, VI	1,085,349	-	1,085,349		-	-		3,209
10-202	Jun'10	Education, Department of	RSA 14:30-a, VI	15,473,827	-	15,473,827	FIS 12-026 transfers \$49,811 between class lines; FIS 12-306 extends end date	1	-	9/30/2011	15,474
10-237	Jul'10	Education, Department of	RSA 14:30-a, VI	2,645,093	-	2,645,093	FIS 12-283 transfers \$4552 between class lines and extends end date to 6/30/13. FIS 14-033 changes end date to 9/30/14	2	-	6/30/2012	2,645
11-086	March'11	Education, Department of	RSA 14:30-a, VI	808,155	-	808,155		-	-		-
11-087	March'11	Education, Department of	RSA 14:30-a, VI	23,730,632	-	23,730,632		-	-		-
		Education, Department of Total		45,949,544	1,016,418	46,965,962		3	-		22,469
11-141	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	561,450	561,450	funds received from DRED	-	-		561
		Employment Security, Department of Total		-	561,450	561,450		-	-		561
10-278	Sept'10	Environmental Services, Department of	RSA 14:30-a, VI	78,217	-	78,217		-	-		-
		Environmental Services, Department of Total		78,217	-	78,217		-	-		-
09-262	Aug'09	Information Technology, Department of	RSA 14:30-a, VI	-	25,000	25,000	funds received from the Office of Economic Stimulus	-	-		-
		Information Technology, Department of Total		-	25,000	25,000		-	-		-
09-225	Jun'09	Justice, Department of	RSA 14:30-a, VI	220,220	-	220,220		-	-		220
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	2,089,713	-	2,089,713		-	-		2,090
09-228	Jun'09	Justice, Department of	RSA 14:30-a, VI	353,735	-	353,735	FIS 11-085 chang	-	-		354
		Justice, Department of Total		2,663,668	-	2,663,668		-	-		2,664
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	154,300	-	154,300		-	-		154
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	312,748	-	312,748		-	-		313
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	364,754	-	364,754		-	-		365
		Labor, Department of Total		831,802	-	831,802		-	-		832
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	10,421,276	-	10,421,276		-	-		10,420
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	(9,510,991)	-	(9,510,991)		-	-		(9,510)
10-062	Feb'10	Office of Economic Stimulus	RSA 14:30-a, VI	68,890	-	68,890		-	-		-
		Office of Economic Stimulus Total		979,175	-	979,175		-	-		910
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	547,941	-	547,941		-	-		548
		Office of Energy & Planning Total		547,941	-	547,941		-	-		548

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	156,393	-	156,393		-	-		156
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	102,883	-	102,883		-	-		103
09-384	Dec'09	Office of Energy and Planning	RSA 14:30-a, VI	5,910	-	5,910	FIS 11-140 request to move funds between class lines	-	-		6
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	9,616,302	-	9,616,302	FIS 13-051 reallocates \$136,200 between expenditure classes and extends the completion date from 5/31/13 to 9/30/13.	-	-		9,616
10-204	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	1,396,892	-	1,396,892		-	-		1,403
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	102,504	-	102,504	FIS 11-134 request to move funds between class lines; FIS 12-255 request to move funds between class lines and extend end date	-	-		-
10-280	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	-	-	-		2	-	4/30/2012	-
10-323	Nov'10	Office of Energy and Planning	RSA 14:30-a, VI	2,565,000	-	2,565,000	FIS 11-113 reallocates funds in FY 11 and FY 12; FIS 12-054 transfers between class lines and extends end date.	-	-		-
		Office of Energy and Planning Total		13,945,884	-	13,945,884		2	-		11,284
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	299,603	-	299,603		-	-		300
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	140,000	140,000	funds received from Office of Energy & Planning	-	-		140
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	350,000	350,000	funds received from Office of Energy & Planning	-	-		350
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	22,779	-	22,779		-	-		23
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(22,094)	-	(22,094)		-	-		-
		Public Utilities Commission Total		300,288	490,000	790,288		-	-		813
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus	-	-		-
10-266	Sept'10	Resources & Economic Development	RSA 14:30-a, VI	972,474	-	972,474		-	-		-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
11-029	Jan'11	Resources & Economic Development	RSA 14:30-a, VI		71,041	71,041	funds received from UNH to support broadband director pos	1	-		-
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	561,450	-	561,450	FIS 13-010 extends end date for both DRED and DES to March 31, 2013; FIS 13-077 extends end date to 9/30/13.	-	-		-
Resources & Economic Development Total				1,533,924	321,041	1,854,965		1	-		-
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	92,428	92,428	funds received from the Department of Justice	-	-		-
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	267,533	267,533	funds received from the Department of Justice	-	-		-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	98,294	98,294	funds received from the Office of Economic Stimulus, FIS 13-023 reallocates \$29,300 of funds and accepts another \$28,815 of funds from NHDOJ	1	-		-
11-177	June'11	Safety, Department of	RSA 14:30-a, VI	-	350,691	350,691	funds received from UNH to hire 2 temp fulltime microwave techs	-	2		-
Safety, Department of Total				-	808,946	808,946		1	2		-
10-121	April'10	Transportation, Department of	RSA 14:30-a, VI	3,130,638	-	3,130,638		-	-		-
11-183	June'11	Transportation, Department of	RSA 14:30-a, VI	-	5,510,875	5,510,875	funds received from UNH	-	-		-
Transportation, Department of Total				-	5,510,875	5,510,875		-	-		-
10-010	Jan'10	Treasury Department	RSA 14:30-a, VI	1,600,000	-	1,600,000		-	-		-
Treasury Department Total				1,600,000	-	1,600,000		-	-		-
FY 2011 Total				\$ 208,073,438	\$ 8,958,721	\$ 217,032,159		7	2		\$ 170,926
FISCAL YEAR 2012											
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	192,889	192,889	funds received from Office of Energy & Planning	-	-		-

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
		Administrative Services, Department of Total		-	192,889	192,889		-	-		-
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	75,542	-	75,542		-	-		96
		DHHS-Division of Public Health Services Total		75,542	-	75,542		-	-		96
11-341	Dec'11	DHHS - Office of Information Services	Chapter 224:14, II, Laws of 2011	(494,078)	-	(494,078)		-	-		-
		DHHS - Office of Information Services Total		(494,078)	-	(494,078)		-	-		-
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	36,436	-	36,436		-	-		36
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	273,517	-	273,517		-	-		275
10-237	Jul'10	Education, Department of	RSA 14:30-a, VI	5,943,121	-	5,943,121	FIS 13-129 amends by transferring funds between accounts	-	-		5,943
11-255	Sept'11	Education, Department of	RSA 14:30-a, VI	605,624	-	605,624		-	-		-
		Education, Department of Total		6,858,698	-	6,858,698		-	-		6,254
	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	147,000	147,000	funds received from DRED	-	-		147
11-316	Oct'11	Employment Security, Department of	RSA 14:30-a, VI	58,000	-	58,000		-	-		58
		Employment Security, Department of Total		58,000	147,000	205,000		-	-		205
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	1,767,579	-	1,767,579		-	-		1,769
		Justice, Department of Total		1,767,579	-	1,767,579		-	-		1,769
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	466,891	-	466,891		-	-		467
		Office of Energy & Planning Total		466,891	-	466,891		-	-		467
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	156,393	-	156,393		-	-		156
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	121,302	-	121,302		-	-		121
09-384	Dec'09	Office of Energy and Planning	RSA 14:30-a, VI	4,273	-	4,273		-	-		4
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	183,721	-	183,721	FIS 13-051 reallocates \$136,200 between expenditure classes and extends the completion date from 5/31/13 to 9/30/13.	-	-		184
10-204	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	4,929,007	-	4,929,007		-	-		5,742
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	(87,579)	-	(87,579)		-	-		-
11-309	Oct'11	Office of Energy and Planning	RSA 14:30-a, VI	-	90,000	90,000	FIS 12-164 reallocates \$4,850 between class lines	-	-		-
12-132	April'12	Office of Energy and Planning	RSA 14:30-a, VI	36,644	-	36,644	FIS 12-256 reallocates \$1,200 between class lines. FIS 13-050 reallocates \$16,575 between class lines and extends the grant from 9/30/12 to 9/30/12.	-	-		-

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Item #	Meeting	Department	Chapter / RSA	Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
									Full-Time	Part-Time		
		Office of Energy and Planning Total			5,343,761	90,000	5,433,761		-	-		6,207
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI		-	250,000	250,000	funds received from the Office of Economic Stimulus	-	-		-
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI		147,000	-	147,000		-	-		-
11-153	June'11	Resources & Economic Development	RSA 14:30-a, VI		-	75,442	75,442	funds received from UNH to support broadband director pos established in FIS 11-029	-	-		-
		Resources & Economic Development Total			147,000	325,442	472,442		-	-		-
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI		217,901	-	217,901		-	-		218
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI		-	96,000	96,000	funds received from Office of Energy & Planning	-	-		96
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI		-	120,000	120,000	funds received from Office of Energy & Planning	-	-		120
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI		43,880	-	43,880		-	-		44
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI		54,143	-	54,143		-	-		-
12-130	April'11	Public Utilities Commission	RSA 14:30-a, VI		-	100,000	100,000	funds received from OEP	-	-		-
		Public Utilities Commission Total			315,924	316,000	631,924		-	-		478
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI		-	81,947	81,947	funds received from the Department of Justice	-	-		-
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI		-	174,360	174,360	funds received from the Department of Justice	-	-		-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI		-	91,044	91,044	funds received from the Office of Economic Stimulus	-	-		-
		Safety, Department of Total			-	347,351	347,351		-	-		-
		FY 2012 Total			14,539,318	1,418,682	15,958,000		-	-		15,476
FISCAL YEAR 2013												
11-341	Dec'11	DHHS - Office of Information Services	Chapter 224:14, II, Laws of 2011		963,258	-	963,258		-	-		1,194
		DHHS - Office of Information Services Total			963,258	-	963,258		-	-		1,194
11-141	May'11	Employment Security, Department of	RSA 14:30-a, VI		-	35,550	35,550	funds received from DRED	-	-		36
		Employment Security, Department of Total			-	35,550	35,550		-	-		36

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Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
11-141	June '13	Environmental Services, Department of	RSA 14:30-a, VI	-	140,000	140,000	funds received from OEP	-	-		36
		Environmental Services, Department of Total		-	140,000	140,000		-	-		36
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	42,078	-	42,078		-	-		43
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	25,477	-	25,477		-	-		25
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	193,518	-	193,518	FIS 13-051 reallocates \$136,200 between expenditure classes and extends the completion date from 5/31/13 to 9/30/13. FIS 13-100 reallocates \$45,000 between classes.	-	-		194
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	(14,925)	-	(14,925)		-	-		-
		Office of Energy and Planning Total		246,148	-	246,148		-	-		262
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	35,550	-	35,550		-	-		-
11-153	June'11	Resources & Economic Development	RSA 14:30-a, VI	-	78,301	78,301	funds received from UNH to support broadband director pos established in FIS 11-029	-	-		-
		Resources & Economic Development Total		35,550	78,301	113,851		-	-		-
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	70,547	-	70,547		-	-		71
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	10,742	-	10,742		-	-		10
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(32,049)	-	(32,049)		-	-		-
		Public Utilities Commission Total		49,240	-	49,240		-	-		81
13-088	April'13	Safety, Department of	RSA 14:30-a, VI	-	12,487	12,487	Funds transferred from DOJ	-	-		-
		Safety, Department of Total		-	12,487	12,487		-	-		-
		FY 2013 Total		1,294,196	266,338	1,560,534		-	-		1,609
FISCAL YEAR 2014											
13-199	Sept'13	DHHS - Office of Information Services	RSA 14:30-a, VI	672,781	-	-	Allows for the use of consultants	-	-		672
		DHHS - Office of Information Services Total		672,781	-	-		-	-		672
		FY 2014 Total		672,781	-	-		-	-		672
		CUMULATIVE TOTAL		\$ 799,206,522	\$ 13,726,119	\$ 812,259,861		57	22		\$ 670,507



JEFFRY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

July 25, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Dear Representative Wallner and Members of the Committee,

I am writing to inform you of actions taken under the authority granted to me to approve step increases for employees of the LBA Office. I approved step increases as of the increment date for the following employees:

Katie Bates: Effective June 19, 2014, a one step increase from grade K-5 to K-6.
Date of hire: June 19, 2006 Date of previous increment: June 19, 2013

Christine Young: Effective June 25, 2014, a one step increase from grade N-8 to N-9.
Date of hire: February 13, 1995 Date of previous increment: June 25, 2013

Steven Giovinelli: Effective July 10, 2014, a one step increase from grade K-5 to K-6.
Date of hire: July 10, 2006 Date of previous increment: July 10, 2013

Kevin Ripple: Effective July 6, 2014, one step increase from M-1 to M-2.
Date of hire: July 6, 2007 Date of previous increment: July 6, 2013

Christopher Shea: Effective July 1, 2014, one step increase from N-8 to N-9.
Date of hire: July 1, 1996 Date of previous increment: July 1, 2013

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey A. Pattison".

Jeffrey A. Pattison
Legislative Budget Assistant

JAP/ttm

JOINT LEGISLATIVE FACILITIES COMMITTEE
LEGISLATIVE BRANCH
DETAIL OF BALANCE OF FUNDS AVAILABLE
FISCAL YEAR 2014
As of 5/31/2014

Legislative Branch:	Org/ Class	Balance				Encumb rances	Balance Available
		Forward	Appropriation	Income	Transfers		
Senate:	1170						
Personal svcs. - members	011		6,821.00			204.00	6,617.00
Personal svcs. - nonclassified	016		1,727,927.00		(64,000.00)	1,411,757.41	252,169.59
Current expenses	020		44,308.00			12,337.87	31,970.13
Rents-Leases other than state	022		9,500.00			7,879.83	1,620.17
Equipment	030		1,000.00		5,000.00	1,044.94	4,955.06
Telecommunications	039		24,192.00			14,534.56	9,657.44
Legal svcs.& consultants	046		77,000.00			68,409.82	8,590.18
Personal svcs. - temp/app	050		106,863.00		(37,500.00)	11,190.35	58,172.65
Benefits	060		609,584.00		64,000.00	621,476.21	52,107.79
Employee training	066		100.00		500.00	269.00	331.00
Travel:							
In state	070		155,000.00			110,724.57	44,275.43
Out of state	080		11,500.00			1,678.10	9,821.90
President's discretionary fund	285		4,499.00			2,374.61	2,124.39
Contingency	289		1.00				1.00
Total		0.00	2,778,295.00	0.00	(32,000.00)	2,263,881.27	482,413.73

Legislative Branch - continued:	Org/ Class	Balance				Encumb rances	Balance Available
		Forward	Appropriation	Income	Transfers		
House	1180						
Personal svcs. - members	011		2,000.00		2,000.00	2,682.00	1,318.00
Personal svcs. - nonclassified	016		1,649,405.00			1,382,236.94	267,168.06
Current expenses	020		55,000.00			26,288.01	28,711.99
Rents-Leases Other than State	022		4,200.00			3,625.16	574.84
Maint. Other than bldg/grnd	024		6,000.00				6,000.00
Equipment	030		3,000.00			2,125.90	874.10
Telecommunications	039		30,000.00			24,844.70	5,155.30
Consultants	046		80,000.00			70,500.00	9,500.00
Personal svcs. - temp/app	050		270,811.00		(34,000.00)	158,036.12	78,774.88
Benefits	060		785,023.00			572,666.20	212,356.80
Employee training	066		300.00				300.00
Travel:							
In state	070		1,100,000.00			837,428.38	262,571.62
Out of state	080		100,000.00			53,227.83	46,772.17
Speaker's special fund	286		6,000.00			4,013.85	1,986.15
Democratic Leader's Account	287		3,500.00			2,752.22	747.78
Republican Leader's Account	288		3,500.00			1,260.77	2,239.23
Total		0.00	4,098,739.00	0.00	(32,000.00)	3,141,688.08	925,050.92

Legislative Branch - continued:		Balance					Encumb	Balance
		Forward	Appropriation	Income	Transfers	Expenditures	rances	Available
Operations	1160							
Personal svcs. - nonclassified	016		205,697.00			191,425.10		14,271.90
Current expenses	020		3,000.00			1,703.18		1,296.82
Telecommunications	039		9,000.00			7,278.54		1,721.46
Benefits	060		144,134.00			128,975.52		15,158.48
Total		0.00	361,831.00		0.00	329,382.34		32,448.66
Joint Expenses	8677							
Current expenses	020		50,000.00			45,609.47		4,390.53
Rents-Leases Other Than State	022		10,000.00			4,290.91		5,709.09
Organizational Dues	026		126,761.00			126,761.00		0.00
Equipment New/Replacement	030		10,000.00			309.99		9,690.01
Consultants	046		3,000.00					3,000.00
Transfer to Other State Agencies	049		3,000.00					3,000.00
Legislative Printing & Binding	290		285,000.00			196,318.39		88,681.61
Joint Orientation	291		0.00					0.00
Total		0.00	487,761.00	0.00	0.00	373,289.76	0.00	114,471.24
Less estimated Revenue		90.12	-12,000.00	8,480.38	(A)			-3,429.50
Total		90.12	475,761.00	8,480.38	0.00	373,289.76	0.00	111,041.74
Joint Legislative Historical Commil	8870-216	66,475.76	10,000.00	66,230.16		12,499.00		130,206.92
Flag Preservation Revenue	8870-3586							
Total		66,475.76	10,000.00	66,230.16	0.00	12,499.00	0.00	130,206.92

Legislative Branch - continued:		Balance					Encumb	Balance
		Forward	Appropriation	Income	Transfers	Expenditures	rances	Available
Visitor's Center:	1229							
Personal svcs. - nonclassified	016		99,729.00			91,944.15		7,784.85
Current Expenses	020		750.00			616.62		133.38
Telecommunications	039		1,100.00			796.70		303.30
Benefits	060		62,001.00			49,991.97		12,009.03
Total		0.00	163,580.00		0.00	143,349.44		20,230.56
Visitor's Ctr. Revolving Fund (G)	1230							
Souvenir Purchases	106	1,166.93	0.00		48,904.00	29,396.39	0.00	20,674.54
Revenue	2016	48,904.22	0.00	32,838.19	(48,904.00)			32,838.41
Total		50,071.15	0.00	32,838.19	0.00	29,396.39	0.00	53,512.95
Legislative Accounting:	1166							
Personal svcs. - nonclassified	016		204,774.00			188,862.69		15,911.31
Current expenses	020		1,500.00			239.92		1,260.08
Telecommunications	039		900.00			616.06		283.94
Benefits	060		103,917.00			91,728.43		12,188.57
Total		0.00	311,091.00		0.00	281,447.10		29,643.90
General Court Info. Systems:	4654							
Personal svcs. - nonclassified	016		380,817.00		(55,000.00)	291,890.93		33,926.07
Current expenses	020		32,000.00		(5,000.00)	14,359.08		12,640.92
Technology - Hardware	037		80,000.00		198,700.00	271,689.33		7,010.67
Technology - Software	038		90,000.00		(44,700.00)	42,126.13	473.07	2,700.80
Telecommunications	039		2,500.00			1,644.45		855.55
Benefits	060		177,676.00		(30,000.00)	130,266.11		17,409.89
Total		0.00	762,993.00		64,000.00	751,976.03	473.07	74,543.90

Legislative Branch - continued:	Org/ Class	Balance				Encumb rances	Balance Available
		Forward	Appropriation	Income	Transfers		
Protective Services:	1164						
Personal srvs. - nonclassified	016		366,353.00			337,860.76	28,492.24
Current expenses	020		2,700.00			2,523.90	176.10
Telecommunications	039		4,300.00			3,797.57	502.43
Benefits	060		206,237.00			180,731.89	25,505.11
Total		0.00	579,590.00		0.00	524,914.12	54,675.88
Health Services:	1165						
Current expenses	020		1,500.00			1,290.79	209.21
Telecommunications	039		500.00			418.61	81.39
Personal srvs. - temp/app	050		59,345.00			34,874.92	24,470.08
Benefits	060		4,540.00			2,667.93	1,872.07
Total		0.00	65,885.00		0.00	39,252.25	26,632.75
Legislative Services:	1270						
Personal srvs. - nonclassified	016		1,560,413.00			1,407,123.93	153,289.07
Current expenses	020		19,300.00			12,643.16	6,656.84
Rents-Leases other than State	022		5,500.00			4,719.00	781.00
Telecommunications	039		7,000.00			5,780.36	1,219.64
Personal srvs. - temp/app	050		25,328.00			16,098.88	9,229.12
Benefits	060		697,244.00			616,760.94	80,483.06
Employee training	066		1,500.00			199.00	1,301.00
Printing and binding	290		8,000.00			5,052.91	2,947.09
Total		0.00	2,324,285.00		0.00	2,068,378.18	255,906.82
Less estimated revenue	009/2045	-53.32	-1,000.00	260.00	©		-793.32
Total		-53.32	2,323,285.00	260.00	©	2,068,378.18	255,113.50

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Budget Division:		1221						
Personal srvs. - nonclassified	016		648,225.00		60,000.00	646,259.33		61,965.67
Current expenses	020		10,967.00			7,137.77		3,829.23
Rents-Leases other than State	022		6,000.00			5,289.25		710.75
Organizational Dues	026		100.00		1,000.00	1,000.00		100.00
Equipment	030		2,500.00		2,500.00	4,962.61		37.39
Telecommunications	039		3,033.00		200.00	2,853.00		380.00
Consultants	046		15,000.00			3,409.75		11,590.25
Personal srvs. - temp/app	050		88,055.00		(66,200.00)			21,855.00
Benefits	060		220,884.00		85,000.00	274,351.61		31,532.39
Employee training	066		3,500.00			319.95		3,180.05
In state travel	070		500.00			204.40		295.60
Out of state travel	080		100.00		2,500.00	1,150.68		1,449.32
Total		0.00	998,864.00		85,000.00	946,938.35		136,925.65

Legislative Budget Assistant:

Audit Division:		1222						
Personal srvs. - nonclassified	016		2,112,468.00		(125,000.00)	1,645,236.77		342,231.23
Current expenses	020		12,860.00			8,429.84		4,430.16
Rents-Leases other than State	022		100,000.00			97,524.00		2,476.00
Equipment	030		20,000.00			15,832.58		4,167.42
Telecommunications	039		2,040.00		1,000.00	2,353.00		687.00
Consultants	046		570,000.00			392,414.00		177,586.00
Personal srvs. - temp/app	050		50,317.00			5,836.65		44,480.35
Benefits	060		821,105.00		40,000.00	772,686.70		88,418.30
Employee training	066		40,000.00		(5,000.00)	10,599.04		24,400.96
In state travel	070		15,000.00			3,772.82		11,227.18
Out of state travel	080		100.00		4,000.00	4,088.94		11.06
Total		0.00	3,743,890.00	0.00	(85,000.00)	2,958,774.34		700,115.66
Less estimated revenue	006/1251	556,382.00	-488,205.00	598,354.00				666,531.00
Total		556,382.00	3,255,685.00	598,354.00	(85,000.00)	2,958,774.34		1,366,646.66

Total		672,965.71	16,185,599.00	706,162.73	0.00	13,865,166.65	473.07	3,699,087.72
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- (A) Proceeds from the sale of legislative subscriptions, advance sheets, permanent journals, and rosters, and royalties from Lexis Law Publishing.
- (B) Pursuant to Chapter 177:151 State House Visitor's Center Revolving Fund established - Proceeds from sales of souvenirs and expenditures from souvenir purchases transferred to V.C. Revolving account effective 10/18/06.
- (C) Proceeds from sales of photocopies and rulemaking registers.
- (D) Auditing fees

JOINT LEGISLATIVE FACILITIES COMMITTEE
 LEGISLATIVE BRANCH
 DETAIL OF BALANCE OF FUNDS AVAILABLE
 FISCAL YEAR 2014
 As of 6/30/2014

FINAL

Legislative Branch:	Org/ Class	Balance				Encumb rances	Balance Available	
		Forward	Appropriation	Income	Transfers			
Senate:	1170							
Personal svcs. - members	011		6,821.00		(6,617.00)	204.00	0.00	
Personal svcs. - nonclassified	016		1,728,108.00		(196,525.37)	1,531,582.63	0.00	
Current expenses	020		44,308.00		(27,993.37)	16,314.63	0.00	
Rents-Leases other than state	022		9,500.00		(1,047.79)	8,452.21	0.00	
Equipment	030		1,000.00		35,914.39	18,194.39	18,720.00	
Telecommunications	039		24,192.00		(8,450.83)	15,741.17	0.00	
Legal svcs.& consultants	046		77,000.00		1,438.28	78,438.28	0.00	
Personal svcs. - temp/app	050		106,863.00		(95,171.35)	11,691.65	0.00	
Benefits	060		609,598.00		60,021.15	669,619.15	0.00	
Employee training	066		100.00		169.00	269.00	0.00	
Travel:								
In state	070		155,000.00		(34,826.63)	120,173.37	0.00	
Out of state	080		11,500.00		(9,821.90)	1,678.10	0.00	
President's discretionary fund	285		4,499.00		(1,765.89)	2,733.11	0.00	
Contingency	289		1.00		(1.00)		0.00	
Total		0.00	2,778,490.00	0.00	(284,678.31) (E)	2,475,091.69	18,720.00	0.00

Legislative Branch - continued:	Org/ Class	Balance				Expenditures	Encumb rances	Balance Available
		Forward	Appropriation	Income	Transfers			
House	1180							
Personal svcs. - members	011		2,000.00		682.00	2,682.00		0.00
Personal svcs. - nonclassified	016		1,650,368.00		(154,983.61)	1,495,384.39		0.00
Current expenses	020		55,000.00		(25,326.29)	29,473.71		0.00
Rents-Leases Other than State	022		4,200.00		(285.39)	3,914.61		0.00
Maint. Other than bldg/grnd	024		6,000.00		57,982.58	40,426.20	23,556.38	0.00
Equipment	030		3,000.00		10,036.27	13,036.27		0.00
Telecommunications	039		30,000.00		(3,118.59)	26,881.41		0.00
Consultants	046		80,000.00		(9,500.00)	70,500.00		0.00
Personal svcs. - temp/app	050		270,811.00		(101,706.94)	169,104.06		0.00
Benefits	060		785,097.00		(168,128.31)	616,968.69		0.00
Employee training	066		300.00		(175.00)	125.00		0.00
Travel:								
In state	070		1,100,000.00		(200,867.76)	899,132.24		0.00
Out of state	080		100,000.00		(24,426.17)	75,573.83		0.00
Speaker's special fund	286		6,000.00		(809.37)	5,190.63		0.00
Democratic Leader's Account	287		3,500.00		(569.87)	2,930.13		0.00
Republican Leader's Account	288		3,500.00		(537.13)	2,962.87		0.00
Total		0.00	4,099,776.00	0.00	(621,933.58) (E)	3,454,286.04	23,556.38	0.00

Legislative Branch - continued:		Balance					Encumb	Balance
		Forward	Appropriation	Income	Transfers	Expenditures	rances	Available
Operations	1160							
Personal srvs. - nonclassified	016		205,697.00		1,826.25	207,523.25		0.00
Current expenses	020		3,000.00		(822.93)	2,177.07		0.00
Telecommunications	039		9,000.00		(1,073.84)	7,926.16		0.00
Benefits	060		144,134.00		(5,462.93)	138,671.07		0.00
Total		0.00	361,831.00		(5,533.45)	356,297.55	0.00	0.00
Joint Expenses	8677							
Current expenses	020		50,000.00		(3,410.83)	46,589.17		0.00
Rents-Leases Other Than State	022		10,000.00		(5,628.34)	4,371.66		0.00
Organizational Dues	026		126,761.00			126,761.00		0.00
Equipment New/Replacement	030		10,000.00		(9,690.01)	309.99		0.00
Consultants	046		3,000.00		(3,000.00)			0.00
Transfer to Other State Agencies	049		3,000.00		(3,000.00)			0.00
Legislative Printing & Binding	290		281,570.00		(60,827.31)	220,742.69		0.00
Joint Orientation	291		0.00					0.00
Total		0.00	484,331.00	0.00	(85,556.49)	398,774.51	0.00	0.00
Less estimated Revenue		90.12	-8,570.00	9,858.37	(A)			1,378.49
Total		90.12	475,761.00	9,858.37	(85,556.49) (E)	398,774.51	0.00	1,378.49
Joint Legislative Historical Commi	8870-216	66,475.76	10,000.00	74,675.29 (F)		14,860.01		136,291.04
Flag Preservation Revenue	8870-3586							
Total		66,475.76	10,000.00	74,675.29 0.00	0.00	14,860.01	0.00	136,291.04

		Balance					Encumb	Balance
Legislative Branch - continued:		Forward	Appropriation	Income	Transfers	Expenditures	rances	Available
Visitor's Center:		1229						
Personal svcs. - nonclassified	016		99,729.00		(115.35)	99,613.65		0.00
Current Expenses	020		750.00		(122.26)	627.74		0.00
Telecommunications	039		1,100.00		(234.90)	865.10		0.00
Benefits	060		62,001.00		(8,308.32)	53,692.68		0.00
Total		0.00	163,580.00		(8,780.83)	154,799.17	0.00	0.00
Visitor's Ctr. Revolving Fund (G)		1230						
Souvenir Purchases	106	1,166.93	0.00		48,904.00	41,695.31	0.00	8,375.62
Revenue	2016	48,904.22	0.00	38,137.78	(48,904.00)			38,138.00
Total		50,071.15	0.00	38,137.78	0.00	41,695.31	0.00	46,513.62
Legislative Accounting:		1166						
Personal svcs. - nonclassified	016		204,774.00		(119.31)	204,654.69		0.00
Current expenses	020		1,500.00		(933.43)	566.57		0.00
Telecommunications	039		900.00		(227.69)	672.31		0.00
Benefits	060		103,917.00		(6,315.91)	97,601.09		0.00
Total		0.00	311,091.00		(7,596.34)	303,494.66	0.00	0.00
General Court Info. Systems:		4654						
Personal svcs. - nonclassified	016		380,817.00		(64,476.07)	316,340.93		0.00
Current expenses	020		32,000.00		(11,371.29)	20,628.71		0.00
Technology - Hardware	037		80,000.00		191,689.33	271,689.33		0.00
Technology - Software	038		90,000.00		(47,400.80)	42,599.20	0.00	0.00
Telecommunications	039		2,500.00		(796.19)	1,703.81		0.00
Benefits	060		177,676.00		(36,639.43)	141,036.57		0.00
Total		0.00	762,993.00		31,005.55	793,998.55	0.00	0.00

Legislative Branch - continued:	Org/ Class	Balance				Encumb rances	Balance Available
		Forward	Appropriation	Income	Transfers		
Protective Services:	1164						
Personal srvs. - nonclassified	016		366,353.00		(220.24)	366,132.76	0.00
Current expenses	020		2,700.00		(176.10)	2,523.90	0.00
Telecommunications	039		4,300.00		(162.48)	4,137.52	0.00
Benefits	060		206,237.00		(11,089.74)	195,147.26	0.00
Total		0.00	579,590.00		(11,648.56)	567,941.44	0.00
Health Services:	1165						
Current expenses	020		1,500.00		(185.67)	1,314.33	0.00
Telecommunications	039		500.00		(44.41)	455.59	0.00
Personal srvs. - temp/app	050		59,345.00		(21,320.32)	38,024.68	0.00
Benefits	060		4,540.00		(1,631.11)	2,908.89	0.00
Total		0.00	65,885.00		(23,181.51)	42,703.49	0.00
Legislative Services:	1270						
Personal srvs. - nonclassified	016		1,560,413.00		(35,273.27) (E)	1,525,139.73	0.00
Current expenses	020		19,300.00		(3,000.78)	16,299.22	0.00
Rent-Leases other than State	022		5,500.00		(352.00)	5,148.00	0.00
Telecommunications	039		7,000.00		(696.07)	6,303.93	0.00
Personal srvs. - temp/app	050		25,328.00		(6,784.16)	18,543.84	0.00
Benefits	060		697,244.00		(31,176.64)	666,067.36	0.00
Employee training	066		1,500.00		(1,301.00)	199.00	0.00
Printing and binding	290		7,206.00		(1,449.81)	5,756.19	0.00
Total		0.00	2,323,491.00		(80,033.73)	2,243,457.27	0.00
Less estimated revenue	009/204	(53.32)	-206.00	845.00	©		585.68
Total		(53.32)	2,323,285.00	845.00 ©	(80,033.73)	2,243,457.27	585.68

Legislative Branch - continued:		Balance				Encumb	Balance
		Forward	Appropriation	Income	Transfers	Expenditures	rances
Budget Division:		1221					
Personal svcs. - nonclassified	016		648,225.00		52,833.83	701,058.83	0.00
Current expenses	020		10,967.00		(2,748.70)	8,218.30	0.00
Rents-Leases other than State	022		6,000.00		(139.00)	5,861.00	0.00
Organizational Dues	026		100.00		900.00	1,000.00	0.00
Equipment	030		2,500.00		13,565.73	16,065.73	0.00
Telecommunications	039		3,033.00		72.26	3,105.26	0.00
Consultants	046		15,000.00		(11,590.25)	3,409.75	0.00
Personal svcs. - temp/app	050		88,055.00		(88,055.00)		0.00
Benefits	060		220,884.00		75,851.98	296,735.98	0.00
Employee training	066		3,500.00		(2,541.17)	958.83	0.00
In state travel	070		500.00		(295.60)	204.40	0.00
Out of state travel	080		100.00		1,050.68	1,150.68	0.00
Total		0.00	998,864.00	0.00	38,904.76	1,037,768.76	0.00

Legislative Budget Assistant:

Audit Division:		1222					
Personal svcs. - nonclassified	016		2,118,647.00		(331,215.40)	1,787,431.60	0.00
Current expenses	020		12,860.00		2,979.83	15,839.83	0.00
Rents-Leases other than State	022		100,000.00		(2,476.00)	97,524.00	0.00
Equipment	030		20,000.00		(4,167.42)	15,832.58	0.00
Telecommunications	039		2,040.00		454.21	2,494.21	0.00
Consultants	046		570,000.00		(113,386.00)	456,614.00	0.00
Personal svcs. - temp/app	050		50,317.00		(44,480.35)	5,836.65	0.00
Benefits	060		821,578.00		8,875.81	830,453.81	0.00
Employee training	066		40,000.00		(29,150.96)	10,849.04	0.00
In state travel	070		15,000.00		(11,046.30)	3,953.70	0.00
Out of state travel	080		100.00		3,988.94	4,088.94	0.00
Total		0.00	3,750,542.00	0.00	(519,623.64) (E)	3,230,918.36	0.00
Less estimated revenue	006/1251	556,382.00	-488,205.00	598,354.00	(D)		666,531.00
Total		556,382.00	3,262,337.00	598,354.00	(519,623.64)	3,230,918.36	0.00

Total		672,965.71	16,193,483.00	721,870.44	(1,578,656.13)	15,116,086.81	42,276.38	851,299.83
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- (A) Proceeds from the sale of legislative subscriptions, advance sheets, permanent journals, and rosters, and royalties from Lexis Law Publishing.
- (B) Pursuant to Chapter 177:151 State House Visitor's Center Revolving Fund established - Proceeds from sales of souvenirs and expenditures from souvenir purchases transferred to V.C. Revolving account effective 10/18/06.
- (C) Proceeds from sales of photocopies and rulemaking registers.
- (D) Auditing fees
- (E) Pursuant to Chapter 143:12, L'13, Legislative Branch Operating Budget \$1,000,000 reduction. Senate - \$250,000; House - \$400,000; Joint - 70,000; OLS - \$30,000; L.B.A. - \$250,000
- (F) Old Man of the Mountain bottle sales



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

June 11, 2014

Senator Andy Sanborn and Members of the Joint
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Dear Senator Sanborn and Members of the Joint Fiscal Committee of the General Court:

As a follow up to Senator Sanborn's request at the June 9, 2014 Fiscal Committee meeting, the Department of Transportation (DOT) owns 34 commuter coach buses. These buses are used for commuter lines from Concord, Dover/Portsmouth, Manchester/Nashua and Londonderry/Salem all to Boston. The buses were primarily purchased with 80% Federal Transit Administration (FTA) funds and four using 100% American Recovery and Investment Act (ARRA) funds.

Please contact us should you have any additional questions.

Sincerely,

A handwritten signature in cursive script that reads "Patrick K. McKenna".

Patrick K. McKenna
Deputy Commissioner

CC: Christopher D. Clement, Sr., Commissioner
Jeffrey Pattison, LBA

Attachment

State-Owned Intercity Vehicles

BOSTON EXPRESS

ITEM	ID NUMBER	COST	% FTA \$	FTA GRANT #
BOSTON EXPRESS				
2007 Commuter Coach Model D4500 MCIN	1M8PDMDA07P057704	\$463,857	80%	NH-90-X121
2007 Commuter Coach Model D4500 MCIN	1M8PDMDA77P057716	\$463,857	80%	NH-90-X121
2007 Commuter Coach Model D4500 MCIN	1M8PDMDA87P057708	\$463,857	80%	NH-90-X121
2007 Commuter Coach Model D4500 MCIN	1M8PDM DAX7P057712	\$463,857	80%	NH-90-X121
2007 MCIN Over-the-Road Coach	1M8PDMDA67P057724	\$463,857	80%	NH-03-0015
2007 MCIN Over-the-Road Coach	1M8PDMDA97P057720	\$463,857	80%	NH-03-0015
2008 MCI Over-The-Road Commuter Coach	1M86DMFA98PO58392	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA08PO58393	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA18PO58399	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA18PO58404	\$461,087	80%	NH-03-0022
2008 MCI Over-The-Road Commuter Coach	1M86DMFA28PO58394	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA38PO58405	\$461,087	80%	NH-03-0022
2008 MCI Over-The-Road Commuter Coach	1M86DMFA48PO58395	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA48PO58400	\$461,087	80%	NH-90-X116

BOSTON EXPRESS

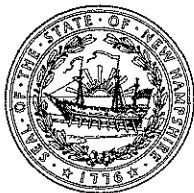
ITEM	ID NUMBER	COST	% FTA \$	FTA GRANT #
2008 MCI Over-The-Road Commuter Coach	1M86DMFA58PO58406	\$461,087	80%	90-X116&03-001
2008 MCI Over-The-Road Commuter Coach	1M86DMFA68PO58396	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA68PO58401	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFAX8PO58398	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA88PO58402	\$461,087	80%	NH-90-X116
2008 MCI Over-The-Road Commuter Coach	1M86DMFA88PO58397	\$461,087	80%	NH-90-X116
2010 MCI Commuter Coach	1M86DMEA2AP059293	\$498,706	100%	NH-96-X006
2010 MCI Commuter Coach for I-93	1M86DMEA4AP059294	\$498,706	100%	NH-96-X006
Total Agency Cost:		\$10,235,772	Total Vehicles:	22

C&J BUS LINES (JALBERT LEASING)

ITEM	ID NUMBER	COST	% FTA \$	FTA GRANT #
C&J BUS LINES (JALBERT LEASING)				
2001 MCI OVER-THE ROAD TRANSIT COACH	1M8PDMPA41P053433	\$403,012	80%	NH-18-X023
2001 MCI OVER-THE ROAD TRANSIT COACH	1M8PDMPA51P053439	\$403,012	80%	NH-18-X026
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA81P053435	\$403,012	80%	NH-18-X023
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA11P053437	\$403,012	80%	NH-18-X026
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA31P053438	\$403,012	80%	NH-18-X026
2007 MCI Commuter Coach	1M8 PDMDA17PO57954	\$463,857	80%	NH-95-X001
2010 MCI Commuter Coach Replacement	1M86DMEA0AP059292	\$498,706	100%	NH-96-X006
2010 MCI Commuter Coach Replacement	1M86DMEA9AP059291	\$498,706	100%	NH-96-X006
Total Agency Cost:		\$3,476,329	Total Vehicles:	8
CONCORD COACH LINES				
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA51P053425	\$403,012	80%	NH-18-X023
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA91P053427	\$403,012	80%	NH-18-X023
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA21P053429	\$403,012	80%	NH-18-X023
2001 MCI OVER-THE-ROAD TRANSIT COACH	1M8PDMPA01P053431	\$403,012	80%	NH-18-X023
Total Agency Cost:		\$1,612,048	Total Vehicles:	4
Grand Total Vehicle Cost:		\$15,324,149	Grand Total Vehicles:	34

5JM

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Nicholas A. Toumpas
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

May 29, 2014

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Re: New Hampshire Hospital Corrective Actions To April 2014

Information

At the February 17, 2012 meeting of the Fiscal Committee, the Legislative Budget Assistant's Office presented its audit report on New Hampshire Hospital for the nine months ended March 31, 2011. During the discussion, a request was made for regular updates on the status of implementation of corrective action plans identified to address findings outlined in the audit. The following information is being presented in response to that request.

Explanation

The audit report identified findings and made recommendations in a number of areas. The status of the corrective actions is summarized as follows:

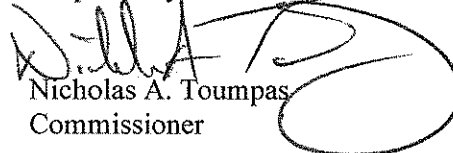
Complete	24	
Estimated Complete 6/30/14	5	
Indeterminate	1	Requires action from other units or legislature

The current status of the corrective actions is as follows. The Department will continue to work toward resolving the issues identified in the audit and will keep the Fiscal Committee informed of the progress.

1. Appropriate Controls Over Financial Operations Should Be Established-Estimated Complete 12/13/2013
2. Effective System For Documenting Patients' Continuing Need For Psychiatric Hospital Level Care Should Be Implemented-Complete 1/18/13
3. Financial Oversight Of Psychiatric Services Contract Should Be Improved-Complete 2/7/13
4. Equipment Purchased Under The Dartmouth Medical School Services Contract Should Be Reviewed-Completed in March 2011
5. Pharmaceutical Inventory Controls Should Be Improved- Negotiation with contractor in process; Estimated Completion Date: 06/30/14.
6. Pharmaceutical Contract Payments Should Be Monitored For Efficiency-Complete 6/22/2012
7. Adherence With Cafeteria Accountability Controls Should Be Improved-Complete: 5/18/2012
8. Formal Pricing Policy For Cafeteria Operations Should Be Established- Financial Services Unit assisting in developing a comprehensive formula for pricing Estimated Completion: 6/30/14
9. Controls Over Food Inventory Should Be Improved-Complete 2/28/14

10. Accuracy Of Food Services Reports Should Be Improved- Financial Services Unit assisting in developing a comprehensive formula for pricing Estimated Completion: 6/30/14
11. Food Services Invoices Should Be Reconciled To Detail Support-Complete 05/24/12
12. Operation Of Motor Vehicle Repair Facility Should Be Reviewed-Complete 9/5/12
13. Risks In Gift Store Operations Should Be Mitigated-Complete 06/13/12
14. Arrangement For Supplementing State Employee's Pay Should Be Reviewed-Complete 6/30/13
15. Payroll Accuracy Should Be Improved-Complete 6/30/13
16. Weekend Pay Differential Should Be Paid As Negotiated-New CBA includes this. Complete 12/31/13
17. Policies And Procedures Should Be Established For Billing Patient Accounts-Complete 9/30/12
18. Continued Offering Of Outpatient Services Should Be Reviewed-Complete 12/31/12
19. Policies And Procedures For The Timely And Complete Collection Of Patient Services Revenues Should Be Established- OOR continues to be successful in pursuing and collecting prior claims, some that were thought to be uncollectible. Complete: 1/10/13
20. Additional Fringe Benefits Expenditures Should Be Processed As Budgeted-Complete 03/28/2012
21. Rate Setting For Transitional Housing Should Be Formalized-Complete 01/01/2012
22. Policies And Procedures For The Accrual Of Accounts Receivable Should Be Established-Complete 03/28/2012
23. User Access To Critical Information Systems Should Remain Curren-Complete 05/24/12
24. Disaster Recovery Plan For Critical Information Systems Should Be In Place-Estimated Completion: Dependent on collaboration between DHHS, OIT & NHH
25. Payments For Non-Hospital Medical Services Should Be Limited To Provider's Usual And Customary Charge-Complete 06/18/12
26. Controls Over Preparation Of Medicare Cost Report Should Be Improve-Complete 1/10/13
27. Classification Of Accounts In Client Banking System Should Be Reviewed-Complete 04/27/12
28. Use Of Client Banking System Should Be Reviewed-Complete 07/26/12
29. Signatory Authority And List Of Authorities Should Be Current-Complete 7/26/12
30. Disproportionate Share Hospital Cost Recoupment Should Comply With Federal Rules -Complete 6/30/13
31. Medicare Compliant Certifications Should Be Prepared-Complete January 2013
32. Patient Personal Fund Statements Should Be Issued At Least Quarterly-Estimated Completion: 12/31/2013
33. Statutory Requirements For Reporting Certain Trust Funds Should Be Reviewed-Estimated Completion: 12/31/2013

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

Cc: The Honorable James MacKay, Chairman
Health, Human Services, and Elderly Affairs Committee



John T. Beardmore
Commissioner

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



June 3, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Re: Refund Report and SB 386 update

Dear Representative Wallner:


Pursuant to RSA 21-J:45, enclosed is the Department of Revenue Administration's refund report for May 2014.

Please be advised that SB 386 (*relative to the authority and duties of the Department of Revenue Administration*) was passed by the Legislature and signed by the Governor on May 27, 2014 (Chapter 78, Laws of 2014; eff. 5/27/14). As you may be aware, SB 386, in part, amends RSA 21-J:45 to require quarterly reporting of requested tax refunds and a 5-year refund analysis. As such, in July the Fiscal Committee will receive the Refund Report for June; and in October the Fiscal Committee will receive its first Quarterly Refund Report for months July - September.

In anticipation of that first quarterly report, I have attached a SAMPLE Quarterly Refund Report for the Fiscal Committee to review and become familiar with the new layout of information and data. If necessary, the Department would be more than happy to come before the Committee to explain the new report in greater detail.

Feel free to contact me with any questions or concerns.

Sincerely,


Kathryn E. Skouteris
Assistant Commissioner of Revenue

Enclosures

Department of Revenue Administration
 Refund Report for May 2014
 As Required by RSA 21-J:45

	Section 1		Section 2		Section 3	
	Count	May Refunds Issued	Count	May Current Claims Refunds Pending	Count	May taxpayer requested refund
CORPORATE BPT	308	\$ 673,147				
PROPRIETORSHIP BPT	422	\$ 445,173				
PARTNER FID BPT	182	\$ 352,091				
TOTAL BPT	912	\$ 1,470,411			107	\$ 184,910
BPT/BET Refunds Under Audit Review			7	\$ 152,144		
BPT/BET Refunds			343	\$ 3,382,850		
BUSINESS ENTERPRISE	174	\$ 128,430			11	\$ 28,232
TOTAL BPT & BET	1,086	\$ 1,598,841				
INTEREST & DIVIDENDS	1,658	\$ 1,290,171	723	\$ 274,327	137	\$ 110,543

Section 1 Refunds Issued This Month

This section is generated from the Lawson Financial System. It is the refunds processed by the Department of Revenue in the calendar month in question.

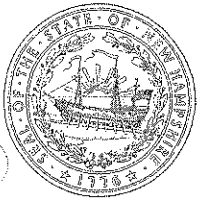
Section 2 Current Claims Pending This Month

This is all refunds pending that have not been processed. A pending refund can be the result of any of the following: a taxpayer request, or audit findings.

- a.) Taxpayer Requested Refunds: These are refunds requested by taxpayers that are outstanding at the end of the month. These refunds can be from original or amended returns. Does not necessarily mean they will be granted.
- b.) Refunds as a Result of Audit: Some audits result in refunds because evaluation of taxpayer records result in the identification of a legitimate refund.

Section 3 Taxpayer Requested Refunds This Month

These are refunds requested by taxpayers received and data entered in the month reported on. These refunds can be from original or amended returns.



State of New Hampshire

FIS 14 118

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

June 4, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Dear Representative Wallner:

INFORMATIONAL ITEM

In accordance with Chapter 319:32, Laws of 2003, State Employee Health Insurance; Administrative Services Reporting, I respectfully submit this report regarding the self-funded Health Benefits Program.

A. Program Activity:

Cash Basis: The beginning Cumulative Cash Fund Balance as of July 1, 2013 was \$42.3m. To this balance add \$6.9m, which represents Revenue less Expenditures from July 1, 2013 through March 31, 2014. The Ending Cumulative Cash Fund Balance at March 31, 2014 is \$49.2m.

	<i>FY 2014</i> <i>(000's)</i>
Cumulative Cash Fund Balance (<i>July 1, 2013</i>).....	\$ 42,290
Plus: Program Revenue Collected.....	\$ 183,488
Less: Total Expenditures	\$ 176,595
Revenue less Expenditures (<i>July 1 – March 31, 2014</i>).....	\$ 6,893
Cumulative Cash Fund Balance (<i>March 31, 2014</i>).....	\$ 49,183

Source: NH FIRST

Accrual Basis: The above amounts are cash basis only and do not take into consideration IBNR, statutory reserve, accounts payable or receivables. To arrive at a true fund balance as of March 31, 2014 we must start with the Cumulative Cash Fund Balance as of that date and subtract the IBNR (Incurred but not Reported) reserve and the statutory reserve. Then we must add outstanding receivables earned and realized or realizable and payables

Fiscal Committee of the General Court
 May 30, 2014

incurred as of March 31, 2014. The Cumulative Accrual Fund Balance at March 31, 2014 is \$15.7m and represents approximately 6.1% of the estimated fiscal year 2014 annual program expenditures.

<i>FY 2014</i>	
<i>(000's)</i>	
Cumulative Cash Fund Balance (<i>March 31, 2014</i>).....	<u>\$ 49,183</u>
Less: IBNR & Statutory Reserve.....	\$ 28,993
Add: Program Revenue Earned (<i>estimate as of March 31, 2014</i>).....	\$ 3,904
Less: Program Expenses Incurred (<i>estimate as of March 31, 2014</i>).....	<u>\$ 8,443</u>
Cumulative Accrual Fund Balance (<i>March 31, 2014</i>).....	\$ 15,651
Amount Required to Fund Employee Raises and Health Savings Incentive Payment	<u>\$ (8,467)</u>
Adjusted Fund Surplus Balance	\$ 7,184

A. Estimated Cumulative Accrual Fund Balance: As indicated above, the Program's cumulative accrual fund balance as of March 31, 2014 is \$15.7m and encompasses surplus for retirees and actives. When reviewing the surplus balance as of March 31, 2014, please note that over the calendar year 2014 a large portion of surplus (\$8.5m) will be used to fund employee raises and the Health Savings Incentive Payment to employees (see item F below).

It is important to note that working rates are set on a calendar year basis based on an average rate for the midpoint of the year. Accordingly, working rates are expected to generate a surplus at the beginning of the calendar year that is spent down in the last six months of the year.

B. Statutory Reserve Levels: The Statutory Reserve levels for the Program were reviewed at the end of calendar year 2013. The review resulted in an increase in the NHTA Plan statutory reserve from \$2.2m to \$3.3m. This reserve amount represents 100% of projected fiscal year 2014 NHTA Plan expense and is estimated by a 98% probability to adequately cover the risk of catastrophic claims experienced by the NHTA member population. The total Statutory Reserve increased by approximately 8%, from \$14.6m to \$15.7m.

C. December 2013 and February 2014 Fiscal Letters: The Health Benefit Plan was unable to provide reports in these months because of staff shortages and workload demands. The remainder of this letter advises the committee about the workload demands on the Health Benefit Plan staff.

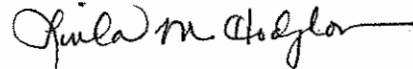
- D. Employee Health Benefits Plan Design Changes: Effective January 1, 2014, the Health Benefit Plan implemented collectively-bargained medical plan design changes for active state employees. Effective January 1, 2014 and for the first time ever, the health benefit plan design includes a deductible of \$500 individual/\$750 family; in 2015, the deductible will rise to \$500 individual/\$1,000 family. The deductible applies to labs, outpatient (ambulatory) surgery, imaging and inpatient care. The plan design is intended to positively influence member behavior by providing a "Site of Service" model that allows members to avoid the deductible when choosing a low cost Site of Service designated lab or ambulatory surgery center for services.
- E. Health Rewards Program: Effective January 1, 2014, the Health Benefit Program implemented the collectively bargained Health Rewards Program. The program provides up to \$300 in incentives to eligible employees for completing three (3) out of six (6) Health Rewards health promotion activities. Employees may participate in activities including workplace biometric screenings called "Know Your Numbers", an annual checkup, flu vaccinations, remaining or having a plan to become Tobacco Free and the Employee Health Education Program. As of May 12, 2014, 6,169 employees have taken a Health Assessment and 6,069 have completed a Health Reward Activity.
- F. Working Rate Adjustment (WRA): Effective March 21, 2014, the Health Benefit Program adjusted the calendar year 2014 working rates downward to offset, in whole or in part, the increase in agency expense for two specific collectively bargained items:
- Health Savings Incentive Payment- All full-time and part-time state employees received a \$300 Health Savings Incentive Payment (HSIP) on January 10, 2014; and
 - Negotiated Salary Increases - Salary increases for State employees negotiated during collective bargaining were predicated on the estimated savings achieved by implementing the deductible described above effective January 1, 2014.
- G. LBA Financial Audit on Fiscal Year 2014: In January, 2014, the LBA met with me and Health Benefit Program staff to kick off a financial audit of the Employee and Retiree Health and Dental Benefit Fund for fiscal year 2014. LBA staff arrived at DAS in February and anticipate that the fiscal year 2014 audit will be completed by December, 2014.
- H. Procurements: The Health Benefit Plan is procuring for up to five vendors contracts in 2014.
- On May 7, 2014, the Governor and Executive Council approved a contract for "Advice to Pay" services that requires the contractor to perform medical eligibility determinations for employees applying for short term disability income replacement benefits. This Short Term Disability benefit applies to approximately 2200 employees including members of the NEPBA and Teamsters unions and to unrepresented employees. This replaces the supplemental sick leave for these employees.

Fiscal Committee of the General Court
May 30, 2014

- DAS is currently evaluating bids for dental administration services.
 - DAS is awaiting bid submissions for actuarial, claims auditing and general health benefits consulting related to the Health Benefit Program.
 - DAS is preparing to release a Request for Proposal for administration of Flexible Spending Accounts and Health Reimbursement Accounts.
 - DAS intends to release a Request for Proposal this fall for services to perform an audit of member eligibility to participate in the Health Benefit Plan.
- I. New Pharmacy Vendor: Effective January 1, 2014, DAS implemented its three-year-contract with Express Scripts for pharmacy benefits management (PBM) administration for active employees, retirees and their eligible dependents. The estimated savings as a result of switching PBM was \$651,000 for FY 2014 and \$1.3M for FY 2015.
- J. Medicare Prescription Drug Plan: DAS is working with Express Scripts to implement a Medicare prescription drug plan formally know as an Employer Group Waiver Plan (EGWP). This plan will apply to all retirees eligible for Medicare (8776 as of March 2014) and is estimated to save the state just under \$1 million in retiree health benefit costs in CY 2015.

I am available to address any questions you may have.

Respectfully Submitted,



Linda M. Hodgdon
Commissioner

Attachments

Health and Dental Employees and Retiree Benefit
Fiscal Year 2014
March 31, 2014

Account	PLAN	FY 2013	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	ALL FUNDS
	Actives	Fund Balance										YTD
Revenue												
Total Revenue			\$ 12,795,007	\$ 13,296,859	\$ 13,908,424	\$ 13,197,395	\$ 19,854,474	\$ 13,869,742	\$ 13,582,753	\$ 13,897,249	\$ 13,278,253	\$ 127,680,157
Expenditures												
Total Expenditures			\$ 10,888,352	\$ 16,346,103	\$ 12,315,624	\$ 10,166,344	\$ 15,552,042	\$ 16,050,674	\$ 14,605,584	\$ 12,602,837	\$ 12,573,729	\$ 121,101,291
Net Plan Activity			\$ 1,906,655	\$ (3,049,243)	\$ 1,592,800	\$ 3,031,051	\$ 4,302,432	\$ (2,180,932)	\$ (1,022,831)	\$ 1,294,412	\$ 704,524	\$ 6,578,866
Cummulative Plan Activity		\$ 24,369,598	\$ 26,276,253	\$ 23,227,009	\$ 24,819,809	\$ 27,850,859	\$ 32,153,291	\$ 29,972,359	\$ 28,949,528	\$ 30,243,940	\$ 30,948,464	\$ 30,948,464

Account	Troopers		Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	ALL FUNDS
Revenue												
Total Revenue			\$ 274,507	\$ 284,194	\$ 291,707	\$ 283,599	\$ 425,618	\$ 288,799	\$ 286,148	\$ 296,702	\$ 269,349	\$ 2,700,622
Expenditures												
Total Expenditures			\$ 382,266	\$ 266,252	\$ 215,065	\$ 167,991	\$ 362,703	\$ 242,043	\$ 289,463	\$ 369,246	\$ 242,494	\$ 2,537,524
Net Plan Activity			\$ (107,759)	\$ 17,942	\$ 76,642	\$ 115,608	\$ 62,915	\$ 46,755	\$ (3,315)	\$ (72,544)	\$ 26,854	\$ 163,098
Cummulative Plan Activity		\$ 4,129,135	\$ 4,021,376	\$ 4,039,318	\$ 4,115,960	\$ 4,231,568	\$ 4,294,483	\$ 4,341,238	\$ 4,337,923	\$ 4,265,379	\$ 4,292,233	\$ 4,292,233

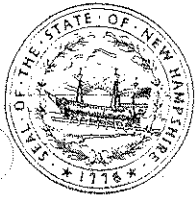
Account	Retiree - O65		Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	ALL FUNDS
Revenue												
Total Revenue			\$ 2,722,994	\$ 2,841,026	\$ 2,968,917	\$ 2,853,343	\$ 2,831,315	\$ 2,943,236	\$ 2,824,967	\$ 131,889	\$ 5,878,531	\$ 25,996,217
Expenditures												
Total Expenditures			\$ 1,559,654	\$ 3,150,814	\$ 2,299,885	\$ 2,172,271	\$ 3,167,671	\$ 3,101,985	\$ 3,187,787	\$ 2,644,098	\$ 2,589,964	\$ 23,874,130
Net Plan Activity			\$ 1,163,340	\$ (309,787)	\$ 669,032	\$ 681,072	\$ (336,357)	\$ (158,749)	\$ (362,820)	\$ (2,512,210)	\$ 3,288,567	\$ 2,122,088
Cummulative Plan Activity		\$ 9,397,041	\$ 10,560,381	\$ 10,250,594	\$ 10,919,626	\$ 11,600,698	\$ 11,264,341	\$ 11,105,592	\$ 10,742,772	\$ 8,230,562	\$ 11,519,129	\$ 11,519,129

Account	Retiree - O65		Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	ALL FUNDS
Revenue												
Total Revenue			2,235,552	2,673,203	2,980,201	2,700,438	3,578,111	3,155,479	2,713,551	1,589,760	5,484,260	27,110,554
Expenditures												
Total Expenditures			2,597,290	3,560,070	2,779,438	3,223,966	3,473,176	3,419,686	3,952,369	3,074,012	3,002,450	29,082,457
Net Plan Activity			(361,737)	(886,867)	200,762	(523,528)	104,935	(264,208)	(1,238,818)	(1,484,251)	2,481,810	(1,971,903)
Cummulative Plan Activity		4,394,698	4,032,960	3,146,093	3,346,856	2,823,328	2,928,262	2,664,055	1,425,237	(59,015)	2,422,795	2,422,795
Total Retirees		\$ 13,791,739	\$ 14,593,341	\$ 13,396,687	\$ 14,266,482	\$ 14,424,025	\$ 14,192,603	\$ 13,769,647	\$ 12,168,009	\$ 8,171,547	\$ 13,941,924	\$ 13,941,924

Plan Summary Information:												
Total Program Revenue												
001 GHRS			16,616,084	16,530,030	16,644,735	16,623,111	22,880,890	16,697,576	16,871,566	12,653,534	20,630,251	\$ 156,147,776.22
005 Cobra/NHRS			1,339,382	1,519,913	1,368,562	1,389,544	1,381,577	1,358,264	1,405,059	25,433	2,945,504	\$ 12,733,235.92
006 Rx Rebate			(999,544)	-	851,652	-	869,386	1,021,283	-	2,195,098	-	\$ 3,937,875.11
007 Interest Earned			-	-	-	-	-	-	-	-	-	\$ -
008 Employee Contributions			850,871	849,255	844,860	844,188	1,265,736	851,035	847,493	838,613	840,334	\$ 8,032,385.66
009 Non-GHRS			221,267	193,291	439,440	177,931	288,968	329,098	283,301	195,923	494,218	\$ 2,623,437.85
Performance Guarantees/Recov			-	2,794	-	-	2,960	-	-	7,000	85	\$ 12,839.20
Total Combined Revenue			18,028,060	19,095,283	20,149,249	19,034,774	26,689,517	20,257,255	19,407,419	15,915,600	24,910,393	\$ 183,487,549.96
Total Program Expenditures												
HB Employee Salary Costs			-	-	-	-	-	-	153,668	-	-	\$ 153,668
HB Employee Benefit Costs			-	-	-	-	-	-	82,527	-	-	\$ 82,527
Medical Claims			12,270,327	16,832,704	12,498,996	10,210,091	16,814,263	17,012,498	15,125,751	13,061,910	12,825,665	\$ 126,652,205
Medical Administration			3,500	1,183,901	548,920	498,492	623,328	751,531	665,770	562,607	684,899	\$ 5,522,948
Enrollment Services			-	-	-	-	-	-	-	-	-	\$ -
Exercise Incentive			-	-	-	-	-	-	-	-	-	\$ -
Consulting			33,312	40,260	6,667	78,855	11,560	23,695	16,890	-	17,587	\$ 228,826

Health and Dental Employee and Retiree Benefit
Fiscal Year 2014
March 31, 2014

Account	PLAN											ALL FUNDS YTD
	FY 2013 Fund Balance	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14		
Actives												
Pharmacy Claims		2,977,576	5,172,998	4,462,356	4,833,117	5,016,281	4,796,254	5,868,662	4,899,954	4,756,468	-	\$ 42,783,666
Pharmacy Administration		40,174	42,071	39,864	40,559	42,240	40,748	44,572	23,838	147	-	\$ 314,213
HRA Claims		58,176	50,778	42,810	40,041	47,271	168,052	62,983	117,168	93,541	-	\$ 680,820
HRA Administration		9,968	-	10,268	10,238	-	21,534	-	22,170	22,019	-	\$ 96,197
Other Expenses		34,528	525	133	19,179	650	78	14,379	2,548	8,313	-	\$ 80,332
Assess/Vaccn Fees		-	-	-	-	-	-	-	-	-	-	\$ -
Total Combined Expenses		15,427,562	23,323,238	17,610,012	15,730,572	22,555,593	22,814,389	22,035,203	18,690,194	18,408,638	-	\$ 176,595,401
Net Plan Fund Activity		2,600,498	(4,227,956)	2,539,236	3,304,202	4,133,925	(2,557,134)	(2,627,784)	(2,774,593)	6,501,755	-	\$ 6,892,149
Cummulative Net Fund Activity	42,290,472	44,890,970	40,663,014	43,202,251	46,506,453	50,640,378	48,083,244	45,455,460	42,680,866	49,182,621	-	\$ 49,182,621
Less:												
Less:												
IBNR												
Statutory Reserve (≥5%)												
Actives												
Troopers												
Retirees												
											(13,327,000)	
											(8,743,230)	
											(3,272,642)	
											(3,649,651)	
Add Receivables as of 3/31/14											\$ 3,904,169	
Less Payables as of 3/31/14											\$ (7,428,946)	
Less HRA for unused healthy reward dollars											\$ (1,014,382)	
Accrual Fund Balance											\$ 15,650,938	
DENTAL												
Revenue												
Total DENTAL Revenue - PLAN		849,153	908,282	759,879	853,204	1,236,790	834,963	912,432	874,740	880,913	-	8,110,357
Expense												
Total DENTAL Expense - PLAN		739,795	902,744	740,433	725,758	703,995	714,151	1,207,895	944,575	987,864	-	7,667,210
Net Plan Fund Activity - PLAN		109,358	5,538	19,446	127,446	532,796	120,812	(295,464)	(69,835)	(106,951)	-	443,147
Cummulative Fund Balance	1,683,832	1,793,191	1,798,729	1,818,175	1,945,621	2,478,417	2,599,228	2,303,764	2,233,930	2,126,979	2,126,979	2,126,979
Less:												
IBNR												
Statutory Reserve (≥5%)												
											(228,000)	
											(531,068)	
											\$ 1,367,911	
Add Receivables as of 3/31/14											\$ 51,036.44	
Less Payables as of 3/31/14											\$ (262,819.93)	
Accrual Fund Balance											\$ 1,156,127	



State of New Hampshire

FIS 14 122

DEPARTMENT OF HEALTH AND HUMAN SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857

603-271-9200 FAX: 603-271-4912 TDD ACCESS: RELAY NH 1-800-735-2964

NICHOLAS A. TOUMPAS
COMMISSIONER

June 26, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Re: Dashboard – May 2014

Information

The Department of Health and Human Services is providing this dashboard report, which provides a status on demand for services in entitlement programs. The purposes of this dashboard are to:

1. Provide summary information on enrollments in several high cost programs,
2. Monitor high level fiscal issues to ensure sufficient funding is available for entitlement programs and for programs intended by the legislature, and to
3. Provide a summary of significant administrative and operations initiatives.

Explanation

Mission

The Department's mission is "to join communities and families in providing opportunities for citizens to achieve health and independence." The majority of individuals serviced by the Department fall into three groups and programs to help these individuals require different approaches with differing objectives.

- Permanently Disabled Individuals include the developmentally disabled, frail elderly and those with mental health issues who require long term care services. The objective is to help them maximize their independence, to allow to the extent it is safe for the individual, to live within a community, while recognizing that for many there will always be a need for long-term services and supports.
- Temporarily Low Income Individuals are those who have exhausted their financial resources due a loss of employment, divorce or temporary health issues. These individuals have the ability to likely recover their independence when jobs are available or their current crises are overcome with the appropriate interim supports.
- Chronically Low Income Individuals are the most complex. Breaking the cycle of poverty for the chronically low income requires a commitment from public and State leaders to invest in programs that will support a coordinated statewide effort including not only the Department of Health and Human Services but also Education, Corrections and Employment Security.

For the first eleven months of SFY14, the Department provided services to an average of 155,053 individuals per month. This represented a decrease of less than 1% versus the prior year. The number of Medicaid clients had been trending at slightly less than prior year but increased significantly since January. The increase is related to changes in eligibility implemented as part of the Modified Adjusted Gross Income (MAGI) methodology as part of the federal Affordable Care Act.

Number of Individual on Medicaid

		Versus Pr Month	Versus Prior Year
Jul-13	129,255	(98)	(314)
Aug-13	129,063	(192)	(888)
Sep-13	128,364	(699)	(1,115)
Oct-13	128,276	(88)	(2,117)
Nov-13	127,359	(917)	(2,751)
Dec-13	126,905	(454)	(3,096)
Jan-14	132,034	5,129	1,795
Feb-14	134,728	2,694	5,528
Mar-14	136,815	2,087	7,402
Apr-14	138,157	1,342	8,811
May-14	138,562	405	8,964

Average Enrollment (Persons) First Eleven Months

	SFY11	SFY12	SFY13	SFY14
Total Unduplicated Persons	152,662	154,598	155,888	155,053
<i>Pct Increase from Prior Year</i>	<i>4.89%</i>	<i>1.27%</i>	<i>0.83%</i>	<i>-0.54%</i>
Medicaid Persons	119,497	119,787	129,754	131,774
<i>Pct Increase from Prior Year</i>	<i>2.28%</i>	<i>0.24%</i>	<i>8.32%</i>	<i>1.56%</i>
Food Stamp Persons	112,107	115,831	118,064	113,581
<i>Pct Increase from Prior Year</i>	<i>13.98%</i>	<i>3.32%</i>	<i>1.93%</i>	<i>-3.80%</i>
FANF Persons	13,735	11,060	8,538	7,479
<i>Pct Increase from Prior Year</i>	<i>-2.52%</i>	<i>-19.47%</i>	<i>-22.81%</i>	<i>-12.40%</i>
APTD Persons	8,767	8,801	8,152	7,843
<i>Pct Increase from Prior Year</i>	<i>6.22%</i>	<i>0.39%</i>	<i>-7.37%</i>	<i>-3.80%</i>
Elderly Nursing Services	7,196	7,224	7,213	7,224
<i>Pct Increase from Prior Year</i>	<i>-1.38%</i>	<i>0.38%</i>	<i>-0.15%</i>	<i>0.16%</i>

Note: Medicaid persons for SFY11 and SFY12 does not include CHIP program.

Funding Issues

On Table A, the Department had been tracking a projected general fund shortfall for the biennium of \$36.6 million and the approved budget assumes another \$47.6 million of lapse from Department appropriations. Projected general fund shortfalls are currently estimated at \$7 million for SFY14 and \$43 million for SFY15. The Department has historically been proactive in dealing with budget shortfalls and the current budget issues have been, and will continue to be, addressed in a similar manner. The day the budget was passed the Department began work on assessing funding shortfalls and options for addressing those shortfalls.

- A DHHS hiring freeze was implemented for all non-direct care positions with an objective of maintaining 250 vacancies. Vacancies at the end of May were 306, 10.6% of authorized positions.
- All administrative accounts were reviewed to identify areas for potential reduction.
- Similar to the LBA process during the Senate phase of the budget, a list of program areas where significant general funds were added to our budget was prepared and reviewed.

In recent weeks, additional shortfalls have been identified to address federally required implementation of ICD-10 reporting and health care expansion for potential delays to Medicaid care management for long term support services, and for additional Medicaid caseloads. No additional funding has been provided for these shortfalls and the Department will likely satisfy these funding needs in SFY14 with funds that would otherwise lapse. The additional cost of the increased Medicaid caseloads for SFY14 could be lower than projected if clients remain in fee-for-service and do not require services; if, for example, clients do not select a care management plan and wait for auto-assignment. For clients enrolled in Care Management, the costs are fixed at the rate paid the Medicaid Care Management Organizations.

Operations & Administration

The Department has a number of operations challenges for the current biennium. Several significant changes to service delivery systems and operational infrastructure are in process. These include:

Service Delivery

1. Medicaid Care Management for Medical and Long Term Care Services
2. Implementation of Children in Need of Services (CHINS) Voluntary Services
3. Implementation of the 10-Year Mental Health Plan
4. State Innovation Model (SIM) Grant
5. Balanced Incentive Program (BIP) Grant

Medicaid Model

6. Development of an 1115 Waiver to restructure the Medicaid program
7. Implementation of authorized elements of the Affordable Care Act (ACA)
 - a. Implementation of the Modified Adjusted Gross Income
 - b. Federally Facilitated Marketplace
 - c. Federally Funded Primary Care Rate Increase
8. Implementation of the State's health care protection program

Information Technology

9. Medicaid Management Information System
10. Service Delivery System Transformation – Data Repository
11. Implementation of federal ICD-10 regulations
12. Health Information Exchange
13. Replace Child Support Information System (NECSES)
14. Complete the installation of the Medicaid Management Information System (MMIS)
15. Continue the modernization of the eligibility determination system (New HEIGHTS)
16. Implement Electronic Medical Record at New Hampshire Hospital
17. Implement WISDOM Public Health Performance Management System

Additionally, legislation related to medical marijuana and family planning services provided no funding for implementation and will require resources be transferred from other areas of the Department's budget.

These projects and high caseloads are straining the Department's capacity. In July 2008, the Department provided services to 125,236; today the Department provides services to 161,647 individuals, representing an increase of 28%. In July 2008, the Department had 3,095 filled positions. The number of filled positions has fallen to 2,591, representing a loss of over 500 positions, 19%. The decline in number of staff is exacerbated by the fact that nearly 12% of the Department's workforce is age 60 with at least 10 years of service and eligible for retirement. This potential drain of experienced staff, combined with the organizational downsizing and transformation challenges, creates risk to the Department's core competencies.

Litigation & Audits

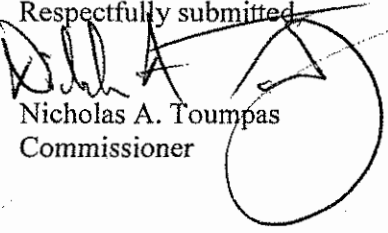
In addition to managing current operations and working toward implementation of the significant transformation initiatives required in the budget, Department resources have become disproportionately directed at, and continue to be consumed to, addressing audits and litigation including:

- Litigation involving acute care hospitals
- Litigation involving the Olmstead regulations for the mental health services
- Litigation involving providers of residential care for children
- Litigation involving developmental services inclusion in Medicaid Care Management
- Managing the disproportionate share program
- Audits by the Office of Inspector General
- Federal review of Title IV-E
- Audits by the LBA, such as the recently completed audit of EBT cards and the Sununu Youth Services Center
- State Single Audit

Summary

The Department has continually strived to deliver high quality and cost-effective services to individuals requiring support services and to the taxpayers who fund those services and to improve the value of the services delivered. Successful transition to a new business structure, however, is challenged by continuing reduction in resources and resistance from existing delivery systems and stakeholders.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

Enclosure

cc: The Honorable Mary Jane Wallner, Chairman, House Finance Committee
The Honorable Jeanie Forrester, Chairman, Senate Finance Committee
The Honorable Chuck W. Morse, President, NH State Senate
The Honorable James MacKay, House Health, Human Services & Elderly Affairs Committee
The Honorable Nancy Stiles, Senate Health, Education & Human Services Committee
Her Excellency, Governor Margaret Wood Hassan
The Honorable Terie Norelli, Speaker, NH House of Representatives
Jeffrey A. Pattison, Legislative Budget Assistant

Executive Council

The Honorable Colin Van Ostern The Honorable Chris Sununu The Honorable Joseph D. Kenney
The Honorable Christopher Pappas The Honorable Debora B. Pignatelli

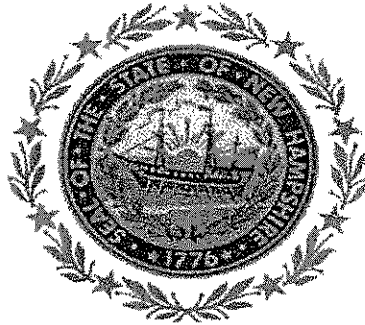
House Finance Committee

The Honorable Mary Allen	The Honorable Richard Barry	The Honorable Bernard Benn
The Honorable Thomas Buco	The Honorable John Cebrowski	The Honorable Daniel Eaton
The Honorable Robert Elliott	The Honorable Susan Ford	The Honorable Marilinda Garcia
The Honorable William Hatch	The Honorable David Huot	The Honorable Neal Kurk
The Honorable Peter Leishman	The Honorable Alfred Lerandean	The Honorable Dan McGuire
The Honorable Sharon Nordgren	The Honorable Lynne Ober	The Honorable Katherine Rogers
The Honorable Cindy Rosenwald	The Honorable Stephen Spratt	The Honorable Karen Umberger
The Honorable Robert Walsh	The Honorable Kenneth Weyler	The Honorable Colette Worsman

Senate Finance Committee

The Honorable Peter Bragdon The Honorable Lou D'Allesandro
The Honorable Sylvia Larsen The Honorable Bob Odell

DEPARTMENT OF HEALTH AND HUMAN SERVICES



OPERATING STATISTICS DASHBOARD

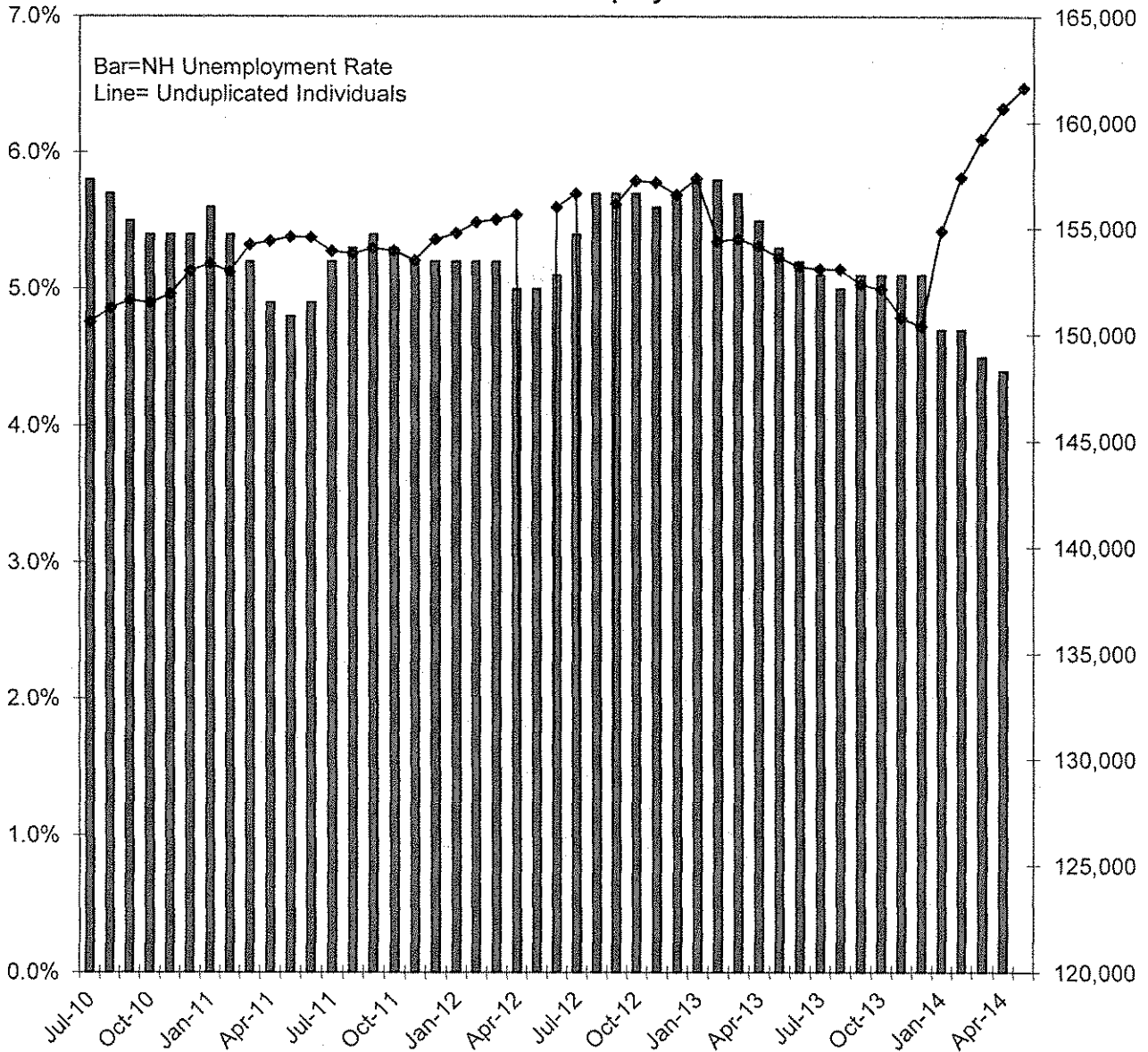
DATA THROUGH MAY 2014

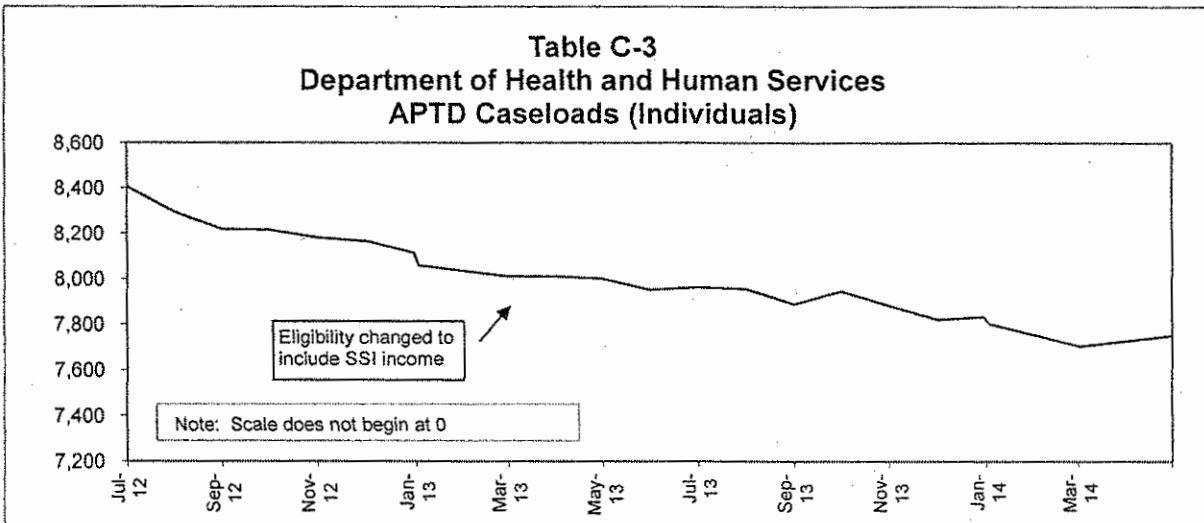
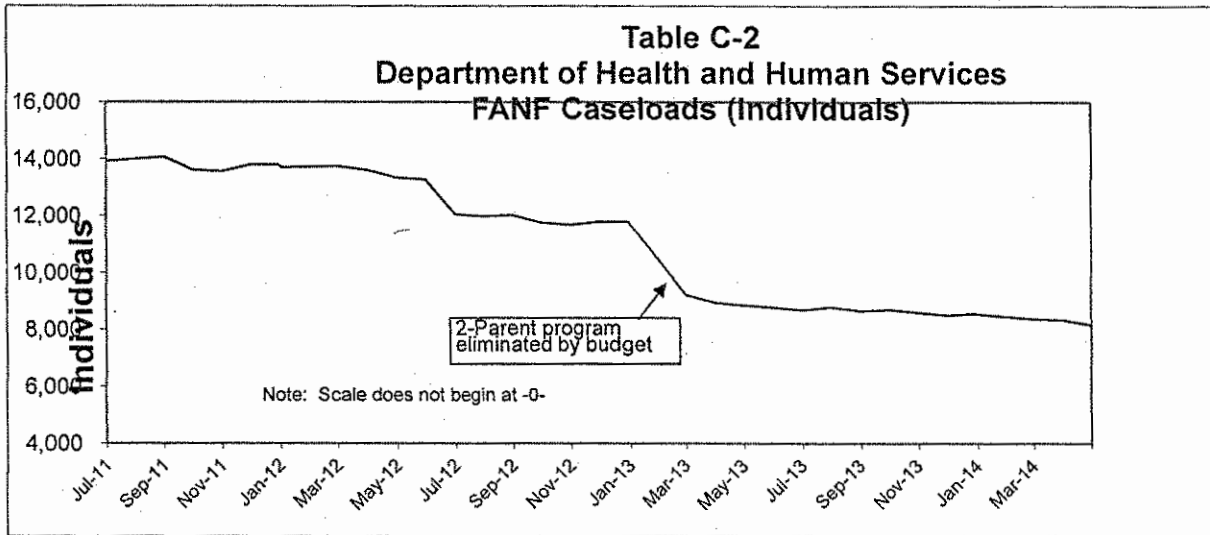
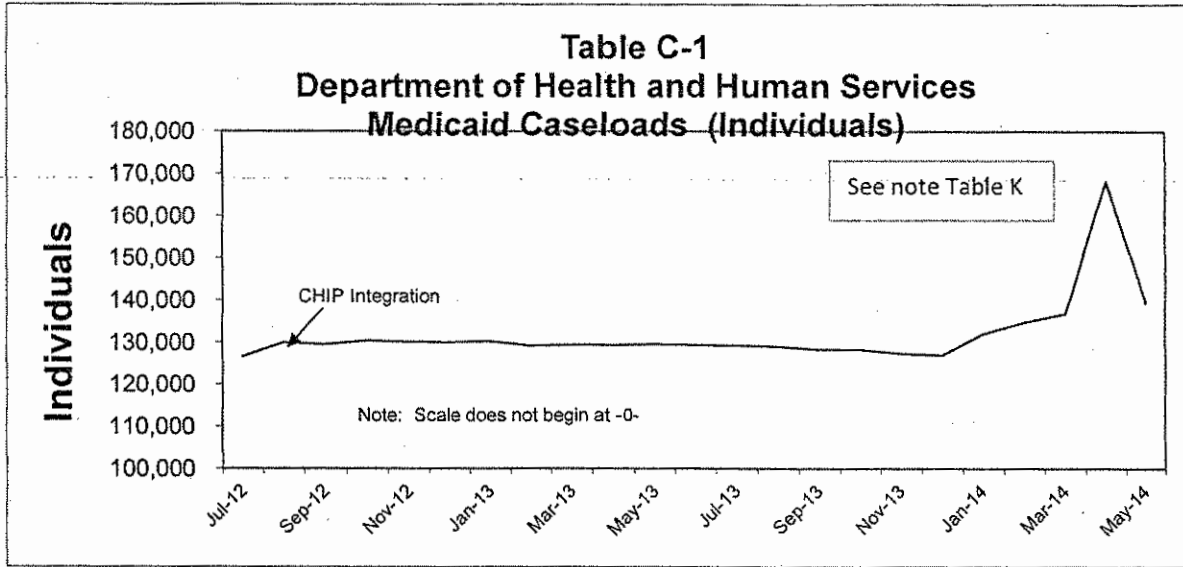
SFY14

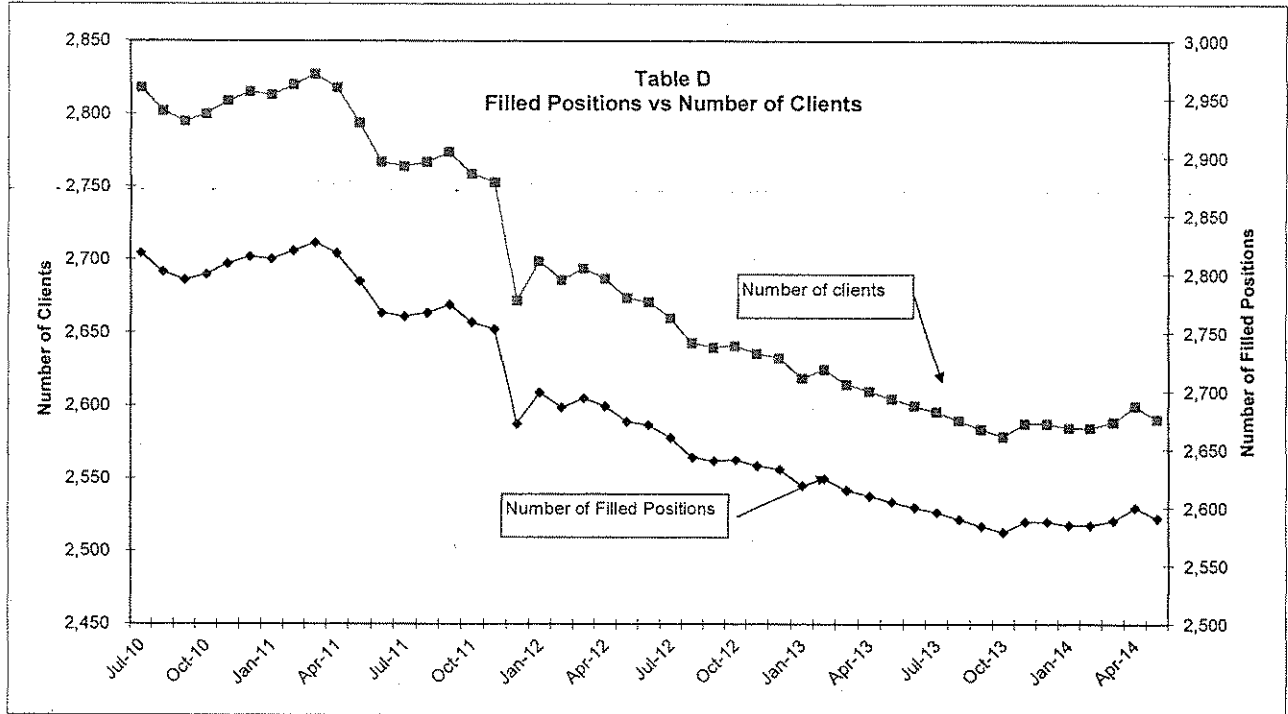
Prepared June 12, 2014

A	B	C	D	E	F	G	H
1	Department of Health and Human Services						
2	Budget Planning SFY14-SFY15						
3	As of May 30, 2014						
4	The budget for SFY14-15 provides insufficient general funds to address the legislative intents for services and obligations that are expected to be incurred. This summary identifies the shortfalls as currently anticipated and potential sources of funding.						
5	The items reported list include only those which a) are likely to be incurred and b) for which amounts can be reasonably estimated.						
6	Traditionally, the Department avoids using funds that would otherwise lapse to address budget shortfalls so as to not affect the estimated lapse. That is not possible in SFY14. Much of the budget shortfalls will be addressed by funds that would have otherwise lapsed.						
7	Prepared April 30, 2014						
8	General Fund Figures Rounded to \$000		SFY14	SFY15			
9	Lapse Estimated in Final Budget						
10		Lapse estimated in final budget-3.63%	(\$23,854)				
11		Lapse estimated in final budget-3.68%		(\$23,785)			
12							
13	Shortfalls Previously Reported						
14	DHHS	DHHS footnote reduction (HB2:10) (\$7 mil F14-15)	(\$3,500)	(\$3,500)			
15	DHHS	DHHS share of statewide personnel reduction	(\$1,745)	(\$2,623)			
16	DHHS	Health Facility Licensing Fees not authorized	(\$155)	(\$173)			
17	SYSC	Reduction in SYSC appropriation (HB2:14)	(\$500)	(\$750)			
18	DHHS	Anticipated Delay in Managed Care	(\$2,033)	(\$8,460)			
19	DHHS	Medicaid To Schools-Transportation	(\$500)	(\$2,000)			
20	DHHS	DSH Settlement	(\$8,886)				
21	DHHS	Budgeting Error-Food License Revenue Budgeted Twice	(\$878)	(\$907)			
22	DHHS	Health Care Protection (SB413)	(\$1,586)	(\$6,559)			
23	DHHS	Federal regulation for ICD-10 Implementation	(\$2,631)	(\$3,617)			
24	NHH	Admissions Unit (SB235)		(\$81)			
25							
26	Shortfalls Recently Identified						
27	DHHS	Medicaid Caseload Increases-Children (see note below)	(\$2,192)	(\$5,540)			
28		Medicaid Caseload Increases-Parent-Caregiver (see note below)	(\$3,068)	(\$6,791)			
29		Medicaid Caseload Increases-Pregnant Women (see note below)	(\$657)	(\$4,184)			
30	DHHS	Smoothing of timeline for implementation of Care Management for Long Term Supports (Step 2)	\$0	(\$5,600)			
31		Community Mental Health Agreement	(\$242)	(\$5,522)			
32		Total Estimated Shortfalls	(\$28,773)	(\$56,307)			
33							
34	Potential Funding Sources						
35	DHHS	Vacancy savings	\$4,000	\$4,000			
36	OCOM	Reduce appropriation for leases & Eliminate funding for Dube Bldg Laconia	\$159				
37	NHH	Reduce appropriation for general operations	\$83				
38	DFA	IDP Projected Surplus	\$140				
39	DFA	Savings from Contract Negotiations	\$334				
40	DHHS	MMIS Fiscal Agent-Make Whole Payment	\$800				
41	BDS	Savings from lower service utilization	\$644	\$1,045			
42	DPHS	Reduced funding for Family Planning	\$100	\$100			
43	DPHS	Reduced funding for Comm Health Centers	\$250	\$750			
44	DCYF	CHINS cost reduction due to delayed start up	\$913				
45	SYSC	Reduction in SYSC appropriation (HB2:14)	\$500	\$750			
46	DHHS	Savings from clients who leave Medicaid for Employer Sponsored Insurance under federal ACS	\$2,477	\$4,964			
47	DHHS	Added cost-Clients currently Eligible but Not Enrolled in Medicaid, a/k/a Woodwork from federal ACA	(\$1,699)	(\$7,608)			
48	BDS	DDAA administrative savings	\$900				
49	DCS	OAPD	\$2,000	\$2,000			
50	OMBP	Contracts	\$1,293				
51	Drugs	Drug Rebates	\$5,986				
52	Drugs	SPDC-OMBP	\$2,871	\$2,871			
53		Funding Sources Identified	\$21,751	\$8,872			
54							
55		Net Surplus (Shortfall)	(\$7,022)	(\$47,436)			
56							
57							
58	The additional cost of the increased Medicaid caseloads for SFY14 could be lower than projected if clients are in fee-for-service and do not require services or if enrollment is delayed. After the clients enroll in Care Management, the cost are fixed at the rate paid the Medicaid Care Management Organizations.						

Table B
Department of Health and Human Services
Caseload vs Unemployment Rate







	A	B	C	D	E	F	G	H
1	Table E							
2	Department of Health and Human Services							
3	Operating Statistics							
4	Children In Services							
5								
6		DCYF	DCYF	Family Foster	Residential	Child Care	Child Care	SYSC
7		Referrals	Assessments	Care	Placement	Emplmnt	Wait List	Secure
8				Placement		Related		Census
9		Actual	Actual	Actual	Actual	Actual	Actual	Actual
10								
23	Jul-10	987	638	663	424	5,041	2,386	55
24	Aug-10	1,012	659	646	413	4,903	2,508	53
25	Sep-10	1,182	691	627	400	4,769	2,666	50
26	Oct-10	1,110	651	625	414	4,407	2,505	57
27	Nov-10	1,125	593	626	426	4,487	2,361	64
28	Dec-10	1,072	746	630	410	4,345	1,382	60
29	Jan-11	1,131	831	616	403	4,475	326	59
30	Feb-11	1,076	888	618	394	4,743	0	57
31	Mar-11	1,339	909	619	424	5,083	0	61
32	Apr-11	1,165	805	628	427	5,162	0	73
33	May-11	1,240	810	631	425	5,251	0	80
34	Jun-11	1,237	697	629	423	5,333	0	73
35	Jul-11	963	737	574	351	5,053	0	68
36	Aug-11	1,073	776	583	317	5,055	0	65
37	Sep-11	1,261	674	580	289	5,136	0	61
38	Oct-11	1,197	742	590	302	4,969	0	52
39	Nov-11	1,116	640	602	311	5,047	0	44
40	Dec-11	1,123	777	610	321	5,017	0	48
41	Jan-12	1,289	881	590	309	4,925	0	56
42	Feb-12	1,183	725	596	298	4,869	0	64
43	Mar-12	1,300	767	602	331	4,970	0	62
44	Apr-12	1,223	784	603	332	4,967	0	63
45	May-12	1,477	876	612	350	5,231	0	69
46	Jun-12	1,057	873	613	352	5,274	0	69
47	Jul-12	1,100	681	605	323	5,175	0	60
48	Aug-12	1,050	744	611	317	5,219	0	57
49	Sep-12	1,151	681	619	295	5,050	0	56
50	Oct-12	1,344	898	612	306	5,076	0	60
51	Nov-12	1,098	656	609	321	5,061	0	57
52	Dec-12	1,086	656	601	325	4,995	0	59
53	Jan-13	1,245	715	594	322	5,164	0	54
54	Feb-13	1,072	674	609	318	5,113	0	58
55	Mar-13	1,180	842	619	318	5,231	0	57
56	Apr-13	1,269	852	612	339	5,368	0	60
57	May-13	1,383	852	589	331	5,357	0	69
58	Jun-13	1,147	685	594	332	5,345	0	72
59	Jul-13	1,124	772	571	315	5,568	0	61
60	Aug-13	1,045	591	570	323	5,517	0	60
61	Sep-13	1,276	544	560	297	5,345	0	56
62	Oct-13	1,276	603	567	305	5,357	0	58
63	Nov-13	1,083	536	565	304	5,350	0	61
64	Dec-13	1,111	649	559	299	5,322	0	61
65	Jan-14	1,260	706	542	290	5,298	0	66
66	Feb-14	962	688	531	309	5,238	0	59
67	Mar-14	1,307	1,016	537	311	5,459	0	62
68	Apr-14	1,324	972	539	313	5,512	0	62
69	May-14	1,370	866	531	317	5,737	0	59
70	Jun-14							
71								
72	Source of Data							
73	Column							
74	B	DCYF SFY Management Database Report: Bridges.						
75	C	DCYF Assessment Supervisory Report: Bridges.						
76	D	Bridges placement authorizations during the month, unduplicated.						
77	E	Bridges placement authorizations during the month, unduplicated.						
78	F	Bridges Expenditure Report, NHB-OAR8-128						
79	G	Child Care Wait List Screen: New Heights						
80	H	Bridges Service Day Query - Bed days divided by days in month						

	A	B	C	D	E	F	G	H	I	J
1	Table F									
2	Department of Health and Human Services									
3	Operating Statistics									
4	Social Services									
5										
6		FANF	APTD	Food	Child Support Cases					
7			Persons	Stamps	Current	Former	Never	Total		
8				Persons	Cases	Cases	Cases	Cases		
9		Actual	Actual	Actual	Actual	Actual	Actual	Actual		
22	Jul-10	13,920	8,617	109,131	5,550	17,304	13,123	35,977		
23	Aug-10	13,981	8,643	109,950	5,758	17,120	13,138	36,016		
24	Sep-10	14,065	8,650	110,588	5,508	17,374	13,072	35,954		
25	Oct-10	13,615	8,656	110,694	5,726	17,177	13,051	35,954		
26	Nov-10	13,553	8,667	111,476	5,645	17,262	13,026	35,933		
27	Dec-10	13,789	8,749	112,293	5,577	17,345	12,986	35,908		
28	Jan-11	13,796	8,740	113,127	5,716	17,142	12,965	35,823		
29	Feb-11	13,705	8,779	112,803	5,654	17,189	12,917	35,760		
30	Mar-11	13,730	8,912	114,023	5,411	17,425	12,942	35,778		
31	Apr-11	13,597	9,019	114,482	5,435	17,379	12,986	35,800		
32	May-11	13,330	9,009	114,611	5,586	17,150	12,961	35,697		
33	Jun-11	13,272	9,088	114,441	5,401	17,296	12,902	35,599		
34	Jul-11	12,046	9,031	113,984	5,302	17,277	12,906	35,485		
35	Aug-11	11,980	8,905	114,285	5,416	17,099	12,842	35,357		
36	Sep-11	12,014	8,864	114,344	5,163	17,225	12,748	35,136		
37	Oct-11	11,756	8,763	114,705	5,365	17,081	12,749	35,195		
38	Nov-11	11,668	8,854	114,371	5,325	17,095	12,728	35,148		
39	Dec-11	11,787	9,006	115,671	5,192	17,184	12,760	35,136		
40	Jan-12	11,781	8,834	117,047	5,360	17,052	12,793	35,205		
41	Feb-12	11,628	8,792	117,293	5,327	17,066	12,836	35,229		
42	Mar-12	9,202	8,600	117,250	4,211	18,113	12,897	35,221	*	
43	Apr-12	8,950	8,575	117,443	4,308	17,966	12,876	35,150		
44	May-12	8,853	8,541	117,744	4,308	17,881	12,845	35,034		
45	Jun-12	8,774	8,518	117,708	4,139	17,952	12,898	34,989		
46	Jul-12	8,690	8,405	117,625	4,184	17,771	12,928	34,883		
47	Aug-12	8,793	8,296	117,916	4,031	17,760	12,899	34,690		
48	Sep-12	8,657	8,218	117,569	4,038	17,722	12,853	34,613		
49	Oct-12	8,704	8,216	119,101	4,261	17,526	12,865	34,652		
50	Nov-12	8,599	8,181	118,992	4,066	17,650	12,862	34,578		
51	Dec-12	8,493	8,164	118,817	4,051	17,653	12,893	34,597		
52	Jan-13	8,559	8,115	120,153	4,136	17,542	12,836	34,514		
53	Feb-13	8,538	8,059	117,654	4,175	17,545	12,857	34,577		
54	Mar-13	8,378	8,011	117,409	4,041	17,723	13,006	34,770		
55	Apr-13	8,337	8,011	114,147	4,162	17,606	13,054	34,822		
56	May-13	8,169	8,001	119,317	3,973	17,780	13,102	34,855		
57	Jun-13	8,005	7,951	116,087	3,917	17,850	13,146	34,913		
58	Jul-13	7,926	7,962	115,691	4,035	17,724	13,193	34,952		
59	Aug-13	7,922	7,955	115,499	3,866	17,901	13,180	34,947		
60	Sep-13	7,709	7,889	114,725	3,772	17,913	13,183	34,868		
61	Oct-13	7,609	7,945	114,915	3,938	17,797	13,227	34,962		
62	Nov-13	7,449	7,882	113,514	3,793	17,908	13,325	35,026		
63	Dec-13	7,334	7,820	112,908	3,803	17,774	13,331	34,908		
64	Jan-14	7,330	7,834	113,326	3,762	17,783	13,316	34,861		
65	Feb-14	7,353	7,803	112,791	3,767	17,695	13,329	34,791		
66	Mar-14	7,242	7,704	112,511	3,723	17,734	13,361	34,818		
67	Apr-14	7,277	7,727	112,144	3,863	17,593	13,453	34,909		
68	May-14	7,119	7,751	111,362	3,828	17,592	13,518	34,938		
69	Jun-14									
70										
71	Source of Data									
72	Column									
73	B	Office of Research & Analysis, C								
74	C	Budget Document								
75	D	Budget Document								
76	E-H	DCSS Caseload (Month End Actual from NECSES)								
77										
78	Note	* Effective 3/1/12, SSI or SSP is considered when determining FANF								
79		eligibility. Those child support cases no longer eligible, are now "Former"								
80		assistance cases.								
81										

	A	B	C	D	E	F	G	H	I
1	Table G								
2	Department of Health and Human Services								
3	Operating Statistics								
4	Community Mental Health Center Medicaid								
5									
6		Monthly Cost	YTD Weekly Average Cost						
7		Actual	Actual						
20	Jul-10	\$ 7,988,373	\$ 1,597,675						
21	Aug-10	\$ 7,136,649	\$ 1,680,558						
22	Sep-10	\$ 6,629,711	\$ 1,673,441						
23	Oct-10	\$ 8,685,885	\$ 1,691,145						
24	Nov-10	\$ 8,628,997	\$ 1,775,892						
25	Dec-10	\$ 6,900,690	\$ 1,702,604						
26	Jan-11	\$ 6,184,140	\$ 1,682,401						
27	Feb-11	\$ 6,740,043	\$ 1,682,700						
28	Mar-11	\$ 7,382,305	\$ 1,699,405						
29	Apr-11	\$ 9,302,312	\$ 1,757,654						
30	May-11	\$ 7,547,988	\$ 1,731,814						
31	Jun-11	\$ 7,992,643	\$ 1,752,303						
32	Jul-11	\$ 7,631,195	\$ 1,526,239						
33	Aug-11	\$ 6,879,546	\$ 1,612,305						
34	Sep-11	\$ 8,259,497	\$ 1,626,446						
35	Oct-11	\$ 6,551,174	\$ 1,628,967						
36	Nov-11	\$ 6,684,985	\$ 1,636,654						
37	Dec-11	\$ 8,227,790	\$ 1,638,303						
38	Jan-12	\$ 6,020,154	\$ 1,621,108						
39	Feb-12	\$ 6,992,712	\$ 1,635,630						
40	Mar-12	\$ 8,495,420	\$ 1,643,562						
41	Apr-12	\$ 7,164,315	\$ 1,656,972						
42	May-12	\$ 7,280,134	\$ 1,670,561						
43	Jun-12	\$ 8,576,998	\$ 1,674,791						
44	Jul-12	\$ 6,080,133	\$ 1,520,033						
45	Aug-12	\$ 8,396,227	\$ 1,608,484						
46	Sep-12	\$ 6,638,801	\$ 1,624,243						
47	Oct-12	\$ 6,557,972	\$ 1,627,831						
48	Nov-12	\$ 8,163,038	\$ 1,628,917						
49	Dec-12	\$ 6,888,680	\$ 1,643,264						
50	Jan-13	\$ 5,678,659	\$ 1,613,450						
51	Feb-13	\$ 6,844,750	\$ 1,624,949						
52	Mar-13	\$ 9,366,958	\$ 1,656,800						
53	Apr-13	\$ 9,806,502	\$ 1,730,738						
54	May-13	\$ 5,993,645	\$ 1,675,320						
55	Jun-13	\$ 6,614,944	\$ 1,673,660						
56	Jul-13	\$ 6,663,858	\$ 1,665,965						
57	Aug-13	\$ 8,147,505	\$ 1,645,707						
58	Sep-13	\$ 6,844,233	\$ 1,665,815						
59	Oct-13	\$ 6,845,837	\$ 1,676,555						
60	Nov-13	\$ 8,112,072	\$ 1,664,250						
61	Dec-13	\$ 5,264,639	\$ 1,610,698						
62	Jan-14	\$ 3,271,442	\$ 1,456,438						
63	Feb-14	\$ 3,303,114	\$ 1,384,363						
64	Mar-14	\$ 2,783,850	\$ 1,313,758						
65	Apr-14	\$ 3,119,386	\$ 1,264,092						
66	May-14	\$ 3,612,579	\$ 1,207,677						
67	Jun-14								

Medicaid Client Trending Report

Current Date: Note: All figures are year-to-date

ACTUALS - YTD

FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4
2008	11,016	13,553	15,497	17,392
2009	12,014	14,693	16,849	19,206
2010	13,240	16,187	18,580	20,797
2011	13,480	16,390	18,410	20,665
2012	13,358	15,775	17,447	19,925
2013	13,227	15,761	17,460	19,555
2014				

BUDGETED - YTD

FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4
2011	12,541	15,333	17,599	19,699
2012	13,806	16,787	18,856	21,165
2013	14,214	16,786	18,565	21,202
2014	13,957	16,631	18,424	20,635

VARIANCE: BUDGETED TO ACTUAL - YTD

FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4
2012	-448	-1,012	-1,409	-1,240
2013	-987	-1,025	-1,105	-1,647
2014				

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Table H													
2	Department of Health and Human Services													
3	Operating Statistics													
4	Elderly & Adult Long Term Care													
5														
6		Total Nursing Clients		CFI Home Health	CFI Midlevel	Other Nursing	Nursing Home Beds		Pct in NF	APS Clients Assmnts	APS Cases Ongoing	SSBG AIHC Waitlist	Total SSBG AIHC	
7		Actual	Budget			Note 1	3 mo. Avg	Budget						
8														
20	Jul-10	7,284	7,740	2,541	384	36	4,359	4,063	59.8%	250	1,121	5		
21	Aug-10	7,223	7,740	2,494	389	34	4,340	4,063	60.1%	221	1,118	1		
22	Sep-10	7,112	7,740	2,513	365	32	4,234	4,063	59.5%	228	1,104	0	506	
23	Oct-10	7,150	7,740	2,527	387	35	4,236	4,063	59.2%	228	1,080	0		
24	Nov-10	7,237	7,740	2,557	396	28	4,284	4,063	59.2%	221	1,067	3		
25	Dec-10	7,346	7,740	2,530	413	32	4,403	4,063	59.9%	183	1,068	0	614	
26	Jan-11	7,217	7,740	2,468	416	32	4,333	4,063	60.0%	178	1,039	3		
27	Feb-11	7,164	7,740	2,548	385	33	4,231	4,063	59.1%	162	1,040	6		
28	Mar-11	7,127	7,740	2,544	388	32	4,195	4,063	58.9%	203	1,042	3		
29	Apr-11	7,221	7,740	2,511	422	31	4,288	4,063	59.4%	222	1,041	3		
30	May-11	7,079	7,740	2,485	417	34	4,177	4,063	59.0%	207	1,058	8		
31	Jun-11	7,094	7,740	2,436	420	35	4,238	4,063	59.7%	238	1,077	4	740	YTD
32	Jul-11	7,142	7,515	2,499	443	31	4,200	4,400	58.8%	200	1,069	1		
33	Aug-11	7,196	7,515	2,396	456	37	4,344	4,400	60.4%	226	1,083	2		
34	Sep-11	7,174	7,515	2,382	447	32	4,345	4,400	60.6%	236	1,091	2	532	YTD
35	Oct-11	7,053	7,515	2,340	442	33	4,271	4,400	60.6%	253	1,108	2		
36	Nov-11	7,037	7,515	2,350	432	35	4,255	4,400	60.5%	212	1,103	2		
37	Dec-11	7,132	7,515	2,356	446	32	4,330	4,400	60.7%	220	1,095	-	667	YTD
38	Jan-12	7,189	7,515	2,357	439	34	4,393	4,400	61.1%	215	1,077	9		
39	Feb-12	7,312	7,515	2,417	418	33	4,477	4,400	61.2%	215	1,084	9		
40	Mar-12	7,518	7,515	2,530	448	31	4,540	4,400	60.4%	240	1,065	13	740	YTD
41	Apr-12	7,368	7,515	2,450	433	34	4,485	4,400	60.9%	223	1,053	9		
42	May-12	7,343	7,515	2,486	439	33	4,418	4,400	60.2%	223	1,084	5		
43	Jun-12	7,376	7,515	2,554	436	34	4,386	4,400	59.5%	245	1,095	16	786	YTD
44	Jul-12	7,225	7,578	2,401	444	34	4,380	4,422	60.6%	238	1,096	9		
45	Aug-12	7,448	7,578	2,468	471	39	4,509	4,422	60.5%	251	1,087	5		
46	Sep-12	7,281	7,578	2,454	462	37	4,365	4,422	60.0%	209	1,092	6	518	YTD
47	Oct-12	7,293	7,578	2,475	464	35	4,354	4,422	59.7%	243	1,137	1		
48	Nov-12	7,254	7,578	2,478	482	34	4,294	4,422	59.2%	200	1,203	1		
49	Dec-12	7,253	7,578	2,433	484	35	4,336	4,422	59.8%	178	1,186	1	635	YTD
50	Jan-13	7,194	7,578	2,421	461	37	4,312	4,422	59.9%	255	1,201	1		
51	Feb-13	7,092	7,578	2,415	443	33	4,234	4,422	59.7%	159	1,202	1		
52	Mar-13	7,052	7,578	2,487	438	38	4,127	4,422	58.5%	220	1,196	1	705	YTD
53	Apr-13	6,658	7,578	2,390	238	9	4,030	4,422	60.5%	205	1,228	1		
54	May-13	7,037	7,578	2,511	362	11	4,164	4,422	59.2%	174	1,206	1		
55	Jun-13	7,038	7,578	2,405	421	10	4,212	4,422	59.8%	194	1,224	1	769	YTD
56	Jul-13	7,153	7,356	2,452	421	72	4,280	4,380	59.8%	276	1,230	1		
57	Aug-13	7,284	7,356	2,532	439	25	4,313	4,380	59.2%	263	1,225	1		
58	Sep-13	7,145	7,356	2,480	449	20	4,216	4,380	59.0%	264	1,247	1	474	YTD
59	Oct-13	7,290	7,356	2,435	459	24	4,396	4,380	60.3%	291	1,255	1		
60	Nov-13	7,264	7,356	2,422	488	36	4,354	4,380	59.9%	224	1,242	6		
61	Dec-13	7,342	7,356	2,417	454	27	4,471	4,380	60.9%	255	1,267	3	573	YTD
62	Jan-14	7,265	7,356	2,428	481	27	4,356	4,380	60.0%	319	1,269	3		
63	Feb-14	7,041	7,356	2,372	449	37	4,220	4,380	59.9%	258	1,270	0		
64	Mar-14	7,121	7,356	2,366	455	27	4,300	4,380	60.4%	283	1,266	0	652	YTD
65	Apr-14	7,125	7,356	2,317	493	24	4,315	4,380	60.6%	298	1,238	0		
66	May-14	7,439	7,356	2,418	477	24	4,544	4,380	61.1%	312	1,265	0		
67	Jun-14													
68														
69	Note 1: These clients are also captured under OMBP Provider Payments													
70	Note 2: CFI Home Health = CFI Home Support and Home Health Care Waiver Services													
71	Source of Data													
72	Columns													
73														
74	D-F	MDSS monthly client counts												
75	G	3 month Avg of the number of paid bed days in the month/days in prior month												
76		by the number of days in the previous month. MDSS												
77	J	Options Monthly Protective Reports												
78	K	Options Monthly Activity Report												
79	L	SSBG Adult In-Home Care verbal report from Adult Protective Services Administrator												
80	M	Quarterly Options Paid Claims from Business Systems Unit Manager												

	A	B	C	D	E	F	G	H	I	J
1	Operating Statistics									
2	Developmental Services Long Term Care									
3										
4										
5		BDS Programs served FYTD**	BDS Programs - FYTD Unduplicated Count	Early Supports & Services	Special Medical Services	Partners in Health Program	Devl. Serv. Priority #1 DD Waitlist	Devl. Serv. ABD Waitlist		Medicaid to Schools
6					(8-09 to 8-12 Actual)	(8-09 to 8-12 Actual)	Actual*	Actual*		
18	Jul-10	9,505	6,463	1,927	1,652	1,390	40	0		
19	Aug-10	10,574	7,826	2,054	1,690	1,058	13	0		
20	Sep-10	11,107	8,324	2,069	1,730	1,053	9	0		
21	Oct-10	11,667	8,826	2,087	1,767	1,074	21	1		
22	Nov-10	12,438	9,600	2,128	1,768	1,070	19	0		
23	Dec-10	12,732	9,959	2,101	1,667	1,106	19	0		
24	Jan-11	13,152	10,344	1,972	1,659	1,149	19	0		
25	Feb-11	13,567	10,817	2,017	1,613	1,137	19	0		
26	Mar-11	13,900	11,098	2,182	1,651	1,151	20	0		
27	Apr-11	14,201	11,337	2,277	1,695	1,169	30	0		
28	May-11	14,623	11,713	2,339	1,742	1,168	30	0		
29	Jun-11	15,148	12,168	2,344	1,772	1,208	24	4		6,785
30	Jul-11	10,626	7,627	2,248	1,795	1,204	56	6		
31	Aug-11	10,953	7,957	1,799	1,806	1,190	34	8		
32	Sep-11	11,146	8,328	2,329	1,811	1,007	34	10		
33	Oct-11	11,500	8,529	2,668	1,841	1,130	46	9		
34	Nov-11	11,918	9,077	2,917	1,727	1,114	58	9		
35	Dec-11	12,290	9,445	3,057	1,742	1,103	62	0		
36	Jan-12	12,535	9,848	3,274	1,667	1,020	66	0		
37	Feb-12	12,767	10,112	3,468	1,663	992	71	0		
38	Mar-12	13,133	10,455	3,661	1,695	983	78	0		
39	Apr-12	13,510	10,802	3,922	1,702	1,006	81	0		
40	May-12	13,850	11,122	4,154	1,740	988	90	0		
41	Jun-12	14,248	11,513	4,423	1,737	998	94	0		6,419
42	Jul-12	9,742	7,055	1,891	1,689	998	123	0		
43	Aug-12	10,324	7,590	2,083	1,738	996	123	0		
44	Sep-12	11,000	8,156	2,288	1,814	1,030	154	0		
45	Oct-12	11,701	8,774	2,601	1,876	1,051	169	0		
46	Nov-12	12,207	9,209	2,861	1,935	1,063	172	0		
47	Dec-12	12,562	9,502	3,033	1,980	1,080	190	0		
48	Jan-13	13,217	10,065	3,255	2,063	1,089	219	0		
49	Feb-13	13,660	10,438	3,521	2,123	1,099	225	1		
50	Mar-13	14,057	10,694	3,706	2,253	1,110	242	3		
51	Apr-13	14,460	10,992	3,925	2,342	1,126	240	1		
52	May-13	14,863	11,289	4,132	2,430	1,144	265	4		
53	Jun-13	15,205	11,580	4,323	2,460	1,165	288	8		
54	Jul-13	8,995	6,364	1,865	1,646	985	373	15		
55	Aug-13	10,041	7,291	2,074	1,755	995	186	5		
56	Sep-13	10,978	8,160	2,381	1,813	1,005	103	6		
57	Oct-13	11,573	8,648	2,618	1,903	1,022	108	10		
58	Nov-13	12,129	9,122	2,978	1,963	1,044	116	12		
59	Dec-13	12,764	9,658	3,231	2,047	1,059	51	16		
60	Jan-14	13,265	10,043	3,404	2,142	1,080	40	14		
61	Feb-14	13,712	10,409	3,640	2,208	1,095	59	16		
62	Mar-14	14,174	10,730	3,863	2,325	1,119	69	18		
63	Apr-14	14,702	11,093	4,112	2,464	1,145	81	17		
64	May-14	15,144	11,488	4,383	2,508	1,148	10	0		
65	Jun-14									
66										
67	Data Sources:	NHLeads	NHLeads	NHLeads	SMSdb	PIHdb	Registry	Registry		
68										
69	*G & *H Represent the number of individuals waiting at least 90-days for DD or ABD									
70	Waiver funding.									
71	** BDS count excludes MTS Students served									
72	E & F	Represents year-to-date total number served								

	A	B	C	D	E	F	G	H	I	J	K
1	Table I										
2	Department of Health and Human Services										
3	Operating Statistics										
4	Shelter & Institutions										
5											
6		NHH				BHHS					Glenciff
7		APS & APC Census	APS & APC Admissions	THS Census		Individual Bednights	% of		Family Bednights	% of	GH Census
8		Actual	Actual	Actual	Capacity	Actual	Capacity	Capacity	Actual	Capacity	Actual
9											
34	Jul-11	142	209	43	10,943	9,368	86%	806	627	78%	113
35	Aug-11	134	192	41	10,943	9,590	88%	806	732	91%	115
36	Sep-11	128	196	41	10,590	9,719	92%	768	744	97%	115
37	Oct-11	149	200	37	10,943	10,781	99%	806	826	102%	117
38	Nov-11	150	193	36	10,590	10,779	102%	780	885	113%	116
39	Dec-11	151	202	36	11,521	11,721	102%	806	877	109%	113
40	Jan-12	153	207	n/a	12,090	12,173	101%	806	883	110%	115
41	Feb-12	153	191	n/a	11,310	11,137	98%	754	770	102%	116
42	Mar-12	153	184	n/a	12,090	11,049	91%	806	837	104%	118
43	Apr-12	153	200	n/a	10,590	9,945	94%	780	817	105%	118
44	May-12	155	208	n/a	10,943	10,510	96%	806	898	111%	117
45	Jun-12	149	187	n/a	10,590	9,845	93%	780	869	111%	119
46	Jul-12	145	161	n/a	10,943	9,568	87%	806	685	85%	118
47	Aug-12	149	193	n/a	10,943	9,573	87%	806	755	94%	118
48	Sep-12	151	162	n/a	9,870	9,304	94%	780	674	86%	119
49	Oct-12	150	178	n/a	10,199	9,826	96%	806	757	94%	119
50	Nov-12	150	161	n/a	9,870	9,369	95%	780	763	98%	117
51	Dec-12	150	125	n/a	10,133	9,420	93%	754	808	107%	117
52	Jan-13	161	173	n/a	11,346	11,433	101%	806	826	102%	117
53	Feb-13	164	135	n/a	9,212	10,544	114%	728	704	97%	118
54	Mar-13	155	149	n/a	9,833	10,995	112%	780	764	98%	119
55	Apr-13	152	173	n/a	9,833	9,313	95%	780	643	82%	119
56	May-13	148	187	n/a	10,162	9,166	90%	806	586	73%	118
57	Jun-13	155	175	n/a	9,833	8,019	82%	780	617	79%	119
58	Jul-13	155	187	n/a	10,199	8,152	80%	806	641	80%	117
59	Aug-13	161	164	n/a	10,943	8,380	77%	806	676	84%	116
60	Sep-13	163	165	n/a	9,870	8,801	89%	780	650	83%	115
61	Oct-13	161	184	n/a	10,199	9,113	89%	806	724	90%	116
62	Nov-13	164	149	n/a	9,870	11,993	122%	780	719	92%	119
63	Dec-13	151	144	n/a	10,199	10,863	107%	806	672	83%	118
64	Jan-14	160	190	n/a	10,199	11,943	117%	806	743	92%	118
65	Feb-14	161	165	n/a	9,212	10,259	111%	728	798	110%	116
66	Mar-14	160	181	n/a	9,541	10,438	109%	754	853	113%	118
67	Apr-14	163	193	n/a	9,870	8,459	86%	780	831	107%	118
68	May-14			n/a							116
69	Jun-14			n/a							
70											
71	Source of Data										
72	Column										
73	B	Daily in-house midnight census averaged per month									
74	C	Daily census report of admissions totalled per month									
75	D	Daily in-house midnight census averaged per month									
76	E	Total number of individual bednights available in emergency shelters									
77	F	Total number of individual bednights utilized in emergency shelters									
78	G	Percentage of individual bednights utilized during month									
79	H	Total number of family bednights available in emergency shelters									
80	I	Total number of family bednights utilized in emergency shelters									
81	J	Percentage of family bednights utilized during month									
82	K	Daily in-house midnight census averaged per month									

	A	B	C	D	E	F	G	H
1	Table J							
2	Medicaid Medical Caseloads (Persons)							
3								
4		Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	
5								
6	1. Low-Income Children (Age 0-18)	82,129	85,335	87,264	88,064	88,850	88,864	
7	2. Children With Severe Disabilities (Age 0-18)	1,604	1,653	1,674	1,680	1,688	1,677	
8	3. Foster Care & Adoption Subsidy (Age 0-25)	1,948	1,966	1,992	2,003	2,012	1,990	
9	4. Low-Income Parents (Age 19-64)	10,324	11,604	12,210	12,955	13,357	13,627	
10	5. Low-Income Pregnant Women (Age 19+)	2,275	2,789	2,944	3,051	3,113	3,165	
11	6. Adults With Disabilities (Age 19-64)	19,997	20,075	20,023	19,961	20,154	20,156	
12	7. Elderly & Elderly With Disabilities (Age 65+)	8,828	8,802	8,796	8,779	8,823	8,872	
13	8. BCCP (Age 19-64)	205	204	205	200	202	211	
14	Total By Category	127,310	132,428	135,108	136,693	138,199	138,562	
15	Reconciling Differences (Detail to Summary)	(405)	(394)	(380)	122	(42)	0	
16	Reported On Summary	126,905	132,034	134,728	136,815	138,157	138,562	

Table K																			
Department of Health and Human Services																			
Caseloads Versus Prior Year & Prior Month																			
	Unduplicated Persons			Medicaid Persons			Long Term Care-Seniors			FANF Persons			APTD Persons			SNAP Persons			
	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	
44	Jul-11	153,928	2.2%	-0.4%	119,814	0.8%	-0.9%	7,142	-1.9%	0.7%	12,046	-13.5%	-9.2%	9,031	4.8%	-0.6%	113,984	4.4%	-0.4%
45	Aug-11	153,803	1.7%	-0.1%	119,628	0.7%	-0.2%	7,196	-0.4%	0.8%	11,980	-14.3%	-0.5%	8,905	3.0%	-1.4%	114,285	3.9%	0.3%
46	Sep-11	154,055	1.6%	0.2%	119,916	0.6%	0.2%	7,174	0.9%	-0.3%	12,014	-14.6%	0.3%	8,864	2.5%	-0.5%	114,344	3.4%	0.1%
47	Oct-11	153,942	1.6%	-0.1%	119,437	0.6%	-0.4%	7,053	-1.4%	-1.7%	11,756	-13.7%	-2.1%	8,793	1.6%	-0.8%	114,705	3.6%	0.3%
48	Nov-11	153,484	1.0%	-0.3%	118,901	0.0%	-0.4%	7,037	-2.8%	-0.2%	11,668	-13.9%	-0.7%	8,854	2.2%	0.7%	114,371	2.6%	-0.3%
49	Dec-11	154,470	1.0%	0.6%	119,626	-0.2%	0.6%	7,132	-2.9%	1.4%	11,787	-14.5%	1.0%	9,006	2.9%	1.7%	115,671	3.0%	1.1%
50	Jan-12	154,765	0.9%	0.2%	119,338	-0.2%	-0.2%	7,189	-0.4%	0.8%	11,781	-14.6%	-0.1%	8,834	1.1%	-1.9%	117,047	3.5%	1.2%
51	Feb-12	155,274	1.5%	0.3%	119,553	0.2%	0.2%	7,312	2.1%	1.7%	11,628	-15.2%	-1.3%	8,792	0.1%	-0.5%	117,293	4.0%	0.2%
52	Mar-12	155,424	0.8%	0.1%	120,382	0.0%	0.7%	7,518	5.5%	2.8%	9,202	-33.0%	-20.9%	8,600	-3.5%	-2.2%	117,250	2.8%	0.0%
53	Apr-12	155,639	0.8%	0.1%	120,538	0.0%	0.1%	7,368	2.0%	-2.0%	8,950	-34.2%	-2.7%	8,595	-4.7%	-0.1%	117,443	2.6%	0.2%
54	May-12	155,789	0.8%	0.1%	120,520	0.1%	0.0%	7,343	3.7%	-0.3%	8,853	-33.6%	-1.1%	8,541	-5.2%	-0.6%	117,744	2.7%	0.3%
55	Jun-12	156,002	0.9%	0.1%	120,355	-0.4%	-0.2%	7,376	4.0%	0.4%	8,774	-33.9%	-0.9%	8,518	-6.3%	-0.3%	117,708	2.9%	0.0%
56	Jul-12	156,637	1.8%	0.4%	129,569	Eff. 7/1/12 CHIP included		7,225	1.2%	-2.0%	8,690	-27.9%	-1.0%	8,405	-6.9%	-1.3%	117,625	3.2%	-0.1%
57	Aug-12	156,966	2.1%	0.2%	129,951	n/a	0.3%	7,448	3.5%	3.1%	8,793	-26.6%	1.2%	8,296	-6.8%	-1.3%	114,916	0.6%	-2.3%
58	Sep-12	156,144	1.4%	-0.5%	129,479	n/a	-0.4%	7,281	1.5%	-2.2%	8,657	-27.9%	-1.5%	8,218	-7.3%	-0.9%	117,569	2.6%	2.3%
59	Oct-12	157,243	2.1%	0.7%	130,393	n/a	0.7%	7,293	3.4%	0.2%	8,704	-26.0%	0.5%	8,216	-6.6%	0.0%	119,101	3.8%	1.3%
60	Nov-12	157,170	2.4%	0.0%	130,110	n/a	-0.2%	7,254	3.1%	-0.5%	8,599	-26.3%	-1.2%	8,181	-7.6%	-0.4%	118,992	4.0%	-0.1%
61	Dec-12	156,588	1.4%	-0.4%	130,001	n/a	-0.1%	7,253	1.7%	0.0%	8,493	-27.9%	-1.2%	8,164	-9.3%	-0.2%	118,817	2.7%	-0.1%
62	Jan-13	157,348	1.7%	0.5%	130,239	n/a	0.2%	7,194	0.1%	-0.8%	8,559	-27.3%	0.8%	8,115	-8.1%	-0.6%	120,153	2.7%	1.1%
63	Feb-13	154,386	-0.6%	-1.9%	129,200	n/a	-0.8%	7,092	-3.0%	-1.4%	8,538	-26.6%	-0.2%	8,059	-8.3%	-0.7%	117,654	0.3%	-2.1%
64	Mar-13	154,504	-0.6%	0.1%	129,413	n/a	0.2%	7,052	-6.2%	-0.6%	8,378	-9.0%	-1.9%	8,011	-6.8%	-0.6%	117,409	0.1%	-0.2%
65	Apr-13	154,159	-1.0%	-0.2%	129,346	n/a	-0.1%	n/a			8,337	-6.8%	-0.5%	8,011	-6.8%	0.0%	117,147	-0.3%	-0.2%
66	May-13	153,625	-1.4%	-0.3%	129,598	n/a	0.2%	7,037	-4.2%		8,169	-7.7%	-2.0%	8,001	-6.3%	-0.1%	119,317	1.3%	1.9%
67	Jun-13	153,197	-1.8%	-0.3%	129,353	n/a	-0.2%	7,038	-4.6%	0.0%	8,005	-8.8%	-2.0%	7,951	-6.7%	-0.6%	116,087	-1.4%	-2.7%
68	Jul-13	153,075	-2.3%	-0.1%	129,255	(98)	(314)	7,153	-1.0%	1.6%	7,926	-8.8%	-1.0%	7,962	-5.3%	0.1%	115,691	-1.6%	-0.3%
69	Aug-13	153,065	-2.5%	0.0%	129,063	(192)	(888)	7,284	-2.2%	1.8%	7,922	-9.9%	-0.1%	7,955	-4.1%	-0.1%	115,499	0.5%	-0.2%
70	Sep-13	152,338	-2.4%	-0.5%	128,364	(699)	(1,115)	7,145	-1.9%	-1.9%	7,709	-11.0%	-2.7%	7,889	-4.0%	-0.8%	114,725	-2.4%	-0.7%
71	Oct-13	152,132	-3.3%	-0.1%	128,276	(88)	(2,117)	7,290	0.0%	2.0%	7,609	-12.6%	-1.3%	7,945	-3.3%	0.7%	114,915	-3.5%	0.2%
72	Nov-13	150,798	-4.1%	-0.9%	127,359	(917)	(2,751)	7,264	0.1%	-0.4%	7,449	-13.4%	-2.1%	7,882	-3.7%	-0.8%	113,514	-4.6%	-1.2%
73	Dec-13	150,372	-4.0%	-0.3%	126,905	(454)	(3,096)	7,342	1.2%	1.1%	7,334	-13.6%	-1.5%	7,820	-4.2%	-0.8%	112,908	-5.0%	-0.5%
74	Jan-14	154,862	-1.6%	3.0%	132,034	5,129	1,795	7,265	1.0%	-1.0%	7,330	-14.4%	-0.1%	7,834	-3.5%	0.2%	113,326	-5.7%	0.4%
75	Feb-14	157,397	2.0%	1.6%	134,728	2,694	5,528	7,041	-0.7%	-3.1%	7,353	-13.9%	0.3%	7,803	-3.2%	-0.4%	112,791	-4.1%	-0.5%
76	Mar-14	159,213	3.0%	1.2%	136,815	2,087	7,402	7,121	1.0%	1.1%	7,242	-13.6%	-1.5%	7,704	-3.8%	-1.3%	112,511	-4.2%	-0.2%
77	Apr-14	160,682	4.2%	0.9%	138,157	1,342	8,811	7,125	n/a	0.1%	7,277	-12.7%	0.5%	7,727	-3.5%	0.3%	112,144	-4.3%	-0.3%
78	May-14	161,647	5.2%	0.6%	138,562	405	8,964	7,439	5.7%	4.4%	7,119	-12.9%	-2.2%	7,751	-3.1%	0.3%	111,362	-6.7%	-0.7%
79	Jun-14																		
80																			
81	The number of Medicaid clients had been trending at slightly less than prior year but have increased significantly since January. An explanation of the increase is included in an appended summary.																		
82																			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	DATA TABLES FOR CHARTS																
2																	
3	Caseloads Vs Unemployment			Caseloads-Actual					Personnel Vacancy Rate								
4		NH Unempl. Rate	Unduplicated Persons		FANF Persons Actual	APTD Actual	Medicaid Persons Actual			Authorized	Filled	Vacant	PCT		Caseload	Staff	
5																	
43	Jul-10	5.8%	150,572	Jul-10	13,920	8,617	118,831	Jul-10	3,344	2,818	526	15.7%	Jul-10	150,572	2,818		
44	Aug-10	5.7%	151,231	Aug-10	13,981	8,643	118,841	Aug-10	3,344	2,802	542	16.2%		151,231	2,802		
45	Sep-10	5.5%	151,609	Sep-10	14,065	8,650	119,213	Sep-10	3,344	2,795	549	16.4%		151,609	2,795		
46	Oct-10	5.4%	151,486	Oct-10	13,615	8,656	118,770	Oct-10	3,341	2,800	541	16.2%	Oct-10	151,486	2,800		
47	Nov-10	5.4%	151,906	Nov-10	13,553	8,667	118,882	Nov-10	3,344	2,809	535	16.0%		151,906	2,809		
48	Dec-10	5.4%	152,991	Dec-10	13,789	8,749	119,845	Dec-10	3,348	2,815	533	15.9%		152,991	2,815		
49	Jan-11	5.6%	153,338	Jan-11	13,796	8,740	119,554	Jan-11	3,348	2,813	535	16.0%	Jan-11	153,338	2,813		
50	Feb-11	5.4%	152,942	Feb-11	13,705	8,779	119,255	Feb-11	3,348	2,820	528	15.8%		152,942	2,820		
51	Mar-11	5.2%	154,218	Mar-11	13,730	8,912	120,395	Mar-11	3,348	2,827	521	15.6%		154,218	2,827		
52	Apr-11	4.9%	154,397	Apr-11	13,597	9,019	120,532	Apr-11	3,348	2,818	530	15.8%	Apr-11	154,397	2,818		
53	May-11	4.8%	154,589	May-11	13,330	9,009	120,353	May-11	3,348	2,794	554	16.5%		154,589	2,794		
54	Jun-11	4.9%	154,572	Jun-11	13,272	9,088	120,867	Jun-11	3,348	2,767	581	17.4%		154,572	2,767		
55	Jul-11	5.2%	153,928	Jul-11	12,046	9,031	119,814	Jul-11	2,995	2,764	231	7.7%	Jul-11	153,928	2,764		
56	Aug-11	5.3%	153,803	Aug-11	11,980	8,905	119,628	Aug-11	2,995	2,767	228	7.6%		153,803	2,767		
57	Sep-11	5.4%	154,055	Sep-11	12,014	8,864	119,916	Sep-11	2,995	2,774	221	7.4%		154,055	2,774		
58	Oct-11	5.3%	153,942	Oct-11	11,756	8,793	119,437	Oct-11	2,997	2,759	238	7.9%	Oct-11	153,942	2,759		
59	Nov-11	5.2%	153,484	Nov-11	11,668	8,854	118,901	Nov-11	2,997	2,753	244	8.1%		153,484	2,753		
60	Dec-11	5.2%	154,470	Dec-11	11,787	9,006	119,626	Dec-11	2,898	2,672	226	7.8%		154,470	2,672		
61	Jan-12	5.2%	154,765	Jan-12	11,781	8,834	119,338	Jan-12	2,898	2,699	199	6.9%	Jan-12	154,765	2,699		
62	Feb-12	5.2%	155,274	Feb-12	11,628	8,792	119,553	Feb-12	2,898	2,686	212	7.3%		155,274	2,686		
63	Mar-12	5.2%	155,424	Mar-12	9,202	8,600	120,382	Mar-12	2,898	2,694	204	7.0%		155,424	2,694		
64	Apr-12	5.0%	155,639	Apr-12	8,950	8,595	120,538	Apr-12	2,898	2,687	211	7.3%	Apr-12	155,639	2,687		
65	May-12	5.0%	#REF!	May-12	8,853	8,541	120,520	May-12	2,898	2,674	224	7.7%		#REF!	2,674		
66	Jun-12	5.1%	156,002	Jun-12	8,774	8,518	120,335	Jun-12	2,897	2,671	226	7.8%		156,002	2,671		
67	Jul-12	5.4%	156,837	Jul-12	8,690	8,405	126,569	Jul-12	2,897	2,660	237	8.2%	Jul-12	156,837	2,660		
68	Aug-12	5.7%	#REF!	Aug-12	8,793	8,296	129,951	Aug-12	2,897	2,643	254	8.8%		#REF!	2,643		
69	Sep-12	5.7%	156,144	Sep-12	8,657	8,218	129,479	Sep-12	2,897	2,640	257	8.9%		156,144	2,640		
70	Oct-12	5.7%	157,243	Oct-12	8,704	8,216	130,393	Oct-12	2,897	2,641	256	8.8%	Oct-12	157,243	2,641		
71	Nov-12	5.6%	157,170	Nov-12	8,599	8,181	130,110	Nov-12	2,897	2,636	261	9.0%		157,170	2,636		
72	Dec-12	5.7%	156,588	Dec-12	8,493	8,164	130,001	Dec-12	2,897	2,633	264	9.1%		156,588	2,633		
73	Jan-13	5.8%	157,348	Jan-13	8,559	8,115	130,239	Jan-13	2,898	2,619	279	9.6%	Jan-13	157,348	2,619		
74	Feb-13	5.8%	154,386	Feb-13	8,538	8,059	129,200	Feb-13	2,898	2,625	273	9.4%		154,386	2,625		
75	Mar-13	5.7%	154,504	Mar-13	8,378	8,011	129,413	Mar- Est	2,900	2,615	285	9.8%		154,504	2,615		
76	Apr-13	5.5%	154,159	Apr-13	8,337	8,011	129,346	Apr- Est	2,900	2,610	290	10.0%	Apr-13	154,159	2,610		
77	May-13	5.3%	153,625	May-13	8,169	8,001	129,598	May- Est	2,900	2,605	295	10.2%		153,625	2,605		
78	Jun-13	5.2%	153,197	Jun-13	8,005	7,951	129,353	Jun-13	2,888	2,600	288	10.0%		153,197	2,600		
79	Jul-13	5.1%	153,075	Jul-13	7,926	7,962	129,255	Jul-13	2,898	2,596	302	10.4%	Jul-13	153,075	2,596		
80	Aug-13	5.0%	153,065	Aug-13	7,922	7,955	129,063	Aug-13	2,898	2,590	308	10.6%		153,065	2,590		
81	Sep-13	5.1%	152,338	Sep-13	7,709	7,889	128,364	Sep-13	2,898	2,584	314	10.8%		152,338	2,584		
82	Oct-13	5.1%	152,132	Oct-13	7,609	7,945	128,276	Oct-13	2,897	2,579	318	11.0%	Oct-13	152,132	2,579		
83	Nov-13	5.1%	150,798	Nov-13	7,449	7,882	127,359	Nov-13	2,897	2,588	309	10.7%		150,798	2,588		
84	Dec-13	5.1%	150,372	Dec-13	7,334	7,820	126,905	Dec-13	2,897	2,588	309	10.7%		150,372	2,588		
85	Jan-14	4.7%	154,862	Jan-14	8,209	7,834	132,034	Jan-14	2,897	2,585	312	10.8%	Jan-14	154,862	2,585		
86	Feb-14	4.7%	157,397	Feb-14	8,274	7,803	134,728	Feb-14	2,897	2,585	312	10.8%		157,397	2,585		
87	Mar-14	4.5%	159,213	Mar-14	7,242	7,704	136,815	Mar-14	2,897	2,589	308	10.6%		159,213	2,589		
88	Apr-14	4.4%	160,682	Apr-14	7,277	7,727	168,157	Apr-14	2,897	2,600	297	10.3%	Apr-14	160,682	2,600		
89	May-14		161,647	May-14	7,119	7,751	139,395	May-14	2,897	2,591	306	10.6%		161,647	2,591		
90	Jun-14			Jun-14				Jun-14									



State of New Hampshire

FIS 14 123

DEPARTMENT OF HEALTH AND HUMAN SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857

603-271-9200 FAX: 603-271-4912 TDD ACCESS: RELAY NH 1-800-735-2964

NICHOLAS A. TOUMPAS
COMMISSIONER

July 2, 2014

The Honorable Mary Jane Wallner
and Members of the Fiscal Committee of the General Court
107 North Main Street
Concord, N.H. 03301

Re: Information Item – Section 1115 Medicaid Demonstration Waiver

Dear Chairman Wallner and Honorable Members of the Committee:

In accordance with the approval of the Fiscal Committee of the Section 1115 Medicaid Waiver on May 28, 2014, I am enclosing two items for the Committee's information relative to the final waiver application submitted to the Centers for Medicare and Medicaid Services:

1. List of final changes to the Waiver Application; and
2. Addendum to the Waiver Application relative to Proposed Outcome Measurements

The list of final changes describes all of the changes made to the final waiver application from the version that originally was submitted to the Committee. The final changes include the addition of Appendix J and the clarification that beneficiaries who participate in the oral health program will be required to participate in the evaluation study of the program.

The Addendum contains information relative to the outcome measurements that DHHS is proposing to use for the Designated State Health Programs. This additional information was requested by CMS after the submission of the waiver application on May 29th.

The Department will be present at the July 25th Fiscal Committee meeting and will be prepared to speak to these items at that time.

Sincerely,

Jeffrey A. Meyers
Director, Intergovernmental Affairs

Enclosures



To: Jeffrey A. Meyers, Director, Intergovernmental Affairs, Department of Health and Human Services

From: Kandice Kailer, Deloitte Consulting LLP

Date: Monday, June 23, 2014

Re: Changes to *Building Capacity for Transformation* Section 1115 Demonstration Waiver Application and Appendices from Public Comment Version dated April 28, 2014 to Final Version dated May 30, 2014

The following changes, updates, and additions were made to the *Building Capacity for Transformation* Section 1115 Demonstration Waiver application and appendices from the version released for public comment dated April 28, 2014 to the final version submitted to the Centers for Medicare and Medicaid Services (CMS) dated May 30, 2014.

Programmatic Changes

- Changes to Community Reform Pool DSHP
 - CMHCs as eligible to receive Capacity-retention payments (p. 18)
 - SUD providers as eligible for Capacity-expansion payments, New Service payments, and the Provider Incentive pool (p. 18)
 - Community Providers (CMHCs, FQHCs and RHCs) as eligible for Pilot Program Pool and the Provider Incentive pool (p. 18)
 - Added description of potential pilot programs based upon public comment and stakeholder engagement, including reference to the homeless population and poison control (p. 19)
- Added new DSHP to sustain System of Care/F.A.S.T. Forward services to enhance community based mental health services for children and youth (p. 25-26, 31, 33)
 - For System of Care/F.A.S.T. Forward services, capitation payment changes will be made through a future MCO contract amendment. (p. 33)
- Changes to Invest in Substance Use Disorder (SUD) (now Behavioral Health) Workforce Development DHSP
 - Change name of “Substance Use Disorder” to “Behavioral Health” based on public request for potential curriculum components (p. 27-28)
 - Professional Associations as eligible to submit grant proposal for workforce development (p. 27-28)
- Changes to Launch Oral Health Pilot Program for Pregnant Women DHSP
 - Clarified Dental services provided through the Demonstration’s dental benefit to clients will be paid on a Fee-For-Service basis (p. 30, 33)
 - Clarified program rewards and incentives for women and children who meet certain performance criteria developed by DHHS, which is not tied to eligibility or service termination (p. 30)
 - Added description of evaluation study of participants (p. 30)
 - Changed the word “asked” to “required” relative to participation in program study (p.30).

Updates and Additions

- Updated Section VI. Demonstration Financing and Budget Neutrality with approach and latest calculations (p.33)
- Updated Section VIII. Stakeholder Engagement and Public Notice (p. 35)
- Added Laconia DRF budgeted costs to Appendix A: Resources for Costs Not Otherwise Matchable (p.41)
- Added Benefit Charts and Benefit Specifications and Qualifications Forms received from OMBP and DCYF as Appendix B and C (p. 42-52)



- Added the full Public Notice as Appendix D (p. 53-60)
- Added Public Comments Received and State Responses as Appendix E (p. 61-195)
- Added Budget Neutrality methodology and form as Appendix F and I (p. 196-201)
- Added Total Funds Expenditures and Savings for DSHP Initiatives and those specific to Pilot Program Pool as Appendix G and H (p. 201-204)
- Added Appendix J.



New Hampshire
Department of Health and Human Services
Building Capacity for Transformation
Section 1115 Demonstration Waiver

Application Addendum

June 30, 2014



Waiver Application Addendum

On May 30, 2014, the New Hampshire Department of Health and Human Services (DHHS) submitted an application for a Section 1115 Demonstration Waiver (Waiver) from the United States Department of Health and Human Services, Centers for Medicare & Medicaid Services (CMS) to support the continuing reform of its Medicaid program and of New Hampshire's health care delivery system as a whole. The Waiver, titled *Building Capacity for Transformation*, proposes to address:

- The fragility of the current behavioral health delivery system;
- The challenges facing the behavioral health delivery system in meeting the needs of individuals; and
- The fragmented delivery system for individuals with complex health needs.

On June 13, 2014, CMS requested that New Hampshire submit information pertaining to the appropriate evaluation indicators under 42 CFR 431.412(a)(1)(vii) ("The research hypotheses that are related to the demonstration's proposed changes, goals and objectives, a plan for testing the hypotheses in the context of an evaluation, and, if a quantitative evaluation design is feasible, the identification of appropriate evaluation indicators.").

This addendum to the Waiver application presents a summary of the potential indicators that will be included in New Hampshire's demonstration evaluation.

Potential Evaluation Indicators

The State will work with CMS and other external stakeholders to develop a draft evaluation plan (Plan). The Plan will include a discussion of the goals, objectives, and evaluation questions specific to the entire demonstration and describe the methodology that will test the hypotheses proposed in the initial Waiver application submitted on May 30, 2014. The Plan will also describe the outcome measures that will be used in evaluating the impact of the demonstration during the period of approval, and include the data sources and sampling methodology for assessing these outcomes. The Plan will also identify whether the State will conduct the evaluation, or select an outside contractor for the evaluation. The Plan will be structured to evaluate the effectiveness of the individual DSHPs described in the Waiver, and the impact of the Waiver as a whole on the State's behavioral health system and the State's overall health care system.

When identifying potential evaluation indicators, the State reviewed nationally-recognized sources and national measures sets, including CMS's Core Set of Health Care Quality Measures for Adults Enrolled in Medicaid (CMS Adult Core Set)¹, CMS's Core Set of Health Care Quality Measures for Children in Medicaid and CHIP (CMS Pediatric Core Measure Set)², and measures required by the Affordable Care

¹ Available at <http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Quality-of-Care/Downloads/AdultCoreMeasures.pdf>

² Available at <http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Quality-of->



Act³.

Below are potential evaluation indicators that the State will consider while developing the Plan. Please note that these potential evaluation indicators are preliminary in nature and are anticipated to evolve with the evaluation design and implementation plan of each Designated State Health Program (DSHP).

Care/Downloads/ChildCoreMeasures.pdf

³ Available at <http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Quality-of-Care/Adult-Health-Care-Quality-Measures.html>



Addendum Table 1. Potential Evaluation Indicators.

Potential Evaluation Indicators for Designated State Health Programs (DSHPs)						
Measure Sets Framing the Evaluation (n.b. individual measures will be determined during subsequent Evaluation Design)	(1) Community Reform Pool DSHP	(2) Community-Based Mental Health Services DSHP	(3) System of Care (SOC)/ F.A.S.T. Forward DSHP	(4) Behavioral Health Workforce Development DSHP	(5) InSHAPE DSHP	(6) Oral Health Pilot Program for Pregnant Women DSHP
CMS Adult Measure Set	✓	✓			✓	
CAHPS Health Plan Survey 5.0H – Adult Questionnaire	✓	✓			✓	
CMS Pediatric Core Measure Set	✓		✓			
CAHPS Health Plan Survey 5.0H – Child Questionnaire	✓		✓			
Access to Behavioral Health Workforce	✓	✓	✓	✓	✓	
New Hampshire Hospital Utilization	✓	✓	✓		✓	
Behavioral Health Satisfaction Survey	✓	✓	✓		✓	
Substance Use Disorder Services Utilization	✓	✓	✓			
Access to SUD Providers	✓	✓	✓	✓		
SOC Practice Adherence			✓			
National Outcome Measures (NOMS)	✓	✓	✓		✓	
Outcome Rating Scale (ORS)			✓			



New Hampshire Department of Health and Human Services

Building Capacity for Transformation Section 1115 Demonstration Waiver Application

Addendum dated June 30, 2014

Potential Evaluation Indicators for Designated State Health Programs (DSHPs)						
Measure Sets Framing the Evaluation (n.b. individual measures will be determined during subsequent Evaluation Design)	(1) Community Reform Pool DSHP	(2) Community-Based Mental Health Services DSHP	(3) System of Care (SOC) / E.A.S.T. Forward DSHP	(4) Behavioral Health Workforce Development DSHP	(5) InSHAPE DSHP	(6) Oral Health Pilot Program for Pregnant Women DSHP
Routine Dental Care Utilization						✓
Tobacco Cessation Service Utilization					✓	✓
Emergency Dental Services Utilization						✓
Hospital Dental Services Utilization						✓
Preventable Dental Care (e.g. crowns, extractions, pulpotomies)						✓
Costs for Dental Services						✓
Periodontal Disease and Birth Outcomes						✓



State of New Hampshire
Department of Revenue Administration

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John T. Beardmore
Commissioner

June 25, 2014

Honorable Mary Jane Wallner, Chair
New Hampshire General Court
Joint Legislative Fiscal Committee
Legislative Office Building, RM 210-211
33 North State Street
Concord NH 03301

Re: Report by Department of Revenue Administration - *July 2013 Performance Audit Report, "Department of Revenue Administration: Collection of Delinquent Taxes"*

Dear Rep. Wallner and Honorable Members of the Committee:

In July of 2013, the Office of the Legislative Budget Assistant (LBA) issued a Performance Audit Report, "Department of Revenue Administration: Collection of Delinquent Taxes," relative to its audit of the Department of Revenue Administration's (DRA) Collection Division. In that report the LBA made thirteen (13) observations and recommendations regarding internal controls, taxpayer compliance enforcement, and administrative rules and internal policies for collecting delinquent taxes. At that time, the DRA concurred in whole, or in part, to the LBA observations and recommendations and committed to addressing the same within the next year. Accordingly, I provide the Joint Legislative Fiscal Committee with the following report outlining the DRA's actions to-date.

LBA Observation No. 1 - Improve Abatement Management

LBA Recommendation to DRA management:

- refine the abatement authority delegation to include authority to abate fees;
- define the "best interest of the State" when applied to abatements;
- clarify "waive" in the abatement delegation;
- monitor the Director's abatement decisions to ensure compliance with his delegated authority;
- delete monthly reporting requirements from the abatement delegation if technological advancement has made separate reporting redundant; and
- require the Division fully document reasons for abatement transactions.

DRA Audit Response: *Concur – DRA delegations will be updated and refined immediately. The DRA will put in place a reporting process to monitor Division abatement decisions.*

DRA Actions to-date:

- ✓ Promulgation of NH Code of Admin. Rules, PART Rev 2909, entitled “Settlement Agreements with the Collections Division,” is currently scheduled for the Joint Legislative Committee on Administrative Rules’ (JLCAR) calendar in July 2014. Per the new rule, a “[s]ettlement agreement” means a written agreement between a taxpayer and the department’s collection’s division where the department agrees to accept some amount less than the full amount of taxes, interest, and penalties owed by the taxpayer to the department in full settlement of the taxpayer’s tax obligation to the department.” Abatements often result from settlement agreements. This proposed rule implements the LBA recommendation by codifying when settlement agreements should be offered.
- ✓ On January 29, 2014, the Commissioner issued delegation DEL #052, which refines the delegation authority to abate fees.
- ✓ All abatements approved by the Division Director are reported on a monthly basis, in writing, to the Commissioner in accordance with DEL #052.
- ✓ Reasons for Division abatements are now consistently entered with the abatement transaction in DRA’s Tax Information Management System (TIMS).

LBA Observation No. 2 - *Promulgate Administrative Rules for Payment Agreements*

LBA Recommendation: the DRA promulgate administrative rules for payment agreements in order to provide clear requirements for both the DRA and taxpayers. The rules should specifically address how taxpayers must document their inability to pay and to ensure the Division obtains and maintains written payment agreements.

DRA Audit Response: *Concur – DRA will first determine whether it will seek statutory changes and then address promulgating the appropriate administrative rules.*

DRA Action to-date:

- ✓ Passage of Senate Bill (SB) 386 (Chapter 78, Laws of 2014), which in relevant part, removes the “lien” and “taxpayer demonstration of inability to pay in full” requirements to enter into a written installment agreement under RSA 21-J:43. This allows greater flexibility for the DRA and the taxpayer to enter into such agreements.
- ✓ Promulgation of NH Code of Admin. Rules, PART Rev 2908, entitled “Written Installment Payment Agreements with the Collections Division.” This proposed rule implements the LBA recommendation and is currently scheduled for the JLCAR calendar in July 2014.

LBA Observation No. 3 - Adopt Administrative Rules for Liens

LBA Recommendation: The DRA adopt administrative rules for its use of liens as a collection tool and ensure they are consistently applied.

DRA Audit Response: *Concur – DRA will begin drafting appropriate administrative rules to address DRA’s use of liens.*

DRA Action to-date:

- ✓ Promulgation of NH Code of Admin. Rules, PART Rev 2907, entitled “Lien Procedures.” This proposed rule implements the LBA recommendation and is currently scheduled for the JLCAR calendar in July 2014.

LBA Observation No. 4 - Technical Assistance Manual Should Be Authoritative

LBA Recommendation: The DRA develop, issue, and adhere to an authoritative policy and procedure manual to codify Division policies and procedures to help ensure compliance with statute and consistent collection practices.

DRA Audit Response: *Concur – DRA concurs with the Recommendation, however, post-audit period, the DRA completed an update of its Collection Division Technical Assistance Manual (TAM), and such TAM currently addresses the concerns outlined in Observation No. 4.*

DRA Actions to-date:

- ✓ The TAM has been revised where necessary.
- ✓ The Division staff are trained to use the TAM as an authoritative source with accountability for adhering to its contents or consulting with their supervisor if they encounter any questions or concerns.
- ✓ The following language has been incorporated into the TAM – “This manual is authoritative for the policies and procedures within the Division. This manual is subject to change. These policies and procedures were prepared with the expectation of being updated on an ongoing basis as staff and financial resources are made available.”

LBA Observation No. 5 - Improve Records Management

LBA Recommendation: The DRA promulgate, implement, and oversee a statutorily compliant records management program for the Division.

DRA Audit Response: *Concur – Although data sought during the audit period was available, it was segregated in different files and locations based upon differing DRA needs, such as documentation needed for LBA financial auditors, as well as differing retention schedules. Going forward, the DRA will strive to improve records management*

by placing all relevant taxpayer data into a single record, and has already taken steps to document this approach in its updated TAM.

DRA Actions to-date:

- ✓ Updated the TAM to include a provision for taxpayer data to be placed into a single record.
- ✓ On March 5, 2014, the Commissioner issued the “Collection Division Record Retention and File Destruction” policy and procedure #14-011, which established a policy and procedure regarding the record retention and destruction of files in the Division.

LBA Observation No. 6 - Strengthen Information Technology (IT) Control Environment

LBA Recommendations: DRA management strengthen the IT control environment by:

- establishing system development controls to ensure new and modified systems are implemented according to DoIT’s System Development Methodology;
- creating and testing operational disaster recovery and business continuity plans to facilitate IT system recovery and continuous operation in the event of a disaster;
- improving physical access controls to DRA’s building, including formalizing procedures for identifying after-hours access, locking server rooms and limiting employee access, enforcing its existing policies for access to the building, and document its monitoring of building access privileges;
- increasing controls over user access privileges to IT applications by establishing a formal user access privilege policy and procedure, not providing employees with access to both test and production environments, eliminating the practice of shared user accounts and passwords, and reviewing current employee access privileges to ensure they are appropriate based on business needs; and
- creating and implementing a user account management policy and procedures, to ensure terminated employees do not have access to DRA’s IT systems and user activity is routinely monitored.

DRA Audit Response: *Concur In Part - Bullet No. 1 relates to system development controls under the purview of the Department of Information Technology (“DOIT”). According to DOIT, DOIT embedded staff always follow the System Development Lifecycle methodology for each internal project supporting the DRA. DOIT also follows a very strict process for identifying and addressing all internally managed program changes. DOIT states that the challenge is holding vendors to the same standards and accountability since these contracts are held with the agency and not DOIT. Going forward, DOIT will strive to ensure that vendors procured by the DRA are working in conjunction with the System Development Lifecycle methodology per DOIT guidelines.*

Bullet No. 2 relates to disaster recovery. The DRA agrees that issues surrounding disaster recovery and Continuity of Operations Plans must be updated, enhanced, and tested.

Bullet No. 3 discusses physical access. DOIT and the DRA agree that there needed to be more stringent controls around access to the server room and steps have already been taken to further secure access to the computer room.

Bullet no. 4 addresses the user access security matrix. The DRA does review, on a twice yearly basis, all employees' IT access privileges to ensure they are appropriate based on business needs. Nevertheless, the DRA agrees it will implement a formal written policy to that effect. Additionally, DOIT monitors and disables DRA user network accounts after 45 days of inactivity.

Bullet no. 5 relates to user access privileges to IT applications. DOIT will continue to work with the DRA to refine the current procedures and implement stronger controls. DOIT represents that in certain circumstances it is necessary for IT and business users to have access to both test and production environments. Nevertheless, DOIT concurs with this observation and is creating unique user IDs for each operator.

DRA Actions to-date:

- ✓ There is an overall State initiative to address the Continuity of Operations Plan for all state agencies. The DRA is participating in this effort and intends to follow the State established standards. Additionally, a formal DRA Disaster Recovery plan is underway and is scheduled to be finished in FY 2015 and is part of the overall Agency IT Plan.
- ✓ The key to the DRA server room has been secured in a lock box with access limited to certain authorized personnel. Access is managed by the computer operators and all those who enter must be logged.
- ✓ A review and update of user privileges was completed in August 2013:
 - *Test Credentials* - DoIT maintains a list of credentials for the test environments. These test credentials have limited access and permissions based on what the users need to test. All test credentials are only enabled for the duration of the test period. After the testing is completed all test credentials are disabled.
 - *Production Credentials* – All production users now have only one set of credentials to ensure the appropriate privileges are granted. Administration verified all updates which were then implemented.
- ✓ In conjunction with DoIT, the DRA enforces the DoIT User Account Maintenance Policy and Procedure for on-going account maintenance including the creation, modification and deletion of accounts as well as the routine review of inactive accounts by DoIT.

LBA Observation No. 7 - Improve Risk Management

LBA Recommendations: DRA management improve its risk management controls by:

- establishing written policies and procedures for significant business processes;
- conducting and documenting biannual risk assessments;
- increasing oversight over third-party service providers, such as requiring them to submit SSAE No. 16 reports;
- regularly completing internal audits to ensure controls are functioning as intended;

- creating and implementing a quality control system to ensure data are accurate; and
- designating an employee responsible to identify, evaluate, and manage external and internal business operations and IT systems risks.

DRA Audit Response: *Concur in part – The DRA agrees that the internal audit function needs to return and the DRA's Internal Auditor will re-implement a formalized audit program for the DRA.*

Bullet No. 2 addresses risk assessments. The DRA further agrees with this Observation and will work with DOIT to implement a formalized process based on the DOIT policy. DOIT, per its Risk Management Assessment policy, must assist the DRA with all risk assessment activities and work with the DRA in completing this process as they require.

Bullet No. 5 relates to creating a quality control system. The DRA will work with the vendor and DOIT to assess the data currently in the TIMS application for accuracy. During the audit period, the DRA did have in place an Information Security Officer who recently left State employment. The DRA will designate a new Information Security Officer pursuant to the recommendation in Bullet No. 6. DOIT will offer assistance to this person as required.

DRA Actions to-date:

- ✓ The Commissioner established a policy and procedure committee, which is reviewing existing policies and procedures and creating new policies and procedures for significant business processes.
- ✓ The DRA's internal audit function is active as other responsibilities that were temporarily assigned to the Internal Auditor have been transferred to other employees within the DRA, allowing the Internal Auditor time to conduct planned internal audits.
- ✓ An Information Security Officer has been appointed.

LBA Observation No. 8 - Ensure Timely Handling of Collection Cases

LBA Recommendations to DRA management:

- expedite assignment of non-M&R collections cases to the Division;
- assess the efficiency of the 60-day proposed tax notice practice, consider whether the practice remains valuable and whether it effectively duplicates the statutory appeal period, and promulgate administrative rules to formalize the practice if it is to remain in effect;
- consider reducing the 80-day pre-programmed assignment of non-M&R tax notices to the Division;
- determine the cause for other delays in assigning tax notices to the Division and remedy any systemic issues contributing to delays; and
- ensure the Division timely processes cases.

DRA Audit Response: *Concur – for Tax Year 2013, the DRA will assess the tax notice [notice of assessment] system, including the areas highlighted in the bulleted recommendations.*

DRA Actions to-date:

- ✓ The proposed tax notice (notice of assessment) practice emerged from the growing caseload experienced by the DRA Hearings Bureau working with formal appeals that could have been informally resolved using a proposed assessment process. The proposed notice of assessment process for informal resolution is used in many other tax departments, including the US Department of Treasury, Internal Revenue Service. The policy and procedure committee reviewed the proposed notice of assessment practice and learned that the practice expedites resolution, saves taxpayers the expense of formal representation in the hearings process and allows adjudication of true disputes through the Hearings Bureau in a timely manner. The policy and procedure committee recommended the proposed notice of assessment practice be promulgated in administrative rules rather than an internal DRA policy and procedure.
- ✓ The proposed notice of assessment 60-day practice has been returned to a 45-day practice.
- ✓ The policy and procedure committee is evaluating if the proposed notice of assessment adds a risk to a positive outcome in any discernable set of tax obligations other than Meals and Rentals Tax notices of assessment, which are immediately issued without use of the proposed notice of assessment practice.
- ✓ The 80-day pre-programmed assignment has been determined to allow time for an appeal that may be mailed on the 60th day of the 60-day appeal period to be received by the DRA and processed by the Hearings Bureau. As such, the 80-day period allows the Collections Division to send a delinquency notice or contact the taxpayer for collection of tax due with confidence that it will not impact any asserted appeal rights.
- ✓ The Division is monitoring assignment times and determining if observed delays are justified or a result of a TIMS issue that should be reported.
- ✓ The Division reports the outstanding notice of assessment inventory to the Commissioner frequently.

LBA Recommendations to Division management:

- expedite assignment of M&R collections cases;
- determine the cause for delays in assigning M&R tax notices to the Division and remedy any systemic issues contributing to delays;
- expand upon efforts to measure Division and Compliance Officer performance by establishing benchmarks for case processing, including timeliness; and
- gather case data to measure the timeliness of collection actions and case outcomes.

DRA Audit Response: *Concur – for Tax Year 2013, the DRA will assess the tax notice (notice of assessment) system, including the areas highlighted in the bulleted recommendations.*

DRA Actions to-date:

- ✓ A report on the unassigned, open Meals and Rentals Tax Notices of Assessment is reviewed by the Division Director as part of a monthly trend report to identify any unexpected delays due to system issues. The trend report is shared quarterly with the Commissioner.
- ✓ The system change that resulted in delays during part of the audited periods was corrected prior to the end of the audited periods. The monitoring noted above will quickly identify any similar event.
- ✓ A Collections Supervisor was recruited in September 2013. The supervisor trained compliance officers on the follow-up schedule in the Division's TAM and measures adherence during the review of lien requests.
- ✓ The Supervisor and the Director compile data from the "remarks" section (see Observation 12) with payment data. Aged notices of assessment reports are also now available for trending.

LBA Observation No. 9 - *Adopt Administrative Rules for Settlement Agreements and Offers-In-Compromise*

LBA Recommendations: the DRA promulgate administrative rules and policy regulating the use of settlement agreements and offers-in-compromise before continuing their use. We further recommend the Division formalize procedures to operationalize DRA administrative rules and policy.

DRA Audit Response: *Concur in part – the DRA will review its policies and procedures in this area and will determine whether administrative rules should be promulgated or more formalized procedures need to be put in place.*

DRA Action to-date:

- ✓ Promulgation of NH Code of Admin. Rules, PART Rev 2909, "Settlement Agreement with the Collections Division." This proposed rule implement the LBA recommendation and is currently scheduled for the JLCAR calendar in July 2014

LBA Observation No. 10 - *Need To Publicize Payment Options*

LBA Recommendation: the DRA provide sufficient guidance on its website explaining the circumstances by which taxpayers can seek payment agreements and abatements.

DRA Audit Response: *Concur - the DRA engaged DOIT in May of 2013 to work with the DRA to update its website to include information on payment agreements, abatements, and other matters relevant to the collections process. The improved website will be a vital resource for users such as taxpayers, tax practitioners, Legislators, other State agencies, and the general public to obtain forms, form instructions, laws, rules and publications of the DRA. The site will also educate the public about various tax relief programs as well as provide an efficient means for the public to get quick answers to frequently asked questions. Significant enhancements will include: improved navigation of the website for users; improved updating capabilities for DRA staff; a clean,*

minimalist design that is visually appealing, easy to navigate and very interactive; and a one-stop design for all tax-related matters.

DRA Actions to-date:

- ✓ The DRA has updated its website to assist taxpayers in finding information about payment agreements and requests for abatements.
- ✓ Upon adoption of proposed rules, PART Rev 2908 and PART Rev 2909, the DRA will provide forms and enhanced information on its website directing taxpayers to payment options.

LBA Observation No. 11 - *Identify Training Needs And Develop An Appropriate Employee Training Program*

LBA Recommendations: the DRA identify employee training needs and develop an appropriate training program for Division of Collections employees. We also recommend the DRA include appropriate funding for this training in its biennial budget requests.

DRA Audit Response: *Concur – the DRA can provide internal training relative to the various needs assessed, to the extent internal resources are available. The DRA will further plan for and seek budget approval in the next biennium for relevant external training opportunities.*

DRA Actions to-date:

- ✓ In FY 2014, the DRA provided 77 hours of internal tax training to the Division compliance officers. In addition, Division compliance officers attended 124 hours of BET classes on various relevant topics. Further, two compliance officers attended a 3-day training program on tobacco tax compliance presented by the Federation of Tax Administrators.
- ✓ The Division has investigated needs and will request in the next budget cycle \$1,000 for computer-based collection training and \$1,500 for specialized training opportunities through web-based programs and an equal amount for BET courses.
- ✓ Division management has updated the accountabilities required for compliance officers and has identified 48 training activities associated with these accountabilities. Current staff needs will be identified based upon current skill sets and new hires will receive training in all 48 areas.

LBA Observation No. 12 - *Improve Interdivisional Communication*

LBA Recommendations: the DRA consider expanding use of the *Remarks* section of TIMS to improve interdivisional communication and ensure employees from the Collections and Audit Divisions have greater access to each other's case notes.

DRA Audit Response: *Concur – the DRA will work to ensure all pertinent divisions and units expand the use of Remarks within TIMS to enhance communication. Post-audit*

period, the number of Remarks posted by other divisions and units have increased dramatically, thus greatly enhancing interdivisional communication.

DRA Actions to-date:

- ✓ The Director of the DRA Audit Division encouraged auditors to use the Remarks section more in TIMS.
- ✓ Collections staff began to observe summarized audit results entered into the Remarks section by auditors.
- ✓ During July 2013, 3,903 remarks were entered into TIMS by employees of other DRA Divisions.
- ✓ For the quarter ending 12/31/2013, Divisions other than the Collections Division entered 10,056 remarks.
- ✓ For the quarter ending 3/31/2014, Divisions other than the Collections Division entered 13,133 remarks.
- ✓ These statistics document the greatly expanded use of the remarks.

LBA Observation No. 13 - *Discontinue Practice Of Requiring Delinquent Meals And Rentals Operators To Provide Bank Account Security Information*

LBA Recommendation: the Division discontinues the practice of requiring delinquent meals and rentals operators to provide bank account security information until such time as the DRA has authority to do so in statute.


DRA Audit Response: *Concur – the DRA discontinued this practice during the audit period. The DRA will review whether to seek a statutory change to provide a tool that will adequately secure the State's revenue stream.*

DRA Actions to-date:

- ✓ The Division discontinued the practice early in the audit period.
- ✓ At the current time, the Division is using internal data sources to confirm operators with a history of noncompliance are meeting their commitments.

I hope this letter has been helpful in demonstrating the DRA's efforts in the past year. If you have any questions, feel free to contact me directly.

Sincerely,



John T. Beardmore
Commissioner

Cc: Jeffrey A. Pattison, Legislative Budget Assistant; LBAO
Richard J. Mahoney, CPA, Director of Audits; LBAO
Representative Lucy Weber; Chair, LPAOC



State of New Hampshire FIS 14 125
Department of Revenue Administration



109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue

John T. Beardmore
Commissioner

July 2, 2014

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Re: June 2014 Refund Report

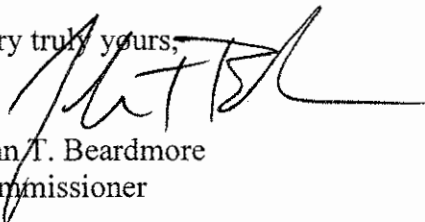
Dear Representative Wallner:

Pursuant to RSA 21-J:45, enclosed is the Department of Revenue Administration's refund report for June 2014.

As stated in our June 3, 2014 letter, SB 386 (*relative to the authority and duties of the Department of Revenue Administration*) was passed by the Legislature and signed by the Governor on May 27, 2014 (Chapter 78, Laws of 2014; eff. 5/27/14). As you may be aware, SB 386, in part, amends RSA 21-J:45 to require quarterly reporting of requested tax refunds and a 5-year refund analysis. In October the Fiscal Committee will receive its first Quarterly Refund Report for months July - September.

Feel free to contact me with any questions or concerns.

Very truly yours,


John T. Beardmore
Commissioner

Enclosure

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

Department of Revenue Administration
 Refund Report for June 2014
 As Required by RSA 21-J:45

	Section 1		Section 2		Section 3	
	Count	June Refunds Issued	Count	June Current Claims Refunds Pending	Count	June taxpayer requested refund
CORPORATE BPT	264	\$ 1,351,428				
PROPRIETORSHIP BPT	249	\$ 171,208				
PARTNER FID BPT	135	\$ 171,243				
TOTAL BPT	648	\$ 1,693,879			127	\$ 520,146
BPT/BET Refunds Under Audit Review			11	\$ 718,194		
BPT/BET Refunds			-	\$ -		
BUSINESS ENTERPRISE	167	\$ 119,220			15	\$ 19,334
TOTAL BPT & BET	815	\$ 1,813,099				
INTEREST & DIVIDENDS	1,219	\$ 957,908	235	\$ 987,518	144	\$ 200,139

Section 1 Refunds Issued This Month

This section is generated from the Lawson Financial System. It is the refunds processed by the Department of Revenue in the calendar month in question.

Section 2 Current Claims Pending This Month

This is all refunds pending that have not been processed. A pending refund can be the result of any of the following: a taxpayer request, or audit findings.

- a.) Taxpayer Requested Refunds: These are refunds requested by taxpayers that are outstanding at the end of the month. These refunds can be from original or amended returns. Does not necessarily mean they will be granted.
- b.) Refunds as a Result of Audit: Some audits result in refunds because evaluation of taxpayer records result in the identification of a legitimate refund.

Section 3 Taxpayer Requested Refunds This Month

These are refunds requested by taxpayers received and data entered in the month reported on. These refunds can be from original or amended returns.



Nicholas A. Toumpas
Commissioner

FIS 14 127

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

July 2, 2014

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Information

This letter contains a report of expenditures for the Child and Family Services and Child Development (child care) Program for July 2013 through June 2014 (SFY 2014) with similar expenditure information for the comparable period in SFY 2012 and 2013.

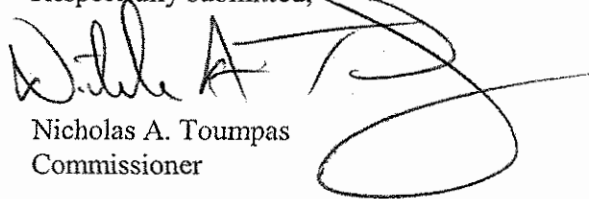
Explanation

Previously Chapter 263:109, Laws of 2007 (HB2), Rate Setting, required the Department to report quarterly on the status of appropriations for payments to providers and the rates established by the Department. While this provision is no longer required, the Department will continue to report quarterly as the information is helpful to legislative and executive leaders in understanding Child and Family Services and Child Development (child care) program expenditure trends.

This report for SFY 2014, fourth quarter, includes the current state fiscal year and the most recent two state fiscal years. The report format follows the individual class line budgets in the Division for Children, Youth and Families', Child and Family Services account and the Child Development (child care) Program account.

The Department is available to review this report at your convenience. Please do not hesitate to contact me if you have questions or need additional information about the expenditures.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

cc: Her Excellency, Governor Margaret Wood Hassan
The Honorable Chuck Morse, President of the Senate
The Honorable Terie Norelli, Speaker of the House

Attachments (2)

SFY 2012-2014 Forth Quarter Expenses and Clients Served for Child Care

Accounting Code: 05-95-40-403510-61480000 (for SFY12 and SFY13)

Accounting Code: 05-95-42-421110-29770000 (for SFY14)

564 Protective Child Care

Month	SFY12			SFY13			SFY14		
	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child
July	\$ 62,222	172	\$ 362	\$ 71,998	164	\$ 439	\$ 74,435	162	\$ 459
August	\$ 91,025	157	\$ 580	\$ 75,474	158	\$ 478	\$ 74,897	141	\$ 531
September	\$ 64,020	164	\$ 390	\$ 70,689	169	\$ 418	\$ 65,609	171	\$ 384
October	\$ 58,244	147	\$ 396	\$ 83,126	161	\$ 516	\$ 83,388	169	\$ 493
November	\$ 62,830	150	\$ 419	\$ 74,174	168	\$ 442	\$ 68,330	167	\$ 409
December	\$ 71,398	160	\$ 446	\$ 71,524	172	\$ 416	\$ 65,339	155	\$ 422
January	\$ 66,143	167	\$ 396	\$ 79,010	173	\$ 457	\$ 72,714	153	\$ 475
February	\$ 72,229	174	\$ 415	\$ 74,450	170	\$ 438	\$ 63,528	147	\$ 432
March	\$ 72,612	182	\$ 399	\$ 66,867	171	\$ 391	\$ 64,644	155	\$ 417
April	\$ 71,886	168	\$ 428	\$ 88,392	183	\$ 483	\$ 79,113	150	\$ 527
May	\$ 87,420	187	\$ 467	\$ 75,897	175	\$ 434	\$ 63,073	150	\$ 420
June	\$ 71,998	164	\$ 439	\$ 62,011	163	\$ 380	\$ 79,308	159	\$ 499
Totals	\$ 852,027	1,992	\$ 428	\$ 893,612	2,027	\$ 441	\$ 854,378	1,879	\$ 455

564 Preventive Child Care

Month	SFY12			SFY13			SFY14		
	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child	Expenses	Children Served	Cost per Child
July	\$ 21,502	72	\$ 299	\$ 37,699	91	\$ 414	\$ 25,392	61	\$ 416
August	\$ 31,609	74	\$ 427	\$ 46,270	94	\$ 492	\$ 32,916	60	\$ 549
September	\$ 26,904	80	\$ 336	\$ 36,125	87	\$ 415	\$ 23,563	62	\$ 380
October	\$ 28,693	73	\$ 393	\$ 40,373	76	\$ 531	\$ 29,620	59	\$ 502
November	\$ 38,217	86	\$ 444	\$ 30,703	67	\$ 458	\$ 21,149	50	\$ 423
December	\$ 35,712	83	\$ 430	\$ 23,089	64	\$ 361	\$ 19,389	41	\$ 473
January	\$ 32,886	86	\$ 382	\$ 20,481	50	\$ 410	\$ 16,598	42	\$ 395
February	\$ 38,667	84	\$ 460	\$ 17,091	39	\$ 438	\$ 15,794	38	\$ 416
March	\$ 37,859	83	\$ 456	\$ 13,202	42	\$ 314	\$ 18,054	44	\$ 410
April	\$ 35,694	85	\$ 420	\$ 14,546	39	\$ 373	\$ 25,369	51	\$ 497
May	\$ 48,922	91	\$ 538	\$ 19,168	47	\$ 408	\$ 24,520	52	\$ 472
June	\$ 37,699	91	\$ 414	\$ 17,106	56	\$ 305	\$ 20,654	57	\$ 362
Totals	\$ 414,364	988	\$ 419	\$ 315,853	752	\$ 420	\$ 273,018	617	\$ 442

536 Employment Related Child Care

Month	SFY12				SFY13				SFY14			
	Expenses	Children Served	Cost per Child	Wait List	Expenses	Children Served	Cost per Child	Wait List	Expenses	Children Served	Cost per Child	Wait List
July	\$ 1,904,637	5,053	\$ 377	0	\$ 2,293,838	5,173	\$ 443	0	\$ 2,621,350	5,568	\$ 471	0
August	\$ 2,397,696	5,055	\$ 474	0	\$ 2,314,670	5,219	\$ 444	0	\$ 2,399,287	5,517	\$ 435	0
September	\$ 1,981,848	5,136	\$ 386	0	\$ 1,893,149	5,050	\$ 375	0	\$ 2,013,460	5,345	\$ 377	0
October	\$ 1,878,303	4,969	\$ 378	0	\$ 2,307,178	5,076	\$ 455	0	\$ 2,574,699	5,357	\$ 481	0
November	\$ 2,069,877	5,047	\$ 410	0	\$ 1,918,639	5,061	\$ 379	0	\$ 2,069,584	5,350	\$ 387	0
December	\$ 1,912,109	5,017	\$ 381	0	\$ 1,859,109	4,995	\$ 372	0	\$ 2,222,511	5,322	\$ 418	0
January	\$ 2,009,386	4,925	\$ 408	0	\$ 2,108,338	5,164	\$ 408	0	\$ 2,099,388	5,298	\$ 396	0
February	\$ 2,051,373	4,869	\$ 421	0	\$ 1,923,712	5,113	\$ 376	0	\$ 2,010,284	5,238	\$ 384	0
March	\$ 1,978,384	4,970	\$ 398	0	\$ 1,997,948	5,231	\$ 382	0	\$ 2,202,768	5,459	\$ 404	0
April	\$ 2,014,017	4,967	\$ 405	0	\$ 2,323,596	5,368	\$ 433	0	\$ 2,622,036	5,512	\$ 476	0
May	\$ 2,361,534	5,231	\$ 451	0	\$ 2,260,770	5,357	\$ 422	0	\$ 2,355,506	5,737	\$ 411	0
June	\$ 2,070,320	5,274	\$ 393	0	\$ 2,036,119	5,345	\$ 381	0	\$ 2,283,016	5,694	\$ 401	0
Totals	\$24,629,484	60,513	\$ 407		\$25,237,065	62,152	\$ 406		\$27,473,889	65,397	\$ 420	

SFY 2012-2014 Fourth Quarter Report for the Child and Family Services Account

Account Information: 05-95-40-403010-58550000 (SFY 2012 and 2013)

Account Information: 05-95-42-421010-29580000 (SFY 2014)

Class	Class Description	Services	SFY12			SFY13			SFY14		
			Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client
		Clinics/Groups	\$ 58,383	247	\$ 236	\$ 47,763	220	\$ 217	\$ 29,813	169	\$ 176
101	Med. Pay. to Providers	Dental	\$ -	0	N/A	\$ 380	1	\$ 380	\$ -	0	N/A
		Hospitals	\$ 13,379	9	\$ 1,487	\$ 1,603	2	\$ 802	\$ 1,268	1	\$ 1,268
		Pharmacy	\$ -	0	N/A	\$ 371	1	\$ 371	\$ 1,657	2	\$ 829
		Physicians' Services	\$ 143,469	7	\$ 20,496	\$ 122,944	8	\$ 15,368	\$ 51,839	5	\$ 10,368
		Subtotal	\$ 215,231			\$ 173,061			\$ 84,577		
		Attorney	\$ 185,843	403	\$ 461	\$ 34,372	60	\$ 573	\$ 52,661	86	\$ 612
108	Provider Payments-Legal	Guardian ad Litem	\$ 36,884	44	\$ 838	\$ 11,707	13	\$ 901	\$ 15,701	17	\$ 924
		Subtotal	\$ 222,727			\$ 46,079			\$ 68,362		
533	Foster Care Services	Accompanied Transportation	\$ 126,021	258	\$ 488	\$ 113,914	245	\$ 465	\$ 59,070	166	\$ 356
		Adoptive History Report	\$ 26,718	58	\$ 461	\$ 29,390	70	\$ 420	\$ 33,332	77	\$ 433
		Alch/Drug Abuse Ind Outpatient Counsl	\$ 2,432	7	\$ 347	\$ 2,650	5	\$ 530	\$ 2,271	7	\$ 324
		Child Health Support	\$ 17,693	20	\$ 885	\$ 30,797	26	\$ 1,185	\$ 30,386	25	\$ 1,215
		Child In-Home Care	\$ -	0	N/A	\$ -	0	N/A	\$ 1,598	3	\$ 533
		Clinics/Groups	\$ 3,976	44	\$ 90	\$ 2,563	27	\$ 95	\$ 2,139	21	\$ 102
		Crisis Home Bed	\$ 1,511	11	\$ 137	\$ 2,067	13	\$ 159	\$ 3,776	18	\$ 210
		Dental	\$ -	0	N/A	\$ -	0	N/A	\$ 135	1	\$ 135
		Diagnostc Evaluation	\$ 5,493	10	\$ 549	\$ 5,521	11	\$ 502	\$ 8,011	14	\$ 572
		Educational Trans or Parent/Child Visit	\$ 174,904	154	\$ 1,136	\$ 161,124	114	\$ 1,413	\$ 156,685	104	\$ 1,507
		Emergency Bed	\$ 2,176	13	\$ 167	\$ 7,290	32	\$ 228	\$ 4,134	20	\$ 207
		Family Counseling	\$ 188	1	\$ 188	\$ -	0	N/A	\$ -	0	N/A
		General Foster Home	\$ 2,004,593	616	\$ 3,254	\$ 2,157,771	625	\$ 3,452	\$ 1,866,598	556	\$ 3,357
		Group Outpatient Counseling	\$ 670	3	\$ 223	\$ 446	1	\$ 446	\$ 149	1	\$ 149
		Home Based Therapeutic Services	\$ 455,357	159	\$ 2,864	\$ 704,873	200	\$ 3,524	\$ 431,861	139	\$ 3,107
		Hospitals	\$ 812	1	\$ 812	\$ -	0	N/A	\$ -	0	N/A
		Individual Outpatient Counseling	\$ 17,472	45	\$ 388	\$ 17,047	40	\$ 426	\$ 9,055	24	\$ 377
		Individualized Placement	\$ 6,457	1	\$ 6,457	\$ 49	1	\$ 49	\$ -	0	N/A
		Intensive Group Home/Ed Fac (Level 3)	\$ 4,419,534	419	\$ 10,548	\$ 4,384,687	387	\$ 11,330	\$ 4,263,390	349	\$ 12,216
		Intermediate Group Home - (Level 2)	\$ 1,269,912	221	\$ 5,746	\$ 1,107,316	182	\$ 6,084	\$ 974,730	165	\$ 5,907
		ISO - In Home	\$ 1,025,984	174	\$ 5,896	\$ 1,397,336	186	\$ 7,513	\$ 1,019,522	153	\$ 6,664
		ISO Daily Rate	\$ 687,462	111	\$ 6,193	\$ 750,004	96	\$ 7,813	\$ 759,581	93	\$ 8,168
		License Exempt Facility	\$ -	0	N/A	\$ 1,715	4	\$ 429	\$ 572	1	\$ 572
		License Exempt Family, Friend, Neighbor	\$ 4,888	3	\$ 1,629	\$ 4,569	3	\$ 1,523	\$ 7,539	6	\$ 1,257
		Licensed Family Home	\$ 29,520	13	\$ 2,271	\$ 32,375	23	\$ 1,408	\$ 17,778	13	\$ 1,368
		Licensed Center	\$ 238,849	100	\$ 2,388	\$ 360,300	128	\$ 2,815	\$ 301,536	98	\$ 3,077
		Out of Home One on One Aide	\$ 7,488	2	\$ 3,744	\$ 4,004	2	\$ 2,002	\$ 3,474	2	\$ 1,737

Account Information: 05-95-42-421010-29580000 (SFY 2014)			SFY12			SFY13			SFY14		
Class	Class Description	Services	Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client
		Outreach and tracking	\$ 165,655	124	\$ 1,336	\$ 205,613	86	\$ 2,391	\$ 140,093	72	\$ 1,946
		Physician's Services	\$ 6,845	1	\$ 6,845	\$ 1,993	1	\$ 1,993	\$ -	0	N/A
		Public Transportation	\$ 6,813	5	\$ 1,363	\$ 5,015	6	\$ 836	\$ 2,961	3	\$ 987
		Relative Home	\$ -	0	N/A	\$ 4,236	1	\$ 4,236	\$ 13,619	7	\$ 1,946
		Residential Treatment Facility (Level 4)	\$ 142,355	18	\$ 7,909	\$ 114,050	18	\$ 6,336	\$ 116,884	22	\$ 5,313
		Shelter Care Facility	\$ 725,069	254	\$ 2,855	\$ 543,317	212	\$ 2,563	\$ 373,264	157	\$ 2,377
		Specialized Foster Home	\$ 258,395	49	\$ 5,273	\$ 138,076	30	\$ 4,603	\$ 54,255	15	\$ 3,617
		Supplemental Foster Home Payment	\$ 19,063	21	\$ 908	\$ -	0	N/A	\$ -	0	N/A
		Therapeutic Day Treatment	\$ 113,150	24	\$ 4,715	\$ 165,735	24	\$ 6,906	\$ 51,643	17	\$ 3,038
		Subtotal	\$ 11,967,457			\$ 12,455,841			\$ 10,710,042		
534	Adoption Services	Adoption Subsidy/Child in Placement	\$ 8,142	23	\$ 354	\$ 17,438	16	\$ 1,090	\$ 8,803	12	\$ 734
		Adoptive Home Subsidy	\$ 6,827,002	1007	\$ 6,780	\$ 6,298,370	907	\$ 6,944	\$ 5,711,744	849	\$ 6,728
		Non-recurring Adoption Expense	\$ (71)	1	\$ (71)	\$ -	0	N/A	\$ -	0	N/A
		Subtotal	\$ 6,835,073			\$ 6,315,808			\$ 5,720,547		
535	Out of Home Placements	Advance to Medicaid Providers	\$ -	0	N/A	\$ 472,508	N/A	N/A	\$ -	N/A	N/A
		Individualized Placement	\$ 193,419	20	\$ 9,671	\$ 205,094	15	\$ 13,673	\$ 193,968	10	\$ 19,397
		Intensive Group Home/Ed Fac (Level 3)	\$ 10,438,691	508	\$ 20,549	\$ 10,884,021	460	\$ 23,661	\$ 11,645,482	450	\$ 25,879
		Intermediate Group Home - (Level 2)	\$ 2,561,404	250	\$ 10,246	\$ 2,180,212	211	\$ 10,333	\$ 1,971,449	190	\$ 10,376
		ISO Daily Rate	\$ 3,067,677	172	\$ 17,835	\$ 2,667,058	145	\$ 18,394	\$ 2,177,385	137	\$ 15,893
		Out of Home 1 on 1 Aide	\$ 63,483	11	\$ 5,771	\$ 195,505	13	\$ 15,039	\$ 274,970	18	\$ 15,276
		Relative Home	\$ 1,451	1	\$ 1,451	\$ 4,955	2	\$ 2,477	\$ 3,263	2	\$ 1,632
		Residential Treatment Facility (Level 4)	\$ 180,325	19	\$ 9,491	\$ 113,474	19	\$ 5,972	\$ 221,408	27	\$ 8,200
		Shelter Care Facility	\$ 956,873	282	\$ 3,393	\$ 694,847	218	\$ 3,187	\$ 580,769	204	\$ 2,847
		Subtotal	\$ 17,463,324			\$ 17,417,674			\$ 17,068,695		
550	Assess. & Counseling	Alchl/Drug Abuse Grp Outpatient Counsl	\$ -	0	N/A	\$ 124	1	\$ 124	\$ -	0	N/A
		Alchl/Drug Abuse Ind Outpatient Counsl	\$ 13,893	30	\$ 463	\$ 15,014	31	\$ 484	\$ 11,927	25	\$ 477
		Diagnostic Evaluation	\$ 37,760	51	\$ 740	\$ 68,747	97	\$ 709	\$ 70,701	99	\$ 714
		Family Counseling	\$ 1,064	2	\$ 532	\$ 996	2	\$ 498	\$ 282	2	\$ 141
		Group Outpatient Counseling	\$ 4,452	15	\$ 297	\$ 2,660	13	\$ 205	\$ 161	1	\$ 161
		Individual Outpatient Counseling	\$ 35,321	99	\$ 357	\$ 33,634	80	\$ 420	\$ 33,282	91	\$ 366
		Subtotal	\$ 92,489			\$ 121,175			\$ 116,353		
563	Community Based Ser.	Accompanied Transportation	\$ 125,015	184	\$ 679	\$ 118,899	171	\$ 695	\$ 145,263	178	\$ 816
		Adoption Subsidy/Child in Placement	\$ 91,948	28	\$ 3,284	\$ 70,023	21	\$ 3,334	\$ 83,439	23	\$ 3,628
		Adoptive History Report	\$ 21,582	47	\$ 459	\$ 22,601	53	\$ 426	\$ 27,769	59	\$ 471
		Adoptive Home Subsidy	\$ 1,689,872	307	\$ 5,504	\$ 1,586,183	241	\$ 6,582	\$ 1,427,461	240	\$ 5,948
		Child Health Support	\$ 1,381,951	384	\$ 3,599	\$ 1,345,045	349	\$ 3,854	\$ 1,307,404	332	\$ 3,938
		Child In-Home Care	\$ 455	1	\$ 455	\$ -	0	N/A	\$ 1,128	3	\$ 376

Account Information		SFY12			SFY13			SFY14		
5-95-42-421010-29580000 (SFY 2014)		Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client	Expenditures	# of Clients	Cost Per Client
	Family Support Services	\$ 18,616	70	\$ 266	\$ 46,138	16	\$ 2,884	\$ 90,328	28	\$ 3,226
	Home Based Therapeutic Services	\$ 1,293,527	406	\$ 3,186	\$ 984,107	264	\$ 3,728	\$ 1,099,896	270	\$ 4,074
	Interpreter Services	\$ 9,880	13	\$ 760	\$ 8,840	12	\$ 737	\$ 1,880	4	\$ 470
	ISO - In Home	\$ 3,399,667	410	\$ 8,292	\$ 1,587,253	203	\$ 7,819	\$ 2,077,242	267	\$ 7,780
	Non-recurring Adoption Expense	\$ -	0	N/A	\$ -	0	N/A	\$ 2,000	1	\$ 2,000
	Out of Home 1 on 1 Aide	\$ 5,808	1	\$ 5,808	\$ 660	1	\$ 660	\$ 784	2	\$ 392
	Outreach and tracking	\$ 141,346	98	\$ 1,442	\$ 35,064	25	\$ 1,403	\$ 95,823	53	\$ 1,808
	Public Transportation	\$ 3,079	4	\$ 770	\$ 4,598	6	\$ 766	\$ 219	1	\$ 219
	Secure Transportation	\$ 42,928	157	\$ 273	\$ 42,162	141	\$ 299	\$ 44,274	124	\$ 357
	Therapeutic Day Treatment	\$ 253,455	39	\$ 6,499	\$ 37,221	11	\$ 3,384	\$ 51,532	9	\$ 5,726
	TP Study Report	\$ 679	2	\$ 339	\$ -	0	N/A	\$ -	0	N/A
	Subtotal	\$ 8,479,810			\$ 5,888,793			\$ 6,456,441		
	Totals	\$ 45,276,111			\$ 42,418,431			\$ 40,225,017		

Please note that Out-of-State residential facilities are exempt from any footnoted rates, because we are required to accept the rate established by the State in which the facility is located.



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STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
 FAX: 603-271-2629

July 16, 2014

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Dear Chairman Wallner and Members of the Fiscal Committee:

In response to questions asked at the Joint Legislative Fiscal Committee meeting on June 9, 2014, the Department of Resources and Economic Development offers the following additional information:

Item #14-096 – Fee Package Cannon Mountain

What are the major discounted items offered at Cannon Mountain?

- When computing discounts, there are a wide range of items to be considered and further defining of base pricing for our various items. Our initial response at Fiscal Committee was a quick attempt at analyzing items as presented in our Fee Package Schedule.
- The attached analysis takes a deeper view of our discounted season passes including items offered under our Winter Special Use Policy. Per our calculation, the discount on Season Passes including amounts offered to our employee group totals \$1.2 million.
- At this point in time, we have not completed our analysis of other discounting that occurs including daily lift tickets, school and rentals, and food and beverage.

Division of Economic Development Performance Audit

Who are the members that sit on the Job Training Review Committee?

- See attached list for names of the members.

Are communities aware of the Economic Revitalization Zone (ERZ) program?

- Yes, there has been widespread participation. To date, 56 towns with 156 designated zones which have participated in this program. See attached.

If you have any further questions, please do not hesitate to ask.

Sincerely,

Jeffrey J. Rose
 Commissioner

STATE OF NH - DRED CANNON MOUNTAIN SEASON PASS SALES AND CALCULATED DISCOUNTS FISCAL YEAR 2014												
DESCRIPTION	Category	Stated Rate	Quantity Sold					Income	Undiscounted		Total Discounts	Comments
			1ST QTR	2ND QTR	3RD QTR	4TH QTR	Total		Rate	Revenue		
Adult Pass	Adult	\$ 799	8	273	83	143	507	\$ 361,459	\$ 799	\$ 405,093	\$ 43,634	
NH Adult Pass	Adult	\$ 599	3	378	25	272	678	\$ 393,201	\$ 799	\$ 541,722	\$ 148,521	Legislative 25% discount
Senior Pass	Adult	\$ 499	1	10	8	14	33	\$ 16,509	\$ 799	\$ 26,367	\$ 9,858	
NH Senior Pass	Adult	\$ 374	0	10	0	14	24	\$ 8,822	\$ 799	\$ 19,176	\$ 10,354	Legislative 25% discount
Military Adult Pass	Military	\$ 365	1	22	3	4	30	\$ 10,935	\$ 799	\$ 23,970	\$ 13,035	
Military Senior Pass	Military	\$ 215	0	5	8	8	21	\$ 4,505	\$ 799	\$ 16,779	\$ 12,275	
Military NH Adult Pass	Military	\$ 273	5	59	20	21	105	\$ 28,665	\$ 799	\$ 83,895	\$ 55,230	Legislative 25% discount
Military NH Senior Pass	Military	\$ 165	0	15	4	13	32	\$ 5,264	\$ 799	\$ 25,568	\$ 20,304	Legislative 25% discount
State Employee NH Adult Pass	Employee	\$ 294	1	14	5	4	24	\$ 7,056	\$ 799	\$ 19,176	\$ 12,120	Collective Bargaining Agreement
State Employee Adult Pass	Employee	\$ 393	0	1	0	0	1	\$ 393	\$ 799	\$ 799	\$ 407	Collective Bargaining Agreement
State Employee NHR Pass	Employee	\$ 187	0	0	0	1	1	\$ 187	\$ 799	\$ 799	\$ 612	Collective Bargaining Agreement
Employee/Volunteer \$10	Employee	\$ 10	0	471	54	0	525	\$ 5,240	\$ 799	\$ 419,475	\$ 414,235	Cannon Winter Use Policy
Employee/Volunteer \$25	Employee	\$ 25	0	155	51	0	206	\$ 5,125	\$ 499	\$ 102,794	\$ 97,669	Cannon Winter Use Policy
NH Teen Pass	Non Adult	\$ 374	0	129	6	59	194	\$ 65,875	\$ 499	\$ 96,806	\$ 30,931	Legislative 25% discount
Teen Pass	Non Adult	\$ 499	1	105	19	43	168	\$ 78,951	\$ 499	\$ 83,832	\$ 4,881	
Junior Pass	Non Adult	\$ 449	5	150	29	52	236	\$ 95,739	\$ 449	\$ 105,964	\$ 10,225	
NH Junior Pass	Non Adult	\$ 336	1	153	10	79	243	\$ 72,418	\$ 449	\$ 109,107	\$ 36,689	Legislative 25% discount
Under 6 Pass	Non Adult	\$ 39	0	64	13	15	92	\$ 3,140	\$ 449	\$ 41,308	\$ 38,169	Promotional season pass
NH Senior Midweek Pass**	Mid Week	\$ 39	0	80	33	13	126	\$ 4,914	\$ 399	\$ 50,274	\$ 45,360	Promotional season pass
Bold & Beautiful Pass**	Mid Week	\$ 399	1	138	16	74	229	\$ 85,398	\$ 399	\$ 91,371	\$ 5,973	Promotional multi-resort pass
4NH PASS*	Multi Mt	\$ 319	3	303	23	20	349	\$ 112,051	\$ 799	\$ 278,851	\$ 166,800	Promotional multi-resort pass
Adult Super Pass	Multi Mt	\$ 999	2	59	8	48	117	\$ 112,249	\$ 999	\$ 116,883	\$ 4,634	Promotional multi-resort pass
Teen Super Pass	Multi Mt	\$ 549	2	56	2	51	111	\$ 64,289	\$ 549	\$ 60,939	\$ (3,350)	Promotional multi-resort pass
Junior Super Pass	Multi Mt	\$ 499	0	36	7	37	80	\$ 37,470	\$ 499	\$ 39,920	\$ 2,450	Promotional multi-resort pass
Total Passes Sold/Income			34	2,686	427	985	4,132	\$ 1,579,853		\$ 2,760,868	\$ 1,181,015	

*Unlimited skiing for college adults to Cannon, Waterville, Cranmore, & Brenton Woods

**Midweek passes good Monday thru Friday, excluding Holidays

Income can be further adjusted for timing of the sale, refunds and other adjustments.

**State of New Hampshire – Department of Resources and Economic Development
Job Training Grants Organization and Members**

RSA 12-A:54 defines the role and composition of the grant review committee for the Job Training Fund. The grant review committee does not make grant award decisions – it makes recommendations to the commissioner. The commissioner has statutory authority to award job training grants, even if the grant review committee is not able to provide a formal recommendation due to the lack of a quorum.

There are ten members of the grant review committee; six members are required for a quorum. The grant review committee meets every month and a few members have not attended regularly in the past. We have taken steps to address this issue. The House and Senate recently appointed new representatives, and we are working with the AFL-CIO to find a new representative for organized labor. We are confident that these new members will participate fully.

Even when a quorum is not achieved, the members present at the meeting spend a great deal of time reviewing the applications and scoring them. This information is provided to the Commissioner for further consideration. Since Commissioner Rose who was appointed in April 2013, there were only two meetings without a quorum.

The current membership roster is of the grant review committee is:

Jeffrey J. Rose (or designee)
Commissioner, NH Department of Resources and Economic Development

Tim Galvin
The Nantucket Beadboard Company, Inc., Rochester, NH, Committee Chair

George Copadis (or designee)
Commissioner, NH Employment Security

Dr. Ross Gittell (or designee)
Chancellor, Community College System of New Hampshire

Joseph M. Casey (representing labor)
Business Manager, IBEW Local 490

Jackie Heuser
Office of Workforce Opportunity, NH Department of Resources & Economic Development

Kate Luczko, Executive Director (representing business)
Stay Work Play, Manchester, NH

Mike Alberts (representing business)
New England Wire Technologies, Inc., Lisbon

State Representative Naida Kaen
Lee, NH

State Senator Russell Prescott
Kingston, NH

Approved New Hampshire Economic Revitalization (ERZ) Zones NH Division of Economic Development

(Revised 5/2/2014 56 Towns, 156 Zones)

Amherst

- 1) Route 101 ERZ (approved 9/12)
- 2) Route 101A ERZ (approved 9/12)
- 3) The Meeting Place ERZ (approved 9/12)
- 4) LaBelle Winery ERZ (approved 9/12)

Contact: 603-673-6041

Antrim

- 1) Antrim Mills Development, Map 1A Lot 170-1, Main Street and High Street (approved 2/06)

Contact: 603-588-6785

Auburn

- 1) Wellington Business Park (approved 9/09)

Contact: 603-483-5052 x111

Barnstead

- 1) 72 South Barnstead Road (approved 5/11)
- 2) Suncook River Realty Trust LLC, located at 27 Depot Street (approved 5/11)

Contact: 603-269-4017 x104

Bedford

- 1) South River ERZ (approved 6/13)
- 2) Route 114 ERZ (approved 6/13)
- 3) Route 101 East ERZ (approved 6/13)
- 4) Route 101 Central ERZ (approved 6/13)
- 5) Route 101 West ERZ (approved 6/13)

Contact: 603-472-5242

Berlin

- 1a) East Milan Road Sites: Maynesboro Industrial Park (approved 12/04)
- 1b) East Milan Road Sites: Potential land for industrial park expansion (approved 12/04)
- 2) Downtown Berlin (approved 12/04)
- 3a) Route 110 Sites of the former Bass Shoe Building and adjacent properties (approved 12/04)
- 3b) 25 acres of the Berlin Industrial Development & Park Authority property (approved 12/04)

Contact: 603-752-7532

Bow

- 1) Dow Road Limited Industrial Area (approved 3/12)
- 2) Bow Business Zone (approved 6/12)
- 3) South Street Area (approved 4/13)

Contact: 603-228-1187 x10

Bristol

- 1) Town of Bristol ERZ 1 (approved 9/12)
- 2) Town of Bristol ERZ 2 (approved 9/12)

Contact: 603-744-3354 x14

Chesterfield

- 1) Chesterfield Industrial Park (approved 4/10)

Contact: 603-363-4624

Claremont

- 1) The Syd Clarke, Ashley Landing, and Riverbend Industrial Parks, and the River Road Tax Incremental Finance District (approved 6-05)
- 2) Downtown TIF/Crop Zone (approved 6-05)
- 3) Claremont Airport (approved 7-09)
- 4) Sugar River (approved 7-09)
- 5) Twistback Road (approved 7-09)

Contact: 603-542-7002

Colebrook

- 1) The Colebrook Business District (approved 3/05)

Contact: 603-237-4142 or 4070

Concord

- 1) Penacook Tax Increment Finance District (approved 8/11)
- 2) Whitney Road Corridor (approved 2/13)

Contact: 603-225-8595

- Conway** *Contact: 603-447-3811*
 1) 1571 East Main Street (approved 3/07)
 2) Technology Village (approved 7/10)
- Derry** *Contact: 603-432-6100 x5403*
 1.) Downtown (approved 8/10)
 2.) Route 28/Manchester Rd (approved 8/10)
 3.) ERZ Area E, Route 28 Manchester Road (approved 5/14)
- Dover** *Contact: 603-516-6008*
 1) Central Business District (approved 6/09)
 2) Industrial Park (approved 6/09)
 3) Locust Street (approved 6/09)
 4) Mast Road Site (approved 12/10)
 5) Sixth Street Site (approved 12/10)
- Durham** *Contact: 603-868-5571*
 1) Durham Downtown Economic Revitalization Zone (approved 5/10)
- Exeter** *Contact: 603-778-0591*
 1) Epping Road Corridor (approved 2/12)
- Farmington** *Contact: 603-755-2774 x37*
 1) 56 Davidson Rd, the former Collins Aikman site (approved 1/10)
 2) Sarah Greenfield industrial Park (approved 1/3/13)
 3) Main St. from Elm St. To Blouin St.; Central St. from Main St. to Lilac St.
- Franklin** *Contact: 603-934-3900*
 1) Franklin Industrial Park (Off of South Main Street) (approved 6/09)
- Gilford** *Contact: 603-527-4700*
 1) State Route 11-A at 3 and 6 Sawmill Road (approved 2/06)
 2) Lakes Business Park, Phase 2 (approved 7/11)
- Goffstown** *Contact: 603-497-8990 x118*
 1) Gentle Slopes Industrial Park (approved 4/10)
 2) Tatro Drive Industrial Park (approved 4/10)
 3) Pond View Industrial Park (approved 4/10)
 4) Benchmark Site (approved 4/10)
- Gorham** *Contact: 603-466-3322*
 1) Glen Road Industrial Park (approved 4/08)
 2) Lancaster Rd/B-G Rd/Fraser Papers District (approved 4/08)
- Greenland** *Contact: 603-431-7111*
 1) Route 33 Area (approved 1/14)
- Haverhill** *Contact: 603-787-6800*
 1) North Haverhill Water & Light District (approved 12/04)
 2) Woodsville Fire District (approved 12/04)
- Henniker** *Contact: 603-428-3221 x225*
 1) Heavy Commercial Zone –CH, Old Concord Road (approved 7/12)
- Hinsdale** *Contact: 603-336-5710*
 1) Roadside Commercial District (approved 8/06)
 2) Commercial/Industrial District and Business District (approved 8/06)

Hooksett*Contact: 603-485-8471*

- 1) Former Chinese Food Restaurant (approved 12/09)
- 2) The Valley Industrial Park (approved 12/09)
- 3) Exit 11 - W. River Rd., Hackett Hill Rd., and Cate Rd. (approved 12/09)
- 4) Exit 10 - W. River Rd., Technology Dr., and Kimball Dr. (approved 12/09)
- 5) Londonderry Turnpike - Londonderry Tpke., Eastpoint Dr., and Sutton Circle (approved 12/09)

Hudson*Contact: 603-886-6024*

- 1) Clement Road Industrial Park (approved 11/08)
- 2) Sagamore Industrial Park (approved 11/08)
- 3) 267 Lowell Road (approved 4/13)

Jaffrey*Contact: 603-532-7880*

- 1) Drumlin Industrial Park - Airport - Millipore (approved 6/06 & 12/04)
- 2) Stone Arch Bridge Industrial Park (approved 12/04)
- 3) 39 Webster St (approved 12/04)
- 4) Elite Laundry Site, 4 Laundry Rd. (approved 8/13)

Keene*Contact: 603-357-9804*

- 1) Black Brook Corporate Park (approved 11/06)
- 2) Black Brook North Park and other adjacent properties (approved 11/06)

Laconia*Contact: 603-527-1270*

- 1) Lakes Business Park (approved 8/11)
- 2) O'Shea Industrial Park (approved 11/11)
- 3) Downtown District (approved 5/12)

Lincoln*Contact: 603-745-8527*

- 1) Industrial Park/ Route 3 Corridor (approved 2/12)

Londonderry*Contact: 603-432-1100*

- 1) Pettengill Road (approved 7/09)
- 2) Route 28/Jack Bridge Road/Page Road (approved 7/12)
- 3) Pettengill Road Expanded Area (approved 12/13)

Manchester*Contact: 603-624-6505*

- 1) Census Tracts 6, 14, 19, 25 & 26 (approved 12/04)
- 2) Census Tracts 4 and 5 (approved 3/05)
- 3) Census Tracts 2.01, 2.02, 3, 13, 15, 16, 17, 18, 20 & 21 (approved 3/09)

Merrimack*Contact: 603-424-2331*

- 1) 40 Continental Boulevard (approved 3/10)
- 2) 6, 8, 10-21 Continental Boulevard (approved 12/10)
- 3) 57-59 Daniel Webster Highway (approved 12/10)
- 4) 526 & 534 DW Highway and 6 William Street (approved 5/12)
- 5) 360 DW Highway (approved 5/12)

Milford

- 1) Economic Revitalization Zone (approved 10/11) *Contact: 603-249-0620*
- 2) Powers Street Economic Revitalization Zone (approved 12/11)

Nashua*Contact: 603-589-3098*

- 1) Census Tracts 105, 106, 107, & 108 (approved 10/06)
- 2) Westwood Industrial Park, Tax Lots H-575, H-576, H-633, H-634 & H-645 (approved 12/07)
- 3) Spit Brook Rd (approved 10/09)
- 4) Southwood-Trafalgar (approved 10/09)
- 5) Northeastern Boulevard (approved 7/10)
- 6) Amherst Street (approved 7/10)
- 7) Perimeter Road (approved 7/11)
- 8) Southwood -Trafalgar, Tax Lots G-19, G-591, G-596, and G-597 (approved 2/14)

Newport*Contact: 603-863-6278*

- 1) North Main Street United Construction Site (approved 2/11)
- 2) Bald Mountain TIF District (approved 2/11)
- 3) Newport Mills (approved 2/11)
- 4) Arlington Sample Brook Property (approved 3/11)
- 5) Former Autoserve Dealership (approved 3/11)

Newton*Contact: 603-382-4405 x14*

- 1) Puzzle Lane Industrial Park (approved 12-09)

Northfield*Contact: 603-286-7039*

- 1) Exit 19/Freudenberg (approved 6/13)
- 2) Route 140 (approved 6/13)
- 3) Scribner Road ERZ (approved 6/13)

Northumberland*Contact: 603-636-1450*

- 1) Commercial – Map U-01, U-02, U-03, U-07, R-03, R-05, R-06, R-08, R-18 (approved 3/06)
- 2) Light Industrial – Map R-03, R-04, R-15, R17 (approved 3/06)
- 3) Heavy Industrial – Map U-02, U-05 (approved 3/06)

Ossipee*Contact: 603-539-4181*

- 1) Route 16 Ossipee Corridor (approved 10/13)
- 2) Center Ossipee Village (approved 10/13)

Peterborough*Contact: 603-924-8000 x116*

- 1) North Route 202 Business/Industrial District (approved 4/09)
- 2) South Route 202 Business/Industrial District (approved 4/09)

Pittsfield*Contact: 603-435-6773*

- 1) Downtown Pittsfield (approved 9/09)
- 2) Route 107 Corridor (approved 5/10)

Plaistow*Contact: 603-382-5200 x13*

- 1) Town of Plaistow Economic Revitalization Zone (approved 9/09)

Portsmouth*Contact: 603-610-7220*

- 1) High Liner Avenue (approved 9/09)
- 2) Pease Tradeport (approved 10/09)
- 3) Commerce Way Business Park (approved 7/10)
- 4) Heritage-Constitution Industrial Park (approved 7/12)

Raymond*Contact 603-895-4735*

- 1) Exit 4 (approved 3/11)
- 2) Exit 5 (approved 3/11)
- 3) Southern Area of Old Southside Road (approved 3/11)
- 4) Northern Area of Old Southside Road (approved 3/11)
- 5) Chester Road (approved 3/11)

Rochester*Contact: 603-335-7522*

- 1) Granite State Business Park, Airport Dr. (approved 10/08)
- 2) Granite Ridge Development District (approved 10/12)
- 3) Cocheco Revitalization Zone (approved 2/13)
- 4) Milton Road ERZ (approved 9/13)
- 5) Downtown Revitalization Zone (approved 4/30/14)
- 6) Gonic Mill Revitalization Zone (approved 4/30/14)

Salem*Contact: 603-890-2007*

- 1) Former Cisco/Celestica Plant, 9 Northeastern Boulevard (approved 11/10)
- 2) Former Macy's Location at the Mall at Rockingham Park (approved 3/11)
- 3) Depot Intersection Redevelopment Northwest, Tuscan Village (approved 5/11)
- 4) Keewaydin Drive Extension (approved 5/11)
- 5) West Side I-93 Exit 2 (approved 6/13)

Seabrook*Contact: 603-474-3311*

- 1) Commercial Zone 2 – East
- 2) Commercial Zone 2 – West
- 3) Commercial Zone 3 – East
- 4) Commercial Zone 3 – West

Somersworth*Contact: 603-692-9502*

- 1) Business and Historic Mill District (approved 5/09)
- 2) Route 108 Transportation Corridor (approved 5/09)

Stratford*Contact: 603-922-5533*

- 1) 43 and 127 Washburn Rd (approved 12/06)

Swanzey*Contact: 603-352-7411*

- 1) Swanzey Revenue Development District / Economic Revitalization Zone (SRDD/ERZ)
(approved 2/10)
- 2) Homestead Woolen Mills District / Economic Revitalization Zone (HWMD/ERZ)
(approved 2/10)

Walpole*Contact: 603-756-3672*

- 1) Industrial Park Road Zone (approved 12/09)
- 2) Meadows Along Main Commercial / Industrial Zone (approved 12/09)
- 3) Whitcomb-Lane Construction Zone (approved 12/09)
- 4) Walpole Downtown Commercial Zone (approved 12/09)

Winchester*Contact: 603-239-4951*

- 1) AC Lawrence Leather Tannery (approved 2/06)

Wolfeboro*Contact: 603-569-8161*

- 1) Wolfeboro Business Park (approved 9/12)
- 2) ERZ #2 – Center Street (Route 28) Lehner Street and Pine Street (approved 6/13)